Members Present:

Stephanie Cham, MSIII  Michael Klein, MSII  Dr. Bernard Ribalet
Dr. Wendy Coates  Dr. Michael Lazarus  Dr. Catia Sternini
Dr. Chris Cooper  Dr. Lee Miller  Dr. Carl Stevens (ex-officio)
Dr. Tom Drake (co-chair)  Dr. Mark Noah (co-chair)  Michelle Sun, MSII
Dr. Ronald Edelstein  Rikke Ogawa (ex-officio)  Dr. LuAnn Wilkerson
Dr. Ed Ha  Dr. Neil Parker (ex-officio)

Guests:

Dr. Clarence Braddock  Laura Pescatore  Dr. Margaret Stuber
Dr. Ming Lee

Staff:

Gezelle Miller  Zachary Terrell

Time Called to Order: 4:38PM  Time Adjourned: 6:27PM

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<td>Announcement of Biochemistry Thread Chair – Dr. LuAnn Wilkerson</td>
<td>Esteban Dell’Angelica, Ph.D. is our new Biochemistry thread chair. While his appointment is in Human Genetics, he received his PhD in biochemistry. Dr. Dell’Angelica will begin working on the HB&amp;D curriculum but he is very interested in expanding the biochemistry content into the clinical years.</td>
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<td>Review &amp; Approval of December Minutes – Dr. Mark Noah</td>
<td>Dr. Noah asked MEC members to review the December minutes and send revisions to Zach by the end of the week.</td>
<td>Minutes were approved.</td>
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<td>MEC 2014 Retreat – Dr. LuAnn Wilkerson</td>
<td>MEC Retreat March 12, 2014; 4 – 8pm Faculty Center Dean Braddock is the plenary speaker. Dr. Wilkerson encourages members of all subcommittees (HB&amp;D, Clerkship Chairs, College Chairs, CDU EPCC, UCR MEC, Evaluation Subcommittee) to participate.</td>
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<td>Grading Process Consistency Across Sites – Dr. LuAnn Wilkerson</td>
<td>In response to LCME accreditation concerns, Clerkship Chairs are getting regular reports on evaluation process across sites so they can better monitor. The reports show a low rate of LOD (honors) for first half of year. Students appreciate growing transparency and attention to consistency.</td>
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<td>Update on the HB&amp;D Evaluation Process and Block Report – Dr. LuAnn Wilkerson</td>
<td>Dr. Paul Wimmers (ED&amp;R Educator) and Phil Klein (HB&amp;D Curriculum Coordinator) modified the report based on the feedback from the December meeting (see HB&amp;D Block Report). There is variability in how block chairs present their data based on their understanding of the instructions. The</td>
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instructions need to be clarified.

Overall Rating – Per MEC’s recommendation, the HB&D subcommittee will determine if a block gets a green light (“approval”) or yellow light (“improvement needed and/or suggestions provided”).

MEC advised removing the OSCE and GQ data columns as that information is not pertinent to the block review.

Who should review block content?
- Students: Review the content of all blocks at the beginning of the third year. While they took the blocks, they are not experts in the material.
- External reviewer: Select faculty with expertise in specific areas to review specific blocks. This expert could also take the exam and self-assessments to review the questions.
- Block Chairs could review each other’s blocks. This is difficult for block chairs whose material is not repeated in year 2 (Blocks 1, 4, and 6).

How do we balance students' focus on scoring well on USMLE Step 1 with teaching our graduation competencies?
- LCME key-wording is not necessary for our curriculum but students appreciate.
- Test-taking skills are important skill that students need to hone.
- What value do we place on Step exams? These exams are not assessing clinical skills so why are we placing such import on it?

HB&D Blocks are working to improve the quality of their questions for the final exams and self-assessments. Dr. Wilkerson announced that Dr. Tillisch is new sub-chair of HB&D committee.

The May MEC agenda will include discussion of the HB&D exams.

