I. The Chair, Dr. Jonathan Jahr reviewed the structure and membership of the FEC. Roster is available online: https://www.medsch.ucla.edu/public/faculty/fec/members.htm

He described the six subcommittees of the FEC and reviewed their charges and member rosters.

1. Admissions Committee
   a. Newly reformed from the old committee consisting of four at-large faculty members and 7 members who are chairs from the old admissions subcommittees, and one student member.
2. Admissions Policy and Oversight Committee (APOC)
   a. This is a new committee, specifically looking at all the best practices of admission from other medical campuses and reviewing student success as a feedback to the Admissions Committee.
3. Committee on Academic Standing, Progress and Promotions (CASPP)
   a. This committee forms guidelines for students on being promoted from one year to the next and graduation from DGSOM.
4. Medical Education Committee (MEC)
   a. The MEC is the faculty committee chartered with curriculum oversight and implementation.
5. Medical Student Thesis Committee (with CR Drew leadership)
6. Voluntary Faculty Appointment & Promotions Committee

Dr. Jahr also shared with the faculty the charge of the Health Sciences Leadership Advisory Group that would look to splitting the Dean position from the Vice Chancellor of Health Sciences. (Copy of EVC Waugh’s charge letter follows these minutes).

II. Greeting from Dr. John C. Mazziotta:
Dr. Jahr introduced new Vice Chancellor for Health Sciences and Dean, John C. Mazziotta, M.D., Ph.D.

Dr. Mazziotta greeted the faculty and expressed that it is an honor to now be in the position of Dean of the School of Medicine and Vice Chancellor of Health Sciences. He reassured that although there is a major change in the governance, the course and quality of the organization of UCLA will never change. The current organization is very difficult for a single individual to manage given the large increase in scope of the health sciences and so Dr. Mazziotta is in agreement with the need to separate the offices of the vice chancellor and the dean. He adds that running the health system also is a full-time job.

Although the Health System functions as a business, the mission of the school is to focus on academics, research, and engaging the community. Dr. Mazziota further explained that the school of medicine is providing the best training ground for young clinicians, financial resources and patient situations to initiate and incentivize research, all while engaging the community both locally and globally.

Dr. Mazziotta later talked about what can be accomplished in the first 100 days of his appointment. Not even halfway there, he described that even in this short amount of time, he has met with all of the major donors to the university. Raising money for huge projects such as the new Learning Center and the south tower will be successful and it doesn’t stop there as talks with donors about large gifts will continue. He described two of his goals: one is tuition-free admission for all medical students and the other is to increase the number of endowed faculty. He believes that this is all achievable within five years and that these are the goals that will distinguish the SOM and health sciences from other institutions.
Q&A:
Q: What are your 6 highest priorities?
A: To continue to execute the current strategic plan: Education, Research, Clinical Care and Community Engagement. As mentioned earlier, he wants to make education free for trainees and have more endowed faculty. In addition, he wants to build better infrastructure to unburden faculty from bureaucratic tasks so that they can focus on providing clinical care, teaching, and their research.

Q. How to incorporate entrepreneurship into the research mission?
A: As Vice Dean, we started a “SOM Accelerator Program” where a great group of individuals with remarkable experience in science, business, and legal fields has formed a pipeline for distinguishing and applying ideas from the faculty for both entrepreneurial and societal value. The biggest benefit of doing this is gaining increased philanthropy and investments from people who had the means and motivation to help after seeing what we were doing.

III. Proposed Revised Presidential Policy - Sexual Harassment & Sexual Violence– Cherrie Scricca, Interim Title IX Officer and Debra Geller, Director of Community Standards

They explained that this is an update to the new policy that went into effect February 2014. The goal of the policy is to update and standardize practices, processes, and procedures for every campus in the UC system.

Key elements of the new policy which are already in place were reviewed:
• CARE: Advocacy Office for Sexual and Gender Based Violence and Misconduct
• Response Team Model Consisting of:
  o Case Management Team that meets every other week to review cases of sexual violence
  o Coordinated Community Review Team for educational training and prevention
• Standardized website information across all campuses
• UCLA Student Conduct Code Updated to reflect amnesty language

IV. Dr. Timothy Brewer – Vice Provost of Interdisciplinary & Cross Campus Affairs:
Dr. Brewer explained that as Vice Provost of Interdisciplinary & Cross Campus Affairs (ICCA), he facilitates the ability for faculty to work across schools and departments. His office will oversee the UCLA-wide Strategic Plan in the near future and wishes for the faculty of DGSOM to be engaged in the process. He informs everyone that he is available to be reached at either Tbrewer@conet.ucla.edu or tbrewer@mednet.ucla.edu.

