**AGENDA:**

<table>
<thead>
<tr>
<th>Topic 1</th>
<th>Call to Order &amp; Announcements</th>
<th>Presenter</th>
<th>Jahr</th>
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</thead>
<tbody>
<tr>
<td>Discussion</td>
<td>Dr. Jahr called the Executive Session (voting members only) meeting to order at 5:35pm in the Bel Air Conference room then following that called the regular session to order at 6:10pm.</td>
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<thead>
<tr>
<th>Topic 2</th>
<th>Review and Approve Previous Meeting Minutes</th>
<th>Presenter</th>
<th>Jahr</th>
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<tbody>
<tr>
<td>Discussion</td>
<td>Minutes of the May 6th, 2015 FEC meeting were reviewed and approved unanimously as submitted.</td>
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<tr>
<th>Topic 3</th>
<th>Medical Students &amp; Grad Student Council Reports</th>
<th>Presenter</th>
<th>DiTullio/ Jackson/ Karan/ Zekster</th>
</tr>
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</table>
| Discussion | **MSTP Representative to the MEC Committee:**  
  • Letter from Christine Thang ('15) was reviewed and discussed about their recommendation that the MEC add a MSTP student representative as a voting member.  
  • The FEC committee after discussion expressed support of this suggestion. Dr. Jahr will email the student council. The next step would be to send this to the MEC for their input.  

  **The newly voted Student Council Representatives for the AY 15-16 are noted here:**  
  Class of 2016 - Abraar Karan  
  Class of 2017 - Sam Jackson  
  Class of 2018 - Yulia Zekster  
  Class of 2019 - To be elected  

  **Medical student reports:**  
  • **4th Years** ('16): Abraar Karan ('16) provided the following brief update:  
    o Abraar Karan is now the 4th Year’s president. He noted that they are in their last rotation as 3rd years until the end of the month.  
  • **3rd Years** ('17): Samuel Jackson ('17), unable to attend, provided this update via email:  
    o About one quarter of the second year class has finished their Step 1 board exams, and the majority will finish in the next two weeks. Many are going to travel and relax as much as they can...
before starting third year. Their student council is working a plan to keep the class cohesive and linked together while on rotations. They would also like to put together some resources to help with clerkships; these include panels and workshops for specialty selections, research, and volunteering.

- **2nd Years ('18):** Yulia Zekster ('18), unable to attend, provided this update via email:
  
  - “As an update, the MS1s finished Block 5 last week and did well! We have this week off as next week most people will be starting their summer research projects either thru STTP at UCLA or abroad. We will make sure to keep everyone that is here unified. We’ve had many concerns about next year’s schedule and curriculum, but Drs. Miller, Braddock, and El-Farra held a wonderful town-hall our class appreciated. It was very collaborative and made clear how receptive administration is. We will be splitting one of our blocks next year with a midterm which was our preference. That’s all for now!”

- **1st Years ('19):** TBD
  
  - N/A.

**Graduate Student Report:**

- **David DiTullio,** neuroscience graduate student representative and MD, PhD student, unable to attend, provided this update via email:
  
  - “In terms of updates from the Graduate Student Association, as graduation approaches, many senior students are giving their thesis defenses, and others are finishing up the quarter’s coursework. The Neuroscience program is investigating its curriculum, in an attempt to update its required coursework to match student needs. And the MD/PhD program is an area of direct interaction between DGSOM and the graduate programs as the MSTP leadership is working to streamline required coursework to help MSTP students begin dedicated research time more quickly.”

**Topic 4 Medical Education Committee (MEC) Update:**

- Presenter: Drake

  - Dr. Jahr attended the MEC Retreat and felt it was an outstanding event.
  - **MEC Membership Approval:**
    
    - Dr. Drake noted that they need to replace one basic science member who left the MEC. They identified Dr. Steve Cannon who is the new chair of Physiology but also has a background in education.
    - Dr. Cannon’s appointment to the MEC was approved unanimously by the FEC voting members present.

**Topic 5 Voluntary Faculty Dossiers**

- Presenter: Kowell

  - Dr. Kowell presented the following two voluntary faculty dossiers:
    
    - **Diane R. Lipson, PhD** - Promotion to Associate Clinical Professor – Department of Psychiatry & Biobehavioral Sciences – effective July 1, 2015.
      
