MEC Minutes - January 9, 2013

MEDICAL EDUCATION COMMITTEE
MINUTES: MEETING OF JANUARY 9, 2013

Members Present:
Dr. Daphne Calmes
Dr. Tom Drake (co-chair)
Dr. Michael Gorin
Dr. Jonathan Hiatt
Dr. Lee Miller
Dr. Mark Noah (co-chair)
Dr. Jessica O’Connell
Ms. Rikke Ogawa (ex officio)
Dr. Catia Sternini
Dr. Carl Stevens (ex officio)
Dr. Lacey Wyatt
Dr. LuAnn Wilkerson

Students:
Michelle Sun, MSI

Guests:
Dr. Ronald Edelstein
Joyce Fried
Michelle Jacobson
Dr. Margaret Stuber

Staff:
Margaret Govea
Zachary Terrell

Time Called to Order: 4:50pm
Time Adjourned: 6:10pm

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<thead>
<tr>
<th>AGENDA/NAME</th>
<th>DISCUSSION/RECOMMENDATION</th>
<th>ACTION</th>
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<td>Announcements – Dr Tom Drake</td>
<td>Most of the meeting will be devoted to discussion of the working group recommendations from the December 12 MEC Retreat.</td>
<td>Informational</td>
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<td>Minutes of the November Meeting – Dr. Tom Drake</td>
<td>Dr. Drake asked members to review the minutes of the November meeting and send any edits to Zachary Terrell within 24 hours after the MEC meeting.</td>
<td>Minutes are approved pending emailed edits.</td>
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<td>2013-2014 Academic Calendar – Margaret Govea</td>
<td>A draft of the academic calendar was presented and signed off on by the MEC subcommittees: HBD, Clerkship and College Chairs. Discussion: Calendar is similar to the 2012-13 calendar with final exams for first, second, and third year administered the same week before Christmas. While this put a strain on the ED&amp;I/IDTU and library resources, it was doable this year with help from SAO and Dean’s Office IT. Because of the needs of the curriculum, the Biomedical library stays open for more days after the Winter quarter end for upper campus. The calendar was presented for approval to the MEC.</td>
<td>Approved with no changes</td>
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<td>Updates from Drew– Dr. Daphne Calmes</td>
<td>Drew has sponsored and taught a selective, “Caring for Diverse and Underserved Population: Translating Policy into Practice,” to the first and second year medical students for several years. Drew has incorporated Systems Based Health topics in the Primary Care Continuity Clinic course. Dr. Jimmy Hara from Kaiser Permanente Family Medicine will be conducting the presentations to the Drew/UCLA third year medical students. The inauguration ceremony for Dr. David Carlisle, President of Charles R. Drew University of Medicine and Science will take place February 6, 2013 on the Drew campus.</td>
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<td>MEC Retreat Systems-Based Practice Working Group - Dr. Tom Drake &amp; Dr. Carl Stevens</td>
<td>The Graduation Competencies include 11 on Systems-Based Practice. Based on the GQ results, the MEC recognized the need to better promote these competencies and incorporate them into and throughout the 4-year curriculum. Thus this topic was selected for the MEC Retreat. At the MEC retreat, the Systems-Based Practice Working Group focused on ways to improve what, when, and how the competencies are taught throughout the curriculum, and made 7 recommendations. The MEC reviewed the recommendations and discussed the need to identify content and places where System-Based Practice is currently being taught, and possibilities for improving teaching in a systematic method across the four years for experiential and knowledge based material. Specific amounts of time and specific activities should be included in any improvement plan.</td>
<td>The MEC approved the formation of a Systems taskforce to design a proposal for System-Based Practice curriculum. The taskforce will include senior students.</td>
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<td>MEC Retreat Consistency Working Group – Dr. LuAnn Wilkerson</td>
<td>The GQ identified that students are concerned that clerkship experience (teaching and assessment) differ by site and affect final evaluation outcomes and LOD awards. The group made 11 recommendations for addressing consistency concerns including both quality of teaching and ways of completing the ESS performance rating forms. Clerkship site evaluations can be useful in assessing site differences in quality. Students might need to be better prepared during Clinical Foundations to deal with the stressors involved in busy patient care settings and how to interpret performance ratings by faculty and residents. A dashboard of students’ evaluations of clerkship sites could be useful in keeping the MEC up to date on strengths and weaknesses at the site level. [Note: the current MEC website contains clerkship level overall ratings over multiple years <a href="http://evaluation.medsch.ucla.edu/summary.html">http://evaluation.medsch.ucla.edu/summary.html</a>]</td>
<td>The MEC asked Dr. Wilkerson to seek funding from the Dean to support clinical teaching and evaluation across clerkship sites. The MEC approved adding an evaluation section to each meeting so that results from CoursEval or other surveys is more frequently discussed. Develop dashboard so people can easily access &amp; review.</td>
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<td>MEC Retreat Electives Working Group – Dr. Mark Noah</td>
<td>The issue was prompted by the change in the national submission date for the Medical Student Performance Evaluation (MSPE) from November 1 to October 1. Students want opportunities to take electives earlier so they can make a more informed choice on which specialty choice and can get letters of recommendation for their applications. The 5 recommendations from the working group supported earlier access to clinical electives and other career exploration opportunities. The plenary speaker at the retreat, Dr. Stu Slavin, St. Louis University School of Medicine and a former UCLA faculty member stressed the importance of this component of the curricular reform at St. Louis. The discussion was clear from the working group discussion and the retreat plenary speaker that we need to let students to take clinical electives during the third year. The MEC discussed ways to schedule clinical electives earlier. • Move some current requirements from the third year to the fourth year (four to six weeks). • Start the third or fourth year earlier.</td>
<td>The MEC approved making elective time available in the third year. The MEC approved the formation of a taskforce to explore ways for scheduling elective time (for career exploration) into the third year. The taskforce will review a past proposal.</td>
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