# MEDICAL EDUCATION COMMITTEE
## MINUTES: MEETING OF NOVEMBER 4, 2015

**Members Present:**
- Dr. Thomas Drake (co-chair)
- Dr. Ron Edelstein
- Dr. Mark Noah (co-chair)
- Dr. Neveen El-Farra
- Dr. Tomer Begaz
- Dr. Michael Gorin
- Dr. Yvette Bordelon
- Dr. Gary Schiller (Ex-Officio)
- Dr. Braddock (Ex-Officio)
- Dr. Ed Ha
- Dr. Stephen Cannon
- Dr. Lee Miller (Ex-Officio)
- Dr. Chris Cooper
- Dr. Jessica O’Connell

**Guests:**
- Dr. Deb Lehman
- Joyce Fried
- Dr. Art Gomez
- Emily Miller (c2019)
- Ben Lin (c2019)
- Sharon Younkin

**Staff:**
- Amy Frazier
- Jo-Anne Smith
- Courtney Klipp
- Gezelle Miller
- Margaret Govea
- Brandon Susselman

**Members Absent:**
- Dr. Daphne Calmes
- Dr. Monica Sifuentes
- Rikke Ogawa (Ex-Officio)
- Dr. Iljie Fitzgerald
- Dr. Catia Sternini
- Lily Kornbluth (c2016)
- James Weinberger (c2017)
- Dr. Michael Lazarus
- Dr. Isaac Yang

**Time Called to Order:** 4:10PM  
**Time Adjourned:** 5:30PM

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<tr>
<th>AGENDA/NAME</th>
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<tr>
<td>Call to Order/Agenda Presenter</td>
<td>Mark Noah M.D.</td>
<td>I. Call to Order &amp; Announcements - Review of MEC Minutes (September 9, 2015) - Thomas Drake M.D., Mark Noah, M.D.</td>
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<td>Called to Order: 4:10PM</td>
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<td>II. Charles R. Drew Update - Ron Edelstein, Ed.D.</td>
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<td>III. Update of MEC Bylaws</td>
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<td>IV. Grading in the Clinical Years - Art Gomez, M.D. and Deborah Lehman, M.D. - Informational</td>
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<td>V. 4th Year Curricular Proposal - The “Pre-Internship Year” - Voting (required week, elective credit) - Neveen El-Farra, M.D., FACP</td>
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| **Topic I. Review of MEC Minutes**  
Presenter | Mark Noah, M.D. | • Minutes of the September 9, 2015 were reviewed.  
• Approved unanimously as submitted. | Minutes were approved. |
| **Topic II. Charles R. Drew Update**  
Presenter | Ron Edelstein, Ed.D. | • Charles R. Drew Task Force- updates coming next month  
• Drew convened a primary care taskforce that includes UCLA faculty representation. We will have updates next month. | Informational |
| **Topic III. Update of MEC Bylaws**  
Presenter | Thomas Drake M.D. and Mark Noah, M.D. | At the September meeting the MEC voted to revise the MEC Bylaws regarding membership to add one student voting member from an extended degree program.  
In October, the FEC supported the concept, however requested one variation – not have a vote be a single student; that it could be more than one single individual and the MSC would determine who that person would be.  
**Motion:** To change the MEC bylaws (Article II - Membership, Section 2-Part D) per the FEC’s request:  
“**Additionally, students in extended study programs outside of the traditional four-year curriculum shall be represented by individuals selected from each program in a manner to be determined by the Medical Student Council. This group of representatives shall have one vote.”**  
**Discussion**  
• Students in extended degree programs must be enrolled in an academic program for PhD or Master’s degree. Students on leave for research would not be eligible.  
• The pros and cons of allowing maximum flexibility in the selection of these students and how they come to one vote were discussed.  
• Extended study program representatives: It was suggested that the MSC leadership determine the selection criteria and process. Dr. Braddock voiced confidence that students will be able to collaborate and reach consensus without specific guidelines. | A motion was made, seconded and vote carried unanimously to approve changes to the MEC bylaws - ARTICLE II - MEMBERSHIP-Section 2-Part D.  
Action: Dr. Noah and Dr. Drake we will carry forth to the FEC meeting tonight Nov. 4, 2015. |
### AGENDA/NAME

**Topic IV. Grading in the Clinical Years**

**Presenter |** Art Gomez, M.D. and Deborah Lehman, M.D.

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**DISCUSSION/RECOMMENDATION**

The David Geffen School of Medicine adopted a **4-tier grading system** (Honors/High Pass/Pass/Fail) to replace the **Pass/Fail system** for the 3rd and 4th years:

- Student driven initiative to better represent individual student clinical performance
- In February 2015 a Grading Task Force was assembled & developed a NEW evaluation tool for the new grading system. The new evaluation tool uses criterion-based standards
- Clinical Grades, Final Exam grades and Overall Grades will be reported on the MSPE along with a summative narrative; and, the transcript will only contain the Overall Grade.
- Students who remain in the PASS/Fail systems will continue to have summative Narratives and Letter of Distinction noted on the MSPE but will continue to only have the Pass/Fail result on the transcript.

