# MEDICAL EDUCATION COMMITTEE
## MINUTES: MEETING OF JULY 10, 2013

**Members Present:**
- Dr. Wendy Coates
- Dr. Chris Cooper
- Dr. Esteban Dell’Angelica
- Dr. Tom Drake (co-chair)
- Dr. Michael Gorin
- Dr. Neil Parker (ex-officio)
- Dr. Mark Noah (co-chair)
- Dr. Jessica O’Connell
- Dr. Daphne Calmes
- Dr. Carl Stevens (ex-officio)
- Dr. LuAnn Wilkerson
- Dr. Lacey Wyatt
- Dr. Ronald Edelstein
- Ms. Rikke Ogawa (ex-officio)

**Students:**
- Yuliya Olimpiadi
- Michael Ayoub
- Harry Ching

**Guests:**
- Dr. Sebastian Uijtdehaage
- Dr. Chris O’Neal
- Joyce Fried

**Staff:**
- Margaret Govea
- Gezelle Miller
- Zachary Terrell

**Time Called to Order:** 4:37 pm

**Time Adjourned:** 5:39 pm

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<th>AGENDA/NAMES</th>
<th>DISCUSSION/RECOMMENDATION</th>
<th>ACTION</th>
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<td>Review and Approval of May Minutes - Dr. Mark Noah</td>
<td>Dr. Noah asked members to review the minutes of the May meeting and send edits to Zachary Terrell within 24 hours of the meeting.</td>
<td>Minutes were approved.</td>
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<td>Announcements – Dr. LuAnn Wilkerson</td>
<td>Dr. Wilkerson introduced Dr. Chris O’Neal, the new director of faculty development. Dr. O’Neal came to us from UC Irvine and he also worked at University of Michigan where he worked with PBL in the medical school.</td>
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<td>Updates from Drew– Dr. Ronald Edelstein</td>
<td>The Drew Clinical Foundations course included inter-professional team building where the medical students did an exercise with the nursing students. There is also a similar inter-professional session in Drew’s College Foundations.</td>
<td>Informational</td>
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| Reporting Duty Hour Violations – Dr. LuAnn Wilkerson | In May, the MEC approved changes to the duty hour limits for third year students. If the limits are violated, to whom should students report the problem? The following were discussed at the meeting: • Reporting depends on the site. Some site directors have more influence at their site than the clerkship chair. • Some felt that reporting to the site director might result in negative impact on performance evaluation. • Clerkship chairs need to make reporting policy clear at orientation. • To protect students, better to report directly to SAO. | MEC approved the following reporting:
- Duty hour violations will be reported to the site director or SAO Dean. Referred to FEC |
| Mid-Rotation Feedback – Dr. LuAnn Wilkerson | Per LCME, each required core clerkship must provide and be able to document that mid-course feedback is provided to students. • MEC decided to limit the requirement for mid-course feedback to just third year clerkships. • Surgery will implement a card system to indicate the student received formative feedback. It will be the student’s responsibility to approach the faculty, get the | MEC approved the following:
- Each third year clerkship must provide mid-course constructive feedback by an attending physician. |
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| Faculty observation of History and Physical Exam – Dr. LuAnn Wilkerson | Per LCME, each student in each clerkship must be observed conducting a history and physical exam by a faculty member.  
- Are residents or fellows considered faculty members? Must be faculty to count for LCME.  
- Per students, residents and fellows sometimes give better feedback.  
- Having a faculty member observe a history and physical might disrupt the mentorship between the student and assigned resident.  
- Like LCME, the graduation questionnaire refers to observation of a history and physical by a faculty member (not resident). | MEC approved the following (9 in favor and 1 against):  
All 3rd year students must be observed performing a history and physical on each required clerkship by a faculty member.  
Referred to FEC |
| Residents as Teachers – Dr. LuAnn Wilkerson | Per LCME, all residents must receive training if they will be teaching students. They must receive copies of the clerkship objectives and be prepared to teach. We do not need to state how this will be done. | MEC approved the following (9 in favor and 1 against):  
All residents in Departments that have required clerkships will receive preparation to teach and assess medical students.  
Referred to FEC |
| Clerkship Review Process – Dr. LuAnn Wilkerson | Postponed                                                                                                                                             | Tabled to future meeting                     |
| Using NBME Quality Criteria for HB&D Assessments – Dr. Sebastian Uijtdehaage | Postponed                                                                                                                                             | Tabled to future meeting                     |