

UCLA David Geffen School of Medicine

UCLA SHPEP

Office of Outreach and Pathway Programs

Email: uclashpep@mednet.ucla.edu

Website: <https://medschool.ucla.edu/apply/shpep>



Congratulations UCLA SHPEP 2025 Cohort!

Meet the team!

Office of Outreach and Pathway Programs



Kathy Huynh
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Outreach Assistant



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Program Coordinator



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Executive Director Admissions,
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SHPEP

Primary Investigators



Edmond R. Hewlett, D.D.S.
Professor, Associate Dean for Equity,
Diversity, and Inclusion

UCLA School of Dentistry



Jennifer Lucero, MD, MA
Associate Dean for and the Vice Chair
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Department of Anesthesiology and
Perioperative Medicine

David Geffen School of Medicine



Nalo Hamilton, PhD, MSN, APRN-BC
Associate Professor; Associate Dean for
Equity, Diversity, and Inclusion

UCLA School of Nursing



Outreach Events



**Pre-Med & Pre-Health
Guidance Center**

Outreach and Pathway Programs Office



Cultivate awareness of our school in the pre-student population and foster successful application submission and enrollment of the highest caliber students dedicated to serving all patient populations.



Pathway Programs



DGSOM Insights Series

UCLA/CDU Summer Health Professions Education Program



PROGRAM DATES

June 16, 2025 - July 25, 2025

Virtual: June 16, 2025 - June 20, 2025

In-Person: June 23, 2025 – July 25, 2025

Move-in: June 22, 2025

Move-Out: July 26, 2025

PARTNERED SCHOOLS

UCLA

David Geffen School of Medicine

UCLA

School of Dentistry

UCLA

School of Nursing

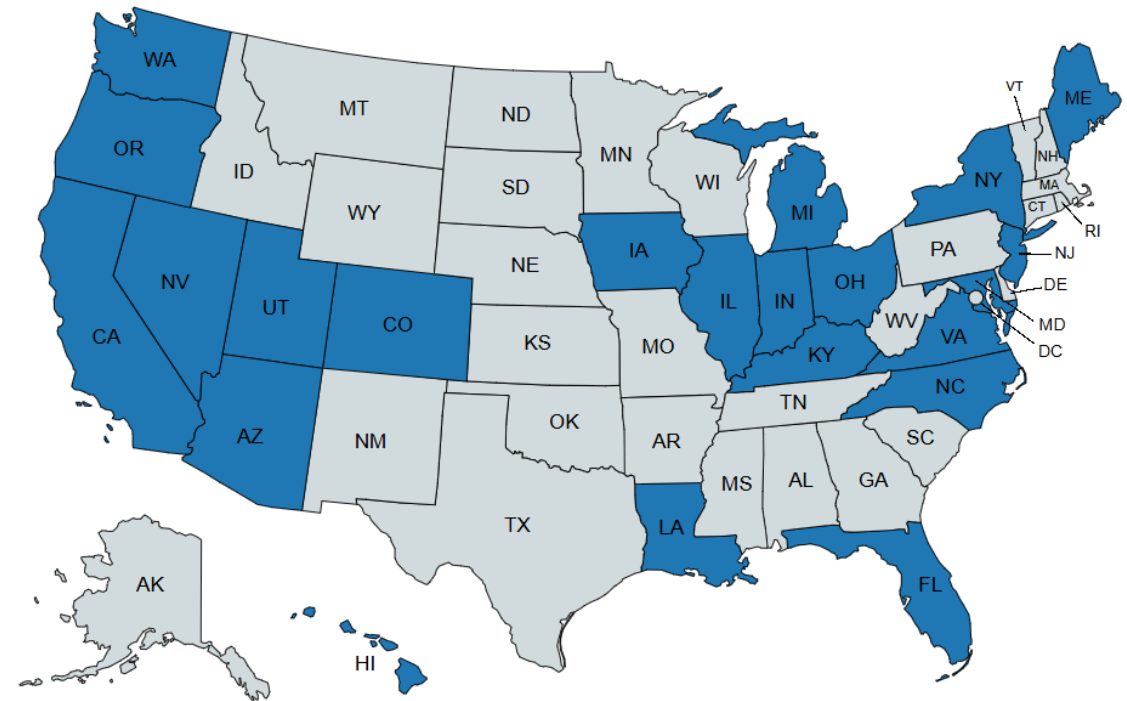


Charles R. Drew University
of Medicine and Science

A Private University with a Public Mission

SHPEP 2025 Cohort

22 States Represented:



SHPEP 2025 Portal



All the information, in one place.

