GRADUATE STUDENT RESEARCHER FEE REMISSION

Updated February 27, 2018

Background
Graduate Student Researchers (GSRs) assist faculty members with scholarly research and often receive compensation for their efforts. In order to qualify for a GSR position, the individual must be registered and enrolled as a UCLA graduate student and be appointed for no more than 50% time. In addition to salary, GSRs may qualify for fee remissions if the following conditions are met:

1. Must be a full-time GSR (12 units or more).
2. Must have at least a 25% appointment in EDB.
3. Must maintain at least a 3.0 GPA.

If the above conditions are met, fee remissions cover 100% of the Education, Registration, and UCSHIP fees for the quarter(s) of appointment. The hiring department is responsible for paying these fee remissions via the fee roster. Fees will automatically hit the same FAU as the salary source (fee remissions will appear on the ledger as a benefit, sub 06).

When incorporating GSR fee remissions into a proposal budget, keep in mind the following aspects:
- If the GSRs total percent effort is equal to or less than 24%, then we do not pay any GSR fees.
- If the GSRs total percent effort is between 25-50%, then we must cover the GSR fees.

GSRs may work up to 100% time during the summer. Anything exceeding 50% time during the academic year would require a work authorization approval from the graduate division.

How Much Should We Budget For Fee Remissions In The Grant Proposal?

**Graduate Student Fees & Fee Remissions**

- Use the Graduate Student Fees schedule for the current fiscal year

Note: Use the above link for the current GSR fee rates. Do NOT use the amounts listed on the OCGA Employee Benefit Rates website, as the rates posted are not always up to date.

Exclusions
When calculating GSR fees, the following fees should be EXCLUDED:
- Ackerman Student Union Fee
- Graduate Writing Center Fee
- Wooden Center Fee

Nonresident GSRs
Nonresident GSRs appointed 45-50% time also qualify for nonresident supplemental tuition remission. If a nonresident GSR is appointed on the grant, then the grant must cover the additional nonresident supplemental tuition.

Multiple Appointments
If a GSR holds multiple appointments, the combined appointments may not exceed 50% time. When the appointments are split among multiple departments and total more than 25% effort, the departments split the fees proportionately. The grant budget should reflect the proportionate amount.
However, if a GSR holds dual appointments and the other appointment is held on state (19900) funds, then the grant budget should reflect 100% coverage of fees. Always check EDB to determine if any of the GSR’s appointment is on state (19900) funds.

**“TBN” Status**
If the PI includes a To Be Named (TBN) GSR in the proposal, then budget for the GSR fees with the assumption that he/she will have 25-50% effort.

**Grant Proposal Preparation Budget Instructions**
In order to exclude the graduate student tuition remission from our Modified Total Direct Cost (MTDC) base, the fee must be entered into Section F.8 of the detailed budget. Change the Indirect Cost Type to “excluded” so that the fees will be automatically excluded from F&A assessment.