# MEDICAL EDUCATION COMMITTEE
## MINUTES: MEETING OF AUGUST 12, 2015

### Members Present:
- Mark Noah, M.D (co-chair)
- Chris Cooper, M.D., Ph.D.
- Jessica O'Connell, M.D.
- John Barber, (class 2018)
- Esteban Dell'Angelica, Ph.D.
- Rikke Ogawa (Ex-Officio)
- Tomer Begaz, M.D.
- Ron Edelstein, Ed.D.
- Monica Sifuentes, M.D.
- Yvette Bordelon, M.D., Ph.D.
- Neveen El-Farra, M.D.
- Denise Sur, M.D.
- Clarence Bradock, M.D., (Ex-Officio)
- John Horton, (class 2018)
- Isaac Yang, M.D.
- Daphne Calmes, M.D
- Jessica Lucier, (class 2017)

### Members Excused:
- Thomas Drake, M.D (co-chair)
- Lee Miller, M.D (Ex-Officio)

### Members Absent:
- Stephen Cannon, M.D., Ph.D.
- Jonathan Jahr, M.D. (Ex-Officio)
- MacLean Sellars, (class 2017)
- Iljie Fitzgerald, M.D.
- Lily Kornbluth, (class 2016)
- Maya Smolarek, (class 2016)
- Michael Gorin, M.D., Ph.D.
- Michael Lazarus, M.D.
- Catia Sternini, M.D.
- Edward Ha, M.D.
- Gary Schiller, M.D. (Ex-Officio)
- Nina Vyas, (class 2016)
- Clarence Braddock, M.D., (Ex-Officio)
- John Horton, (class 2018)
- Isaac Yang, M.D.
- Daphne Calmes, M.D
- Jessica Lucier, (class 2017)

### Guests:
- Nora Badiner
- Abraar Karan
- Melody Cherny
- Ming Lee, Ph.D.
- Paul Wimmers, Ph.D.
- David DiTullio
- Gezelle Miller
- Kevin Wong
- Lawrence Hy Doyle, Ed.D.
- Sebastian Uijtdehaage, Ph.D.
- Ben Lin (Class 2019)
- Joyce Fried
- Michelle Vermillion
- Emily Miller (Class 2019)
- Art Gomez, M.D.
- LuAnn Wilkerson, Ed.D.
- Pradeep Rajendran

### Staff:
- Margaret Govea
- Jo-Anne Smith
- Gezelle Miller

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**Time Called to Order:** 4:05PM  
**Time Adjourned:** 6:25PM

