# MEDICAL EDUCATION COMMITTEE
## MINUTES: MEETING OF FEBRUARY 13, 2013

### Members Present:
- Dr. Christopher Cooper
- Dr. Tom Drake (co-chair)
- Dr. Michael Gorin
- Dr. Michael Lazarus
- Dr. Lee Miller
- Dr. Mark Noah (co-chair)
- Dr. Jessica O’Connell
- Dr. Neil Parker (ex oficio)
- Dr. Catia Sternini
- Dr. Carl Stevens (ex officio)
- Dr. Lacey Wyatt
- Dr. LuAnn Wilkerson

### Students:
- Steven Blum, MSII
- Cameron Escovedo, MSIV
- Amanda Freed, MSIV
- Michael Klein, MSIV
- Michelle Sun, MSI
- Lauren Wolchok, MSIV

### Guests:
- Dr. Lawrence Doyle
- Dr. Ronald Edelstein
- Julie Kwan
- Dr. Sebastian Uijdtehaage

### Staff:
- Margaret Govea
- Gezelle Miller
- Zachary Terrell

### Time Called to Order: 4:37pm
### Time Adjourned: 6:25pm

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<th>AGENDA/NAME</th>
<th>DISCUSSION/RECOMMENDATION</th>
<th>ACTION</th>
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<td>Minutes of the January Meeting – Dr. Mark Noah</td>
<td>Dr. Noah asked members to review the minutes of the January meeting and send any edits to Zachary Terrell within 24 hours after the MEC meeting.</td>
<td>Minutes are approved pending emailed edits.</td>
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<td>February 10-13, 2013 LCME Visit – Drs. Neil Parker and LuAnn Wilkerson</td>
<td>Drs. Wilkerson and Parker briefly commented on the LCME visit. Many of the questions from the visiting team came directly from the 2012 Graduation Questionnaire report.</td>
<td>Informational</td>
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<td>Grading Task Force Update – Dr. Mark Noah and Lauren Wolchok</td>
<td>The Grading Task Force comprised of faculty, students, and staff brought 3 recommendations to the MEC for discussion and consideration. Lauren Wolchok made a presentation on national trends in grading systems and how LODS are distributed at DGSOM. All but 6 medical schools have tiered grading systems and most schools have a 4-tier system. While DGSOM does not have grades, we do have LODs. Higher ESS ratings correlate to more LODs among students. But, students who do not get LODs look very similar to those who are awarded LODs in their ESS ratings, which may reflect the requirement for a certain final exam score to qualify. Still LOD distribution varies by clerkship site so MEC will need to work on consistency of evaluation across sites, which will require much faculty development. There was also discussion on presenting exam scores and clinical performance ratings in separate histograms on the MSPE to indicate students’ placements on each. This might adversely impact student who do not perform well on standardized tests or help students by making clinical performance more visible.</td>
<td>MEC approved the following and will take to the FEC. Move to 4-point grading system (Honors, High Pass, Pass, and Fail) in 3rd and 4th years (passed unanimously) Final evaluation grade will be comprised of clinical and exam performance (passed unanimously) There should be a clear spell out in the MSPE of clinical and exam performance separately (8 yes, 4 no, and 2 abstentions)</td>
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| MEC Evaluation Subcommittee – Feedback Groups – Steven Blum, Stephanie Cham, Michael Klein, and Michelle Sun | The MEC student representatives for first and second year described their recent efforts in leading feedback groups in HB&D to assist Block Chairs in interpreting evaluation data.  
- Gary Diener, Assistant Director for Evaluation, sends MEC student reps a copy of the overall comments for a Block in which they were enrolled.  
- Student reps analyze and summarize the comments, picking up on themes and representing pro and con comments.  
- Student reps send the summary to the Block Chairs (who have already received all CoursEval ratings and comments).  
- While the student reps set the agenda for the Block feedback group sessions, students in attendance have the opportunity to bring things not noted on CoursEval.  
- The Evaluation Unit randomly assigns students to feedback group sessions (approx. 20 per block review) with each student assigned to only one HB&D block.  
- The Block 1 Chairs thought the pre-organization was very useful. They also felt that having students review the evaluation helped them (the Block Chairs) interpret the comments since they might get fixated on just a few issues. As a result of the review, the Block 1 chairs are considering removing the open book exam.  
- The students feel that this process makes the curriculum make more transparent and help to close the feedback loop. | Post focus group report with block evaluations to the student dashboard – Dr. Wilkerson will discuss feasibility with the Evaluation Subcommittee |
| MEC Retreat Update - Dr. LuAnn Wilkerson, Dr. Carl Stevens, and Dr. Mark Noah | The Consistency Working Group is working with the Clerkship Chairs Committee on a ten-point list to improve consistency across sites and clerkships.  
The MEC Executive Committee recommended people for a Systems Task Force that will include representatives from the School of Public Health and private corporations. Dr. Stevens will convene the task force to address content, timing, and evaluation.  
The MEC Executive Committee will suggest names for the Electives Task Force, which will include student representatives. The MEC will consider issuing a call for proposals from students on how to schedule clinical electives earlier. | Informational |
| Updates from Drew – Dr. Ron Edelstein | Dr. Edelstein announced the 2013 Medical Student Research Colloquium on Current Research in Health Disparities that is scheduled for Wednesday, March 20, 2013, on the Drew campus. A number of CDU and UCLA faculty including faculty members from all the affiliates and UC Riverside serve as judges for this event  
Dr. Edelstein thanked the faculty and staff who attended Dr. Carlisle’s inauguration on February 6, 2013. | Informational |