

POWERPOINT LINKS – CLASS 24: SUBAWARDS – PROPOSAL PREPARATION

Slide 6: Common Terms

1. BruinBuy Plus (BB+): <https://bruinbuyplus.ucla.edu/>
2. OCGA: <https://ocga.research.ucla.edu/>
3. TDG: <https://tdg.ucla.edu/>
4. Campus Purchasing: <https://purchasing.ucla.edu/purchasing/campus-purchasing>

Slide 12: Difference between Subaward and Contractor

1. Difference between Subaward and Contractor: <https://ocga.research.ucla.edu/wp-content/uploads/subrecipient-vs-contractor-checklist.pdf>
2. Sub vs. Vendor Matrix: <https://ocga.research.ucla.edu/wp-content/uploads/subaward-agreement-and-vendor-matrix.pdf>

Slide 14: Third-Party Entity Summary

Subrecipient vs. Contractor Determination Tool: <https://ocga.research.ucla.edu/wp-content/uploads/subrecipient-vs-contractor-checklist.pdf>

Slide 17: Total Direct Cost vs. DC Limitation/Ceiling

1. Total Direct Cost vs. DC Limitation/Ceiling:
https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/_DOMORA_Manual_Pre-Award_Direct-Cost-vs-Direct-Cost-Ceiling.pdf
2. NOT-OD-04-404: <https://grants.nih.gov/grants/guide/notice-files/not-od-04-040.html>

Slide 19: Indirect Cost Calculations for Modified Total Direct Cost (MTDC)

1. Modified total Direct Cost (MTDC): <https://ocga.research.ucla.edu/facilities-and-administrative/>
2. Budget Template*: <https://uclahs.box.com/s/vs2h4mtoa49n9ktfo8idr3i29ezg5vkd>

Slide 20: Cayuse Sample/Visual: MTDC Budget Formula/ Calculations: $TDC + (IDC \text{ Base} \times IDC \text{ Rate}) = TC$

Visual Aid for this Example:

https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/_domora_training_ppt_24a_subawards-pre-award.pdf

Slide 22: Subaward F&A Exercise

Excel Template*: <https://uclahs.box.com/s/xmf86i5lkgqx0iauqb2gg2meqoedlbut>

Slide 27: Steps – Outgoing Subaward

1. Subaward vs. contractor: <https://ocga.research.ucla.edu/wp-content/uploads/subrecipient-vs-contractor-checklist.pdf>
2. List of all information/documents:
https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/_domora_manual_pre-award_subrecipient-forms-checklist.pdf

Slide 28: Documentation Required

1. Subaward vs. contractor Determination Checklist: <https://ocga.research.ucla.edu/wp-content/uploads/subrecipient-vs-contractor-checklist.pdf>
2. Subaward/Subrecipient Forms Checklist: https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/_domora_manual_pre-award_subrecipient-forms-checklist.pdf
3. SF424 Budget PDF: <https://uclahs.box.com/s/59taq4lp36ajn1n42goz98arsvctedha>
4. Subrecipient Letter of Intent: <https://ocga.research.ucla.edu/wp-content/uploads/letter-of-intent.pdf>
5. MCA Commitment Form: <https://ocga.research.ucla.edu/wp-content/uploads/UCLA-MCA-commitment-form.pdf>

Slide 29: Subawards in S2S/Cayuse

1. S2S/Cayuse: <https://s2sgrants.research.ucla.edu/>
2. Consortium/Contractual Arrangements: <https://grants.nih.gov/grants/how-to-apply-application-guide/forms-i/general/g.400-phs-398-research-plan-form.htm#8>
3. S2S Subaward Review: https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/_domora_forms_pre-award_s2s-subaward-review-checklist.pdf

Slide 30: Subawards in S2S/Cayuse

1. SF424 RR Subaward Budget Attachment*/***: <https://uclahs.app.box.com/s/59taq4lp36ajn1n42goz98arsvctedha>
2. NIH SF424 Forms website under R&R Budget – 5yr: <https://grants.nih.gov/grants/forms/grant-application-standard-form-424-research-related>

Slide 31: Subawards in S2S/Cayuse

- S2S Subaward Review:
- https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/_domora_forms_pre-award_s2s-subaward-review-checklist.pdf

Slide 35: What about when UCLA is the subawardee?

1. Pre-Award Forms - Subaward SF424 Adobe Budget*/***: <https://uclahs.app.box.com/s/59taq4lp36ajn1n42goz98arsvctedha>
2. NIH SF424 Forms website under R&R Budget – 5yr: <https://grants.nih.gov/grants/forms/grant-application-standard-form-424-research-related>

Slide 36: What about when UCLA is the subawardee?

1. Documents: https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/_domora_manual_pre-award_subrecipient-forms-checklist.pdf
2. SF424 Subaward Budget Attachment Form*/***: <https://uclahs.box.com/s/59taq4lp36ajn1n42goz98arsvctedha>
3. NIH SF424 Forms website under R&R Budget – 5yr: <https://grants.nih.gov/grants/forms/grant-application-standard-form-424-research-related>

Slide 38: Google Survey Link

Anonymous Google Survey Link: <http://goo.gl/forms/C3gdjsl5y1>

**must already be logged into UCLA Health Box in order to access*

***must download attachment before it is viewable/usable*