SHPEP 2025 Portal

Congratulations and welcome to the UCLA/CDU SHPEP 2025 Cohort!

Welcome to the UCLA/CDU SHPEP Family!



Announcements

- This website will have all the information you will need to prepare for SHPEP 2025.
- See below for steps to prepare for SHPEP 2025.

Mandatory Meetings

Welcome Meeting (via Zoom)

You must RSVP and attend One (1) of the following two meetings:

Monday, March 31, 2025 at Noon - 1pm PST

OR

Tuesday, April 1, 2025 at 4pm - 5pm PST

Onboarding Meeting (via Zoom)

You must RSVP and attend One (1) of the following two meetings:

Monday, May 13, 2025 at Noon - 1:00pm PST

OR

Tuesday, May 20, 2025 at 4:00pm - 5:00pm PST

Onboarding Instructions

Step 1: Survey, Waivers, & Agreements - DUE March 28, 2025 at Noon PST

Step 2: Onboarding Survey - DUE March 28, 2025 at Noon PST

Step 3A, 3B, 3C, 3D: UCLA Log-On & ID Forms - DUE April 16 at Noon PST

Optional: Travel Assistance Form - Due April 16, 2025 at Noon PST

Step 4: Payment Works (Stipend) - DUE May 2, 2025 at Noon PST

Step 5: COVID Vaccination Information - DUE May 30, 2025 at Noon PST

SHPEP Program Dates

June 16, 2025 - July 25, 2025

Monday, June 16, 2025 - June 20, 2025

Required Onboarding Steps



Everything we need to welcome you to UCLA

Step 1 & 2

Due

March 28, 2025
At Noon PST



Waivers &
Agreements
And
Onboarding
Survey

Step 3

Due

April 16, 2025
At Noon PST



UCLA Log-On
and Bruin ID
Forms

Step 4

Due

May 2, 2025
At Noon PST



Payment Works
(Stipends)

Step 5

Due

May 30, 2025
At Noon PST



COVID
Vaccination
Information

Optional Travel Assistance Request Form – Due April 16, 2025 at Noon PST



Due March 28

Step 1 and Step 2

If you have not completed these steps, please do them immediately.

We need all deadlines to be met and all instructions followed closely.

Due April 16

Step 3 – Part A

Create a UCLA Logon ID & Multi-Factor Authentication

This is basically your UCLA username and the 2-step authentication you need to access UCLA websites

To Note

We will provide you with a UCLA ID number.

- Only use this number going forward
 - **DO NOT USE THE SHPEP/AMCAS #**

Due April 16

Step 3 – Part B

Submit a photo for your UCLA Identification Card (Bruin card)

