LINKING ORCID ID WITH NIH ERA COMMONS
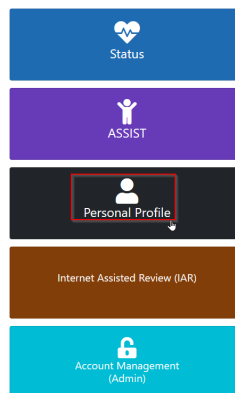
Revised January 16, 2025

OVERVIEW

The Open Researcher and Contributor Identification (ORCID) IDs are unique, persistent digital identifiers that distinguish individual investigators and can be used to connect researchers with their contributions to science over time and across changes of name, location, and institutional affiliation. These free identifiers are assigned and maintained by the non-profit organization ORCID.

As of 05/25/25, all personnel required to provide either Biographical Sketch or Current and Pending Support, aka Other Support, must have an ORCID ID linked to their Commons Personal Profile.

STEPS TO LINKING ORCID ID WITH NIH COMMONS ID

1. Log into NIH eRA Commons with eRA Credentials

2. Click on Personal Profile

3. If ORCID ID is listed under Personal Profile, that means ORCID & eRA Commons ID are linked. ***No further action is required.***
   If ORCID ID is "unavailable", additional steps must be taken to either create or connect ORCID ID. ***Continue to step 4.***

4. **To create new ORCID ID:** Click "Register now". Follow steps for creating new ID.
   a. Hints & Tips:
      i. **Step 1 of 5:** Recommend setting up "additional email" in case account recovery is required
      ii. **Step 3 of 5**: Under "Current employment - Organization" type "Los Angeles" to help narrow down the search or type "University of California, Los Angeles"
      iii. **Step 4 of 5:** Choose visibility setting you'd like. This can be updated later as well.

b. Once ORCID ID has been created, **authorize access for NIH – eRA Commons.** This will link your newly created ORCID ID with your eRA Commons User Name.

5. **To link ORCID ID to eRA Commons User Name:** Sign in through your Institution by following below steps:
   a. **Search for Organization:** Type "Los Angeles" to narrow down search or type "University of California, Los Angeles"
   b. Once selected, **"Sign in with this organization"**
   c. Enter ORCID ID & Password and click "Sign in and link your UCLA account"

TIMELINE

October 2019:   ORCID required for all trainees at time of appointment through xTrain system for support on the following **training awards** including: T03, T15, T32, T34, T35, T37, T42, T90/R90, TL1, TL4, TU2, K12/KL2, R25, R38, RL5, RL9

January 25, 2020:   ORCID required for all applicants of **individual fellowships & career development awards** including: F05, F30, F31, F32, F33, F37, F38, F99/K00, FI2, K01, K02, K05, K07, K08, K18, K22, K23, K24, K25, K26, K38, K43, K76, K99/R00

May 25, 2025:   ORCID required to be entered into the Persistent Identifier (PID) section of the Common Forms. SciENcv required for completing and certifying the Common Forms.

<u>RESOURCES</u>
<u>ORCID ID eRA Commons Online Help</u>
<u>NOT-OD-19-109</u>
<u>What is an ORCID ID and how do I use it?</u>
<u>NOT-OD-25-035</u>