

POWERPOINT LINKS – CLASS 27: PRE-AWARD DOCUMENTS

Slide 4: UCLA Central Pre-Award Offices

1. Clinical Trial Contracts and Strategic Relations (CTC&SR): <https://medschool.ucla.edu/research/research-infrastructure/administrative-support/departments-office-of-research/contacts/ctcsr-division-assignments>
2. Technology Development Group (TDG): <https://tdg.ucla.edu/ucla-researchers-innovators/industry-sponsored-research>
3. TDG Contract Officer by Dept/Div: <https://tdg.ucla.edu/ucla-researchers-innovators/industry-sponsored-research/departments-assignments>
4. Office of Contracts and Grants Administration (OCGA): <https://ocga.research.ucla.edu/>
5. OCGA Contract Officer by Division: <https://ocga.research.ucla.edu/contacts/>

Slide 6: DOM CT Application Checklist

DOM CT Application Checklist:

https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/_domora_forms_ct-application-checklist-dom.pdf

Slide 7: CTC&SR (For-Profit Clinical Trials)

1. Research Administrator Notification: https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/_DOMORA_Forms_CT-Study-Notice-Form-%28from-Study-Team-to-Fund-Manager%29.pdf
2. Email: ClinicalTrials@mednet.ucla.edu
3. EPASS: <http://epass.research.ucla.edu/Account/LogIn>
4. Conflict of Interest (COI) Disclosure Forms: <https://rpc.research.ucla.edu/coi-forms/>
5. 700U: <https://rpc.research.ucla.edu/wp-content/uploads/form-700-u.pdf>
6. 700U Addendum: <https://rpc.research.ucla.edu/wp-content/uploads/form-700-u-addendum.pdf>
7. 700U Disclosure Supplement: <https://rpc.research.ucla.edu/wp-content/uploads/form-700-u-addendum-supplement.pdf>
8. PI Exception Form: <https://na3.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=ad1c2311-9072-4b5d-9907-8c33e2fd2758&env=na3&acct=8161a94f-714d-401f-889c-c97cede23c31&v=2>
9. For PIs (PI Directory Search): <https://portal.research.ucla.edu/InvestigatorSearch>
10. Policy 900: <https://www.adminpolicies.ucla.edu/APP/Number/900>

Slide 8: TDG (For-Profit Supported Basic & Applied Research, MTAs)

1. TDG Contract Officer: <https://tdg.ucla.edu/ucla-researchers-innovators/industry-sponsored-research/departments-assignments>
2. EPASS: <http://epass.research.ucla.edu/Account/LogIn>
3. Conflict of Interest (COI) Disclosure Forms: <https://rpc.research.ucla.edu/coi-forms/>
4. 700U: <https://rpc.research.ucla.edu/wp-content/uploads/form-700-u.pdf>
5. 700U Addendum: <https://rpc.research.ucla.edu/wp-content/uploads/form-700-u-addendum.pdf>
6. 700U Disclosure Supplement: <https://rpc.research.ucla.edu/wp-content/uploads/form-700-u-addendum-supplement.pdf>
7. eDGE: <http://edge.research.ucla.edu/>
8. Form 740: <https://rpc.research.ucla.edu/wp-content/uploads/form-740.pdf>
9. Form 740: Disclosure Supplement: <https://rpc.research.ucla.edu/wp-content/uploads/form-740-disclosure-supplement.pdf>
10. PI Exception Form: <https://na3.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=ad1c2311-9072-4b5d-9907-8c33e2fd2758&env=na3&acct=8161a94f-714d-401f-889c-c97cede23c31&v=2>

11. Policy 900: <https://www.adminpolicies.ucla.edu/APP/Number/900>
12. ISR Proposal Checklist: [https://tdg.ucla.edu/sites/default/files/ISR_Proposal_Checklist%20\(v2.0\)_0.pdf](https://tdg.ucla.edu/sites/default/files/ISR_Proposal_Checklist%20(v2.0)_0.pdf)
13. Proposal Budget: http://tdg.ucla.edu/sites/default/files/Sample_Proposal_Budget_Form.xls
14. HD0C: https://uclahsprod.service-now.com/nav_to.do?uri=%2Fcom.glideapp.servicecatalog_cat_item_view.do%3Fsysparm_id%3D22573af2139deb00d8a67b104244b01d

Slide 9: OCGA (Non-Profit Clinical Trials)