- This will be the photo for your ID.
- The guidelines are very strict



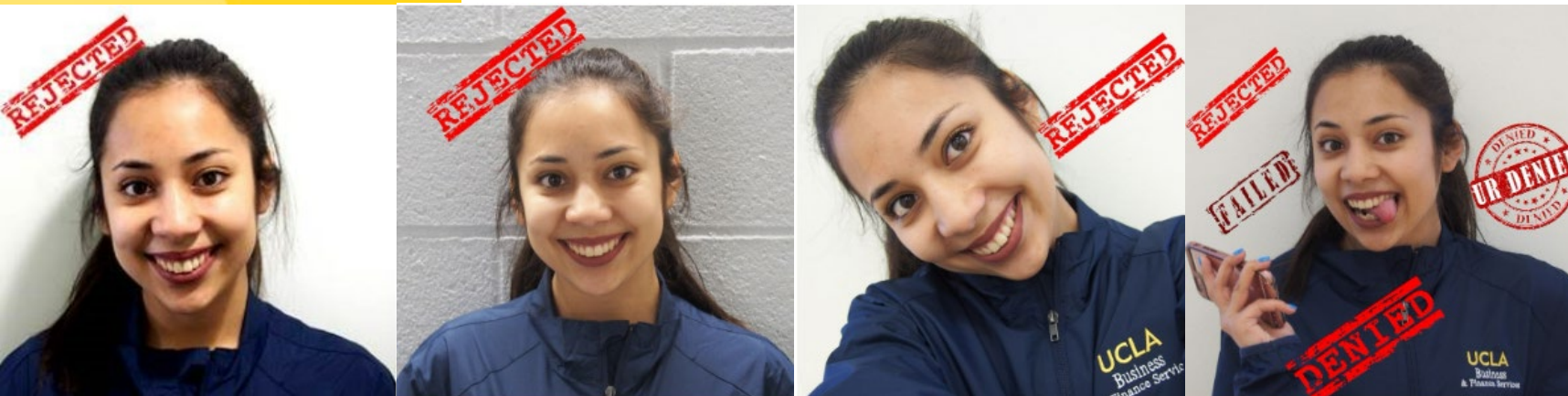
To Note

Think Passport Quality Photo:

- Plain white background with no patterns
- Bright lighting with no shadows
- No accessories (religious items exempt)
- No other people or pets
- Normal color photo (no filters please)
- Clear, high resolution image
- The photo must be JPG format and is no more than 5MB in size

They only accept .jpeg

- **Do Not upload from your iPhone.** .HEIC is not accepted



Due April 16

Step 3 – Part C

Forward Your Photo Approved Email

- The Bruincard office will send two emails
 - **Immediately:** A confirmation that they received your Photo – **DON'T FORWARD**
 - **2-3 business days:** You will receive a photo approved email – **FORWARD THIS ONE**

We will pick-up your BruinID For You. Your 2nd email will have instructions directly from the Bruincard office with instruction to pick up your ID. Please ignore this email.

----- Forwarded message -----

From: <bruincard@finance.ucla.edu>

Date: Tue, May 17, 2022 at 5:06 AM

Subject: Your BruinCard Photo Has Been Approved

To: [REDACTED]

Your BruinCard Photo Has Been Approved - 605279904

Name: [REDACTED]

University ID: [REDACTED]

This is an automated message to inform you that your BruinCard photo has been approved.

Card Distribution:

In response to COVID-19, some BruinCard operations have changed temporarily. Please visit the [BruinCard website](#) to determine if you must create an appointment to pick up your first-time BruinCard

For medical/healthcare ID badge distribution: Please contact your program or the UCLA Med Center Photo ID Office or Santa Monica Photo ID Office for instructions.

IMPORTANT: Please bring one of the following unexpired, U.S. Government issued identifications with you when you retrieve your card. A BruinCard will not be issued otherwise.

- Passport (with U.S. VISA)
- U.S. state ID or driver's license
- U.S. Military ID

If you are from the School of Medicine, Dentistry, or Nursing, you will also need to bring a signed UCLA Health System Photo ID Application Form provided by your personnel coordinator. Please note th

Contact Information, Hours of Operation, and Locations:

UCLA BruinCard Center

Operation Hours/Location listed on [BruinCard Distribution Web Page](#)

"Ask BruinCard" at [BruinCard.ucla.edu](https://bruincard.ucla.edu)

Ronald Reagan UCLA Medical Center Photo ID Office

[10833 Le Conte Avenue](#)

CHS- Basement, Room B8-153

Monday - Friday, 8:30 AM - 11:30 AM

Due April 16

Step 3 – Part D

Photo ID Application Form

- Sent via DocuSign
- This will be pre-filled out for you. No need to change any of the information
- **All you need to do is sign and date**

Due May 2

Step 4 – Payment Works

Payment Works (Stipend)

Within the two weeks, scholars will receive an email from Payment Works. This platform is used to release scholar stipend via Zelle or Check (Choosing Zelle may allow the stipend to show up in your account faster than a check).