V. FEC Vice Chair/Chair Elect and Voting – Dr. Jahr:
Dr. Jahr explained that due to being appointed Interim Chair of Neurobiology, Dr. Micevych had to step down from his seat as FEC Vice Chair. The FEC thanks Dr. Micevych for his many years of service to the FEC and his leadership as Vice-Chair for a year and a half. The FEC is now required to fill this open seat through a special election. In September, the FEC will again hold elections for the Vice Chair seat that will be open when the current Vice Chair moves to the Chair of the FEC as of October 1st.

The FEC put forth Dr. Gary Schiller, current FEC member, as its nominee. Write-In nominations were solicited.

The secret balloting was carried unanimously in favor of Dr. Schiller. There were no write-in nominations received.

VI. Adjourn
The meeting adjourned at 6:50pm.

Minutes prepared and distributed by Roberta Rey, Ph.D.
March 19, 2015

Professor Alon Avidan  
Vice Dean Clarence Braddock  
Professor Jonathan Fielding  
Professor and Chair Alan Fogelman  
Vice Chancellor Carole Goldberg  
Professor Karen Gylys  
Dean Jody Heymann  
Professor Ronald Mito  
Dean Judy Olian (Chair)  
Dean No-Hee Park  
Interim Dean Linda Sarna  
Dean Victoria Sork

Dear Colleagues:

I am pleased to invite you to serve on a new advisory group that will review and make recommendations to Chancellor Gene Block and me about the leadership structure for the health sciences at UCLA.

The health sciences at UCLA are facing rapidly changing internal and external environments. Within UCLA, for example, construction of the Center for Teaching and Learning, seismic renovation of the center for health sciences, entrepreneurial programs, the Centennial Campaign, new HIPPA and IT security concerns, electronic medical records, and clinical trial management systems present us with critically important opportunities that will have long-lasting effects on the quality of our academic and clinical programs. At the same time, we must adapt to changing external conditions, including health care reform, reduced support from the state, a growing emphasis on compliance, more limited extramural funding opportunities, and global competition.

For over twenty years, the leadership structure for the health sciences – in which the offices of vice chancellor of health sciences and dean of the School of Medicine are held by the same person – has remained essentially the same, yet during this time every aspect of the enterprise has changed and grown dramatically. Today our deans, chairs, and administrators carry responsibility for a vastly more complex and costly organization compared to the past.

Following broad based consultation with faculty and administrators, the Chancellor and I have concluded that the current leadership structure is no longer feasible given the great complexity of the health science enterprise. Under these circumstances, we anticipate separating the offices of vice chancellor and dean, an arrangement that affords opportunities for a more inclusive and holistic approach to issues facing the health sciences.

The chancellor and executive vice chancellor/provost would continue to appoint, review, and supervise the health science deans; provide each school’s base budget; and address academic issues such as curricula, and faculty hiring and promotion. The vice chancellor, who will also serve as CEO of the health system, would oversee issues that are particular to the health sciences.
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These include but are not limited to space management, IT security, compliance (e.g., HIPPA), clinical trials management, fund-raising in the healthcare context, and other clinical issues (e.g., electronic medical records). By leveraging the significant shared issues and interdependencies among health science units, this new structure managed under the auspices of the Vice Chancellor for Health Sciences will enhance the effectiveness of our health enterprise as a whole, improve risk management, and foster various forms of collaboration and partnership.

I would like the advisory group to perform two tasks:

1) Comment on the proposed plan and suggest refinements as needed; and
2) Advise us on how we can make these new organizational arrangements function most effectively.

In formulating your advice, I encourage you to consider how this model might affect the academic quality of the health sciences at UCLA, as a collective and for each school individually. An important goal is to preserve the close relationship that now exists between the health sciences and the general campus, since this is one of UCLA’s competitive strengths. At the same time, we believe that there will be significant advantages across all of the health science schools by creating a single organizational structure to approach issues of shared relevance to the health sciences.

The Chancellor and I are very pleased and appreciative that Dean Judy Olian has agreed to chair this advisory group. We hope that you can begin your work as soon as possible and submit recommendations to the chancellor and me by May 1, 2015.

Depending on your recommendations, Vice Chancellor and Dean John Mazziotta and I stand ready to appoint an interim dean of the David Geffen School of Medicine effective July 1, 2015 and launch a search for a permanent dean, while Dr. Mazziotta continues as vice chancellor and CEO.

If you have questions about this charge, please contact me; otherwise you will be contacted soon for scheduling.

Sincerely,

Scott L. Waugh  
Executive Vice Chancellor & Provost

cc: Chancellor Gene D. Block  
Vice Chancellor and Dean John Mazziotta  
Senior Vice President John Stobo