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<tr>
<th>AGENDA/NAME</th>
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<tr>
<td>Call to Order/Agenda</td>
<td><strong>Presenter</strong></td>
<td><strong>Mark Noah M.D.</strong></td>
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<tr>
<td>I.</td>
<td>Announcements / Review of MEC Minutes (July 8, 2015)</td>
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<td>III.</td>
<td>Grading Policy – Grading Option for students matriculating at DGSOM prior to August 2014 – Thomas Drake M.D., Mark Noah, M.D.</td>
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<td>IV.</td>
<td>State of Core Clerkship (3rd year clerkship summary report) - Art Gomez, M.D.</td>
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<td>V.</td>
<td>Evaluation Sub-Committee Report- Sebastian Uijtdehaage, Ph.D., Director of Evaluation Sub Committee</td>
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<td>VI.</td>
<td>Update on Step 1 Prep for Students - David DiTullio, Medical student</td>
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Informational
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<tr>
<td>Topic I. Announcements/Review the MEC minutes of July 8, 2015</td>
<td>Presenter</td>
<td>Mark Noah M.D.</td>
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<td>Topic II. Charles R. Drew Update</td>
<td>Presenter</td>
<td>Ron Edelstein, Ed.D.</td>
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<td>Update- Charles R. Drew University of Medicine and Science</td>
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<td></td>
<td>• The 50th Anniversary of the Watts civil unrest and Los Angeles Board of Supervisors paid tribute to the institutions that sought to remedy the key challenges in the South Los Angeles community, including Charles R. Drew University of Medicine and Science, and the Martin Luther King, Jr. Outpatient Center and Community Hospital.</td>
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<td>• On August 7, 2015 an inauguration of the new Martin Luther King, Jr. Community Hospital was held. DGSOM leadership attended the dedication ceremony.</td>
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<td>• The DREW University hopes to collaborate with UCLA to create a partnership and learning opportunities with MLK Jr. Hospital.</td>
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<td>Topic III. Grading Policy for students who matriculated at DGSOM prior to August 2014 - Voting Issue</td>
<td>Presenter</td>
<td>Mark Noah, M.D.</td>
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<td>Proposal</td>
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<td>• The default grading policy in the clinical years for students who matriculated prior to August 2014 is Pass/Fail.</td>
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<td>• Students who are out of the curriculum, e.g. students on leave or MSTP students, want the choice to opt-in-to the 4-tier grading system when they re-enter the clinical curriculum in the 3rd Year. MEC members discussed granting the option.</td>
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<td>• During the transition period, we will need to maintain two systems for generating transcripts and MSPEs for students who opt in. We should draft explanatory language that accompanies academic materials that go to residency programs.</td>
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<td>ACTION:</td>
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<td>• Proposed Motion: Students who matriculated prior to August 2014 can opt into the new 4-tier grading policy for the clinical years.</td>
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<td>o Proposal passed unanimously.</td>
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<td>o Next step: present proposal to the FEC</td>
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<td><strong>Topic IV. State of Core Clerkship (3rd year clerkship summary report)</strong></td>
<td><strong>Presenter Art Gomez, M.D., Chair, Clerkship Chairs Committee</strong>&lt;br&gt;State of Core Clerkship (3rd year clerkship summary report)&lt;br&gt;• Clerkship Chairs developed course review process. Elements reviewed include:&lt;br&gt;  o Evaluation of student performance&lt;br&gt;  o Student evaluations&lt;br&gt;  o Student experience and quality improvement&lt;br&gt;  o Graduation competencies&lt;br&gt;• Clerkship Chairs elicit feedback and vote to approve review.&lt;br&gt;• Themes common ACGME Clerkships include:&lt;br&gt;  o Balancing clinical experience with didactic content&lt;br&gt;  o Improving direct observation- Observed H&amp;Ps&lt;br&gt;  o Continuity of supervisor&lt;br&gt;  o Mid-Clerkship Feedback&lt;br&gt;• <strong>INPATIENT MEDICINE</strong>&lt;br&gt;  o Improved continuity experiences and mentorship examination&lt;br&gt;  o Model for other clerkships with grading meetings every 8 weeks- this group process will be very important when transitioning to grades&lt;br&gt;• <strong>OB-GYN</strong>&lt;br&gt;  o Declining birth rates in some of the teaching hospitals&lt;br&gt;  o Addresses consistency of experiences and grading across sites at the different hospitals.&lt;br&gt;• <strong>PEDIATRICS</strong>&lt;br&gt;  o Preparing Resident for the Teacher Role</td>
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| **Topic IV. State of Core Clerkship (3rd year clerkship summary report)**  | **Presenter | Art Gomez, M.D., Chair Clerkship Chairs Committee**  
  - **SURGERY**  
    - Reporting of student perceptions on learning environment  
    - Instituted an OSCE for evaluation of students  
  - **AMBULATORY AND FAMILY MEDICINE**  
    - 2 Shelf exams - AM and FM  
    - Formative OSCE in pairs, students learn from each other  
  - **PSYCHIATRY**  
    - Exposure to ECT  
    - Increased outpatient experiences  
  - **NEUROLOGY**  
    - Increasing time in neurology- outpatient experiences  
  - **Third Year Clerkship Highlights**  
    - Meeting LCME Standards  
    - MSTP immersion/pairing with Clinical Mentor  
    - Transitioned from Angel to Gryphon; Allowed all to revise course syllabi, goals and objectives and post on line materials  
    - Development of the Third Year Academic Performance Committee- Collaboration with CASPP  
    - Student focus groups to give clerkship feedback  
| Visions and Challenges for the future  
  - **Course Grades:**  
    - Criterion Based Evaluation  
    - Institutionalize Grading Meetings across clerkships  
    - Faculty Development  
  - Movement toward Entrustable Professional Activities, use of Ultrasound and increase use of simulations and OSCEs | Informational |
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<td>Topic V. Evaluation Sub-Committee Report</td>
<td>Presenter</td>
<td>Sebastian Uijtdehaage, Ph.D., Director of Evaluation Sub Committee</td>
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- **HB & D Curriculum:**
  - Evaluation of the course and teaching faculty
  - Focus feedback sessions with Block Chairs, MEC reps and students occur after each block. Students highlight strengths, weaknesses, and challenges with the Block chairs and suggest areas for improvement.

- **Core Clerkships**
  - Reviewed twice a year
  - Evaluations alert Student Affairs if there are any inconsistencies or unprofessional behaviors

- **4th Year**
  - At the conclusion of the year students evaluate the College they participated in.

- **Discontinued end of year survey as there was not much utility**

- **Alumni Surveys**
  - At the conclusion of first post-graduate year
  - 10 year survey

- **Program Director Survey** – delivered to all Residency Program Directors who hired our graduates. Feedback is elicited on how our graduates performed during the first year of post-graduate training which helps us outline strengths and areas for improvement in our curriculum.

- **Sub-committee suggestions include:**
  - Examining alternatives ways of evaluating lecturers
  - Evaluating our students by assessing quality of the patient experience. This data would be valuable feedback for our students.
  - Refine the methodology of the questions we ask to make them more discerning.

| ACTION | Informational |
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| **Topic VI. Update on Step 1 Prep for Students** | **Presenter | David DiTullio, Medical student**  
  - DGSOM tutoring and the USMLE Step 1  
  - Individual tutoring, small group tutoring and block review sessions - Available for students of all years  
  - Step 1  
    - Weekly sessions- important to expose students to Step 1 early so they have less anxiety & are more motivated to study  
      - Intensive Step 1 guided review program: 17 sessions, 2 hours each. Question-centered review. Emphasize general concepts over details.  
      - Matched Step 1 review text to block content  
    - Data collection: Pre-and post-program surveys  
      - Ask about anxiety, study habits, score goals and session attendance  
      - Academic data, MCAT, block performance, undergraduate major  
    - PDR Program-limited to 20 people- at risk students invited. Attendance mandatory with focused mentoring, practice exams and progress check  
    - Entirely MS 3 & MS 4 student run | Informational |
| **New Action Items** | **Topic I.**  
  - Minutes of the July 8, 2015 MEC meeting were reviewed and approved as submitted. | Minutes Approved |
| **Topic III.** | **VOTE: Grading Policy**  
  - Proposed Motion: Students who matriculated prior to August 2014 can opt-in-to the new 4-tier grading policy for the clinical years.  
    - Proposal passed unanimously.  
    - Next step: present proposal to the FEC | Motion Approved |