Update from Drew – Drs. Daphne Calmes and Ronald Edelstein
- The urban underserved selective organized for first year Dew students now includes a lecture on Systems Based Health by Dr. Jimmy Hara, Family Medicine Program Director Emeritus for the Kaiser LA Center for Medical Education.
- Second year students are finishing the HB&D curriculum and preparing for USMLE Step 1. DGSOM has issued each student (UCLA and Drew) a voucher to take a NBME self-assessment. Additionally, Drew will issue each of their students an additional voucher and request that students use the
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|                                    | • Voucher in February.  
  • In Drew’s Primary Care Continuity Clerkship, students take a practice OSCE with the same format as USMLE STEP 2 CS. Should DGSOM implement similar OSCEs in their clerkships? Should we consider adding an interstation in CPX? Dr. Lee Miller will present to the Clerkship Chairs.  
  • Third year students are working on their research topics.  
  • Fourth year students are preparing for DGSOM Scholarship Day (March 20) and the Research Colloquium a week later on March 26 at Drew.                                                                                                                                                                                                                     |        |
| Update from UC Riverside – Dr. Neal Schiller | • The Class of 2016 is progressing well.  
  • The medical school held its first outreach event, an open house, and 412 attended (from kindergarten to high school).  
  • The School is planning its first health faire and collaborating with health care professionals from Loma Linda, Western University of Health Sciences, and Cal State San Bernardino.  
  • The student run health clinic continues to grow.  
  • Students recently completed their first LCME survey.  
  • The medical school does not have anyone to lead faculty development and they do not have a big need at this time. But they will need to recruit someone to work on programming.                                                                                                                                                          |        |
| Academic Calendar – Dr. LuAnn Wilkerson | In the summer of 2013, the MEC appointed an Electives Task Force to address a need raised by fourth-year students for more clinical elective time prior to the new October 1 deadline for residency applications. Recommendations of the Task Force were not approved by the MEC in November, 2013.  
  Subsequently, Dr. Wilkerson and the third and fourth-year students refined one idea considered by the Task Force involving using the break periods in HB&D to capture time that could be used to start the third year and fourth year earlier. The resulting proposal will compress testing periods in HB&D with the end result that years 3 and 4 could begin 6 weeks earlier.  
  • For the 8- and 9-week HB&D blocks, final exams will be administered on Friday of the last week of the block with Thursday of that week.                                                                                                                                                | **Motion:** Begin clinical electives 6 weeks earlier by:  
  • Eliminating Integrative Exam Period for 8 and 9 week HB&D blocks  
  • Shortening Step 1 prep time between years 2 and 3.  
  **The motion passed unanimously.**                                                                                                                                                                                                                     |        |
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<td>protected as a full study day. Except when holidays intervene, the subsequence block will begin the following Monday. Clinical skill exams will occur during the final week along with the review sessions. There will be no change in the testing schedule for the 5-week blocks.</td>
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<td>• Blocks affected by the schedule change will be encouraged to use the final week for review. Blocks will be allowed to increase lecture time in earlier weeks as needed to relocate non-review lectures that had previously occurred in the final week.</td>
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<td>• Year one will end one week earlier, thus allowing year two to begin one week earlier.</td>
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<td>• Medical Neurosciences II (as Block 7) will move into the fall of year 2 and GI, Endocrine &amp; Reproductive Medicine II (as Block 8) will begin in November and be split over the winter break as it had been when first implemented.</td>
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<td>• During the first week after Block 9 ends, students will have a Comprehensive Clinical Assessment consisting of a 2 hour OSCE and a short feedback session. This week will be considered the first of a 6- or 7-week study period for Step 1, depending on the calendar each year.</td>
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<td>• The Core Clerkship phase will begin with one week of Clinical Foundations in mid-May with the required clerkship rotations beginning during the third week of May.</td>
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<td>• The fourth year will begin 6 weeks earlier than previously. The College Chairs Committee is considering developing a proposal for changes to the fourth year requirements and/or schedule for consideration by the MEC.</td>
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