**Grades for Core Clerkships**

- Core clerkships: Ambulatory Internal Medicine, Family Medicine Inpatient Internal Medicine, Neurology, Obstetrics and Gynecology, Pediatrics, Psychiatry, and Surgery.
- An Overall Clerkship Grade of Honors, High Pass, Pass, or Fail will be assigned. Clinical Performance Grade (with 12-competency areas) will contribute 70% of overall grade and 30% from the National Board of Medical Examiners (NBME) Shelf Exam Grade.
- The clinical grade will be determined by performance in 12 competency areas. Each competency will be rated using criterion-based anchors along four levels of performance.
- To normalize grading across sites, clerkship site directors will schedule grading meetings after each rotation. This will assure consistency across sites.
- Students cannot Honor in the clerkship unless they Honor clinically.
- Students who do not Honor on the exam can still Honor clinically.
- Students who fail the exam and take a makeup can only achieve an overall High Pass.

**Third Year Coursework To Remain Pass/Fail**

- Radiology, System Based Healthcare (SBHC), Research electives, and Longitudinal Preceptorship.

**Fourth Year Graded Electives**

- Fourth year electives with the exception of global health will be graded using the same 4-tier Clinical Grade system and competencies described above. A 13th competency, System-based practice, will be included for fourth year graded electives.

**Implementation Policies**

- The new four-tier grading system (Honors / High Pass / Pass / Fail) for the clinical curriculum goes into effect May 2016 for students who matriculated at David Geffen School of Medicine at...
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<td>UCLA in or after August 2014.</td>
<td>• Students matriculating in August 2014 can elect to OPT OUT of the new grading system and be graded under the current Pass/Fail grading system. They must notify the Student Affairs Office (SAO) of their decision by signed academic agreement submitted by December 18, 2015.</td>
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<td>• Students who entered DGSOM prior to August 2014 and begin their clinical clerkships in or after May 2016 may elect to OPT IN to the 4-tier grading system. They must notify SAO of their intention by signed agreement submitted by December 18, 2015.</td>
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<td>• All other off cycle students beginning their clinical clerkships after May 2016 must notify the SAO of their intention to OPT IN to the 4-tier system by October 1st of the year preceding their re-entry into the clinical years.</td>
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<td>• Once a student has begun third year coursework under either grading system, that system will be used for all clinical rotations (third and fourth year coursework).</td>
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<td>• For students who have a break in clinical coursework between the third and fourth years, the grading system in place to prior leaving the clinical curriculum will be the grading system that resumes upon their return.</td>
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<td>• Students cannot change their grading system once they entered the clinical years.</td>
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<td>• Once a grading preference has been decided, no changes are allowed.</td>
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#### Next Steps
- The Deans and Task Force Chairs will hold a follow up Town Hall meeting for the Class of 2018 on November 19, 2015, and explain details of the OPT OUT and OPT IN processes.
- To facilitate implementation of the new evaluation tool in May 2016, faculty development is planned that will include online video instruction and role-playing to reach faculty at our many teaching sites.

**Topic IV. 4th Year Curricular Proposal - The “Pre-Internship Year”**
**Presenter | Neveen El-Farra, M.D., FACP**

Proposal: Add **Specialties of Excellence** (referred to as Capstone at other institutions) course to the 4th year.
- Assess specialty-specific Entrustable Professional Activities (EPAs)
- Help student transition to internship in 3 specific areas of concentration
  - Adult Medicine
  - Pediatrics
  - Surgery

**Vote:** A motion was made and seconded and vote carried unanimously in favor of the proposed changes to the 4th year curriculum.

**Next Steps:** Drs. Noah and Drake will take to the FEC

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<td>• Students pursuing residencies other than Medicine, Peds, or Surgery will have a hybrid schedule attending sessions in 2 to 3 of the concentration areas.</td>
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<td>• Course will be scheduled the week after Match Day in March</td>
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<td>• Students will earn elective credit for this one week required course</td>
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<td>• Dr. Ed Ha will chair the course along with Drs. Robert Kelly and Rebecca Dudovitz (Peds), Jason Napolitano (Medicine), and Chris DeVirgilio and Dennis Kim (Surgery).</td>
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Problem: Competency-based education, including assessment of specialty-specific milestones, has become the dominant medical education paradigm; however it is unclear how to determine baseline competency of entering interns.

Medical schools should take responsibility for providing residency programs with accurate, competency-based assessments of their graduates. The Specialties of Excellence could provide this needed assessment.

Information was provided on the **Scholarly Tracks** which is being developed by Dr. Linda Baum.

- Purpose - to *create world leaders in health and science*.
- 5 tracks (topics ranging from global health to social medicine)
- Optional in academic year 2016-17
- Each track would offer 8 seminars over the course of the year.
- Purposeful in preparing students for residency.
- Brand the DGSOM graduate.
- Codify the leadership curriculum at DGSOM

**Motion:** A motion was made and seconded to make the following changes to the 4th year curriculum:

- Add 1 required week for “Specialties of Excellence”
- Assign credit to both the College Foundations course and the “Specialties of Excellence” course
- Increase the total required weeks from 30 to 32 weeks
- Increase the total weeks for credit to 32 weeks

*Meeting Adjourned 5:30pm*