1. EPASS: <http://epass.research.ucla.edu/Account/LogIn>
2. Conflict of Interest (COI) Disclosure Forms: <https://rpc.research.ucla.edu/coi-forms/>
3. eDGE: <http://edge.research.ucla.edu/>
4. Form 740: <https://rpc.research.ucla.edu/wp-content/uploads/form-740.pdf>
5. Form 740: Disclosure Supplement: <https://rpc.research.ucla.edu/wp-content/uploads/form-740-disclosure-supplement.pdf>
6. 700U: <https://rpc.research.ucla.edu/wp-content/uploads/form-700-u.pdf>
7. 700U Addendum: <https://rpc.research.ucla.edu/wp-content/uploads/form-700-u-addendum.pdf>
8. 700U Disclosure Supplement: <https://rpc.research.ucla.edu/wp-content/uploads/form-700-u-addendum-supplement.pdf>
9. PI Exception Form: <https://na3.docuSign.net/Member/PowerFormSigning.aspx?PowerFormId=ad1c2311-9072-4b5d-9907-8c33e2fd2758&env=na3&acct=8161a94f-714d-401f-889c-c97cede23c31&v=2>
10. For PIs (PI Directory Search): <https://portal.research.ucla.edu/InvestigatorSearch>
11. Policy 900: <https://www.adminpolicies.ucla.edu/APP/Number/900>
12. Budget – draft: <https://uclahs.box.com/s/vs2h4mt0a49n9ktfo8idr3i29ezg5vkd>
13. Subaward Required Forms: <https://ocga.research.ucla.edu/required-forms/>
14. Checklist: <https://ocga.research.ucla.edu/wp-content/uploads/UCLA-OCGA-subaward-checklist.pdf>

Slide 10: Contract Formation – EPASS (CTC&SR,TDG,OCGA)

1. EPASS: <http://epass.research.ucla.edu/Account/LogIn>
2. Instructions: <https://ocga.research.ucla.edu/wp-content/uploads/EPASS-instructions.pdf>
3. NCT: <https://clinicaltrials.gov/>

Slide 13: Contract Formation – Form 700U

1. 700U: <https://rpc.research.ucla.edu/wp-content/uploads/form-700-u.pdf>
2. Electronic Versions: https://rpc.research.ucla.edu/rpc-announcement/electronically-signed-form-700-u/?utm_source=rss&utm_medium=rss&utm_campaign=electronically-signed-form-700-u
3. Conflict of Interest (COI) Disclosure Forms: <https://rpc.research.ucla.edu/coi-forms/>
4. Demo on how to use DocuSign: <https://medschool.ucla.edu/research/research-infrastructure/administrative-support/departments-of-medicine-office-of-research/pre-award/recorded-demos>

Slide 14: Contract Formation – Form 700U

1. 700U: <https://rpc.research.ucla.edu/wp-content/uploads/form-700-u.pdf>
2. Positive Disclosure Supplement Form: <https://rpc.research.ucla.edu/wp-content/uploads/form-700-u-addendum-supplement.pdf>

Slide 15: Contract Formation – Form 700U Addendum

1. 700U Addendum: <https://rpc.research.ucla.edu/wp-content/uploads/form-700-u-addendum.pdf>

Slide 16: Contract Formation – Form 700U Disclosure Supplement Form

1. 700U Disclosure Supplement Form: <https://rpc.research.ucla.edu/wp-content/uploads/form-700-u-addendum-supplement.pdf>

Slide 17: Form 740

1. Form 740: <https://rpc.research.ucla.edu/wp-content/uploads/form-740.pdf>
2. Conflict of Interest (COI) Disclosure Forms: <https://rpc.research.ucla.edu/coi-forms/>

Slide 18: Form 740 Disclosure Supplement

1. Form 740: Disclosure Supplement: <https://rpc.research.ucla.edu/wp-content/uploads/form-740-disclosure-supplement.pdf>

Slide 19: PI Exception Form

1. PI Exception Form/ORL Link: <https://na3.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=ad1c2311-9072-4b5d-9907-8c33e2fd2758&env=na3&acct=8161a94f-714d-401f-889c-c97cede23c31&v=2>
2. Investigator Directory Search: <https://portal.research.ucla.edu/InvestigatorSearch>

Slide 21: Non-Profit Budget Process

1. Budget Preparation:
https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/_DOMORA_Manual_Pre-Award_Budget-Preparation_0.pdf
2. PHS 398 Budget: <https://uclahs.box.com/s/fwvv4y4jdbmss21pjp2dq5hk9y1nhdd>
3. Center Grant Budget: <https://uclahs.box.com/s/ewpx4ueikpm41lbzjflyi6nkwht1irux>

Slide 22: Contract Formation – All Clinical Trials

Budget – draft: <https://uclahs.box.com/s/vs2h4mtoa49n9ktfo8idr3i29ezg5vkd>

Slide 26: Google Survey Link

Anonymous Google Survey Link: <https://forms.gle/QaMyquTmKtNDEj1k8>