      - Unanimously approved.
    - **Norman Namerow, MD** – Promotion to Honorary Professor – Department of Neurology
      
      - Unanimously approved – effective July 1, 2015.

**Voluntary Faculty – General Discussion about the future of VF:**

- Dr. Jahr discussed some thoughts about the current state of Voluntary Faculty within DGSOM and noted that there are more voluntary faculty now than there are regular faculty.
- With so many faculty, there is a need to update the roster and develop a school wide list for email communications to the Voluntary Faculty.
- There was some discussion about the confusion around new academic appointments such as FPG Physicians, without step, and HS Series.
- It was suggested that Drs. Jahr, Schiller, and Kowell meet with Dr. Hiatt about these issues and ideas. Then come back to the committee as a recommendation from their meeting.

**Topic 6 Academic Senate Issue**

- Presenter: Quan

  - **Revisions to Academic Personnel Manual (APM) Section 133-17-g-j, Limitation on Total Period of Service with Certain Academic Titles.** (Dr. Quan)
• Academic Titles subject to 8-year limit on total period of service (APM 133-17-g-j).
• Proposed revisions to this section of the APM.
• They are figuring out to revise the call about the circumstances that would warrant a faculty member being able to stop the clock. This was last revised in 2006.
• One needs to consider the perception of frequency that these types of events would occur.
• This is applicable to HS Series as well.
• The committee voted unanimously to support these proposed revisions.
• Dr. Jahr will write a letter to Academic Senate.

**Topic 7**  **Executive Session**

Discussion
The month’s executive session was held at the beginning of the meeting (from 5:30-6:10pm) prior to the arrival of non-voting members and the following topics were discussed:

- Admission Committee Bylaws
- Feedback RE: Recent Election for the Comp Plan Advisory Committee
- FEC Elections for Open Seats
- Consideration of new position of “FEC Secretary”
- MEC Co-Chairs Salary Support & Bylaws change

**Topic 8**  **Items from Floor and Next Meeting/ Adjourn:**

Discussion
The task Force to Separate the Dean and Vice Chancellor:

- Dr. Jahr thanked Dr. Avidan for his participation on that committee.
- Dr. Mazziotta will come to speak to us eventually once the task force has made its recommendations.
- There is a search for a new president of the Health System as soon as possible. (Dr. Feinberg’s vacated position).
- Dr. Jahr has suggested creating a board of overseers for the Health System to provide oversight of the President and CEO of the Health System. He also feels that bringing in an acquisitions expert would also be a good idea.

Charles Drew/UCLA Medical Student Graduation:  (Dr. Edelstein)
- Dr. Mazziotta and Dr. Braddock both attended the graduation that was held yesterday.

Since there were no additional items for discussion, the meeting adjourned at 7:35pm

**Next Meeting:**
- Next meeting will be a full Faculty Meeting on **Wed. July 1st, 2015** in the NPI Auditorium.

**New or Pending Action Items:**
- Send minutes and topics for next meeting’s agenda.

**New action items & Suggestions:**

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<th>Topic</th>
<th>Action Items</th>
<th>Assignee</th>
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<td>Minutes of the May 6th, 2015 FEC meeting were reviewed and approved unanimously as submitted.</td>
<td>All</td>
<td>N/A</td>
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<td>3</td>
<td><strong>MSTP Representative to the MEC:</strong> The FEC committee after discussion expressed support of the suggestion to add an MSTP student to the MEC. Dr. Jahr will email the student council. The next step would be to send this to the MEC for their input.</td>
<td>JJ</td>
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<td>4</td>
<td>Dr. Cannon’s appointment to the MEC was approved unanimously by the FEC voting members present.</td>
<td>N/A</td>
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| 5     | **Voluntary Faculty Dossiers:** The following actions were unanimously approved:  
  - **Diane R. Lipson, PhD** – Promotion to Associate Clinical Professor – Department of Psychiatry & Biobehavioral Sciences – effective July 1, 2015.  
  - **Norman Namerow, MD** – Promotion to Honorary Professor – Department of Neurology – effective July 1, 2015. | N/A | N/A |
| 6 | Revisions to Academic Personnel Manual (APM) Section 133-17-g-j, Limitation on Total Period of Service with Certain Academic Titles: |
|   | • The committee voted unanimously to support these proposed revisions. |

| 9 | • Next meeting is set for **Wed. July 1st, 2015.** |
|   | All | 07/01/15 |

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