# MEDICAL EDUCATION COMMITTEE
## MINUTES: MEETING OF NOVEMBER 13, 2013

**Members Present:**
- Dr. Chris Cooper
- Dr. Esteban Dell’Angelica
- Dr. Tom Drake (co-chair)
- Dr. Ronald Edelstein (by phone)
- Dr. Wendy Coates
- Dr. Michael Gorin
- Dr. Ed Ha
- Dr. Lee Miller
- Dr. Mark Noah (co-chair)
- Dr. Jessica O’Connell
- Ms. Rikke Ogawa (ex-officio)
- Dr. Neil Parker (ex-officio)
- Dr. Neil Schiller
- Dr. Carl Stevens (ex-officio)
- Dr. LuAnn Wilkerson

**Students:**
- Michael Ayoub (C2014)
- Steven Blum (C2015)
- Harry Ching (C2014)
- Tony Cun (C2015)
- Michael Klein (CO2016)
- Yuliya Olimpiadi (C2014)
- Michelle Sun (C2016)

**Guests:**
- Joyce Fried
- Laura Pescatore
- Dr. Sebastian Uijtdehaage
- Dr. Elena Stark
- Dr. Paul Wimmers
- Dr. Ted Hall

**Staff:**
- Margaret Govea
- Gezelle Miller
- Zachary Terrell

**Time Called to Order:** 4:37 pm  
**Time Adjourned:** 6:30 pm

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<td>Review &amp; Approval of August Minutes - Dr. Mark Noah</td>
<td>Dr. Noah asked members to review the minutes of the August meeting and send edits to Zachary Terrell within 24 hours of the meeting.</td>
<td>Minutes were approved.</td>
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| Updates from UCR – Dr. Neil Schiller                                       | Dr. Craig Byus retired this academic year.  
The Class of 2016 is doing well (Block 6).                                           | Informational     |
| Updates from Drew– Dr. Ronald Edelstein                                     | Dr. Calmes could not attend because CDU is holding a full faculty meeting. They will provide a full update at the next MEC meeting. | Informational     |
| Announcements: Duty Hour Policy, Year 3 Students - Dr. Mark Noah          | Per the recommendation of the Clerkship Chairs and MEC, the Faculty Executive Committee voted to amend the duty hours to change the required number of hours of rest from 8-hours to 6-hours. | Informational     |
| Pilot Test of Year 3 Feedback Group – Michael Klein and Dr. LuAnn Wilkerson | Michael Klein gave an overview of the feedback process for HB&D blocks. After each block, the MEC student reps review and summarize the course evaluation to identify themes for discussion with the Chairs. A group of students (randomly assigned by the Evaluation Unit) meet with the Block Chairs. The outcome of the feedback session is shared with the students on the Dashboard in Angel. The process, in place for the past two years, has produced good results for students to voice their opinions and Block Chairs to respond. The Evaluation Subcommittee wants to implement a similar feedback process for clinical clerkships but face challenges scheduling sessions.  
  • Hard to identify dates after students complete clerkship since they rotate across Southern California and schedules vary.  
  • MEC student reps need time to review CourseEval data for feedback session. | MEC unanimously approved the following motion.  
The third year clerkships will engage in the same feedback process as is done in HB&D. Each Clerkship Chair will receive a summary of the Course Evaluation from the MEC student reps. The Chair will determine how feedback is reviewed but the process will include:  
  • Face-to-face discussion between |
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| Electives Task Force Recommendations – Dr. LuAnn Wilkerson, MEC Student Reps | Dr. Wilkerson reviewed the recommendations of the Electives Task Force. The MEC charged the Task Force with exploring ways to schedule clinical elective time during the third year. Initially, the Task Force recommended a Two-Surgery Clerkship Model where students took 6 weeks of General Surgery in year three and 6 weeks of Surgical and Related Subspecialties in either year three or four. If they postponed these 6 weeks to year four, they could use the time for career exploration electives. The Surgery Clerkship Chair did not support this as students need 12 weeks of surgery clinical experience to prepare for the Surgery Shelf. Task force members dropped this recommendation. Instead, the Task Force presented three options: 1. Start the third year three weeks earlier by reducing break time between Blocks and Step 1 prep time. 2. Add Dermatology and Pathology to the selectives menu in Surgery. The Clerkship Chair agreed to assign students interested in Radiation Oncology to the Breast Service. 3. Request other clerkships to include some experiences for career exploration on their rotations like Surgery has done. The medical students conducted a survey of their colleagues (years 1 through 4). Since MSPE is due October 1 and fourth year begins mid-July, students can complete only three internships in time to get Letters of Recommendation for their residency application. 60% of respondents agree they would like elective time in their third year. 50% think that the elective time will benefit their application. Even though students at some other schools have less time than UCLA students to study for Step 1. Seventy-five percent of survey respondents do not support the Task Force recommendation of starting the year earlier by shortening Step 1 prep time. Clerkship Chairs and students feel a long term fix is needed. The MEC should have a retreat to review the entire curriculum. Participants should include MEC members, subcommittee members (HB&D, Clerkship and College), and Program Directors. Multiple models for addressing career exploration in the curriculum should be presented and considered. | MEC decision on the Task Force recommendations: 1. Start the third year 3 weeks earlier to allow electives in the third year. **Did not pass (1 yeas, 11 nays, 1 abstention)** 2. Add Dermatology and Pathology to selectives menu in Surgery. Clerkship director will assign students interested in Radiation Oncology to the Breast Service. **Passed unanimously. Begin 2014-15.** 3. Request other clerkships to include some experiences for career exploration on their rotations like Surgery has done. **No MEC member supported the motion. Dr. Lee Miller will take to Clerkship Chairs to discuss possibilities.**

- Schedule feedback session on clerkship exam days. This would be hard on students who take two, 3-hour exams (Psych/Neuro or Amb Med/Fam Med) on the same day. Committee members discussed alternate ways to get feedback: 1. Create a mobile app where students report problems (like Surgery). The clerkship director would address issues and report back to students. 2. Allow Clerkship Chairs to determine feedback process according to set guidelines. 3. Dissemination of outcome to entire class. Dr. Lee Miller will discuss with the Clerkship Chairs for additional refinement. 4. Start the third year three weeks earlier to allow electives in the third year. 5. Add Dermatology and Pathology to selectives menu in Surgery. 6. Request other clerkships to include some experiences for career exploration on their rotations like Surgery has done.

- Review CoursEval results (ratings and comments) for a set period. Facilitation by the ED&R faculty.

- MEC chair and students,