When signing-up with Payment Works, please make sure

1. The scholar name and address exactly match as the information submitted via the onboarding Survey. If it does not match, please the scholar needs to send an updated name or address to Sheryl Diaz immediately.
2. The phone OR email address the scholar is nominating should be the same as the one linked to their Zelle account

You can submit now if
you already meet the
requirements

Due May 30

Step 5 – Covid Vaccination Info

Details

All SHPEP participants must be up to date on COVID-19 vaccinations or submit a written religious or medical exception request.

- People aged 12 years and older who got previous COVID-19 vaccine(s):
 - People aged 12 years and older who got COVID-19 vaccines before **September 12, 2024**, should get 1 updated Pfizer-BioNTech, Moderna, or Novavax COVID-19 vaccine.

Upload your COVID-19 Vaccination Card or submit a written religious or medical exception request:

- If you have multiple cards, please consolidate the pictures onto one word document and submit them as only 1 Document.
 - Your name should be clear in the photos

How To Get To UCLA



Start thinking and looking now to find the cheapest rates.

Booking Your

Travel to/from UCLA

Arrival

Sunday, June 22, 2025

- Plan to arrive by Noon
- Room Check-in will be 2-3:30pm
- Mandatory Welcome Meeting and Tour will start at 3:30pm

Departure

Saturday, July 26, 2025

- Check-out is 11am.
- No extensions available

Our last event ends by 5pm on Friday, July 25. You can leave anytime after that.

Information for Air Travelers



The drive from the airport to UCLA can take anywhere between 20-40 minutes depending on traffic conditions, therefore, **we recommend booking flights that arrive anytime by Noon on Sunday, June 22, 2025.**

Remember that check-in will take place from **2pm-3:30pm at UCLA.**

We do not provide a shuttle directly from the airport; however, the options below can get you to the check-in location fairly easily.

Getting to UCLA

Option 1: Rideshare. Cost varies from \$30 - \$60

Option 2: Super Shuttle. Cost varies from \$50 - \$80

Option 3: Public Transportation. Cost about \$1.25

Travel Assistance Application

- Travel assistance will be provided to participants traveling more than 50 miles that are also in financial need.
- Travel assistance will not exceed \$500.
- Travel assistance will only be provided for round trip coach airfare, bus/train ride, and personal car travel mileage over 50 miles from UCLA site.
- Scholars will have two options:
 - **Option 1: UCLA will coordinate, schedule, and pay directly for your travel.**
 - **Option 2: You will purchase your own travel and will be reimbursed for the travel**
- UCLA will need copies of receipts confirming cost of travel
- Reimbursement may take up to 6 weeks from the end of the SHPEP program.

Deadline for requesting Travel Assistance: April 16, 2025 at Noon PST

No exemptions will be granted if you miss the deadline.

Program Overview



General information about SHPEP

UCLA COVID SAFETY PROTOCOLS



At this time the University of California COVID-19 Policy will require --with very few exceptions-- that all students, faculty and staff be vaccinated against the COVID-19 virus before they will be allowed on campus or in a facility or office.

That deadline also applies to requests for an allowable exception (on medical, disability, or religious grounds) or deferral (based on pregnancy).

1

Mask is optional in all indoor spaces

2

COVID Testing as needed
(free covid test kits available throughout the campus)

3

Entering students and new faculty and staff hires who will be learning, living or working on campus will need to have completed their primary COVID-19 and up to date on vaccinations

6 Week

Intensive Summer Program

Monday - Friday

Sessions typically run 8am – 5pm

Absences

Scholars are required to attend and be on time for all mandatory sessions

Do Not Schedule

- Class
- Research
- Work
- Vacations

SHPEP

Core Curriculum

How To Apply



Anatomy and Physiology



Research: Health Disparities Project



Community Development



Individual Advising and Mentorship



Problem Based Learning



Mental Health and Wellness



Academic Enrichment



Understanding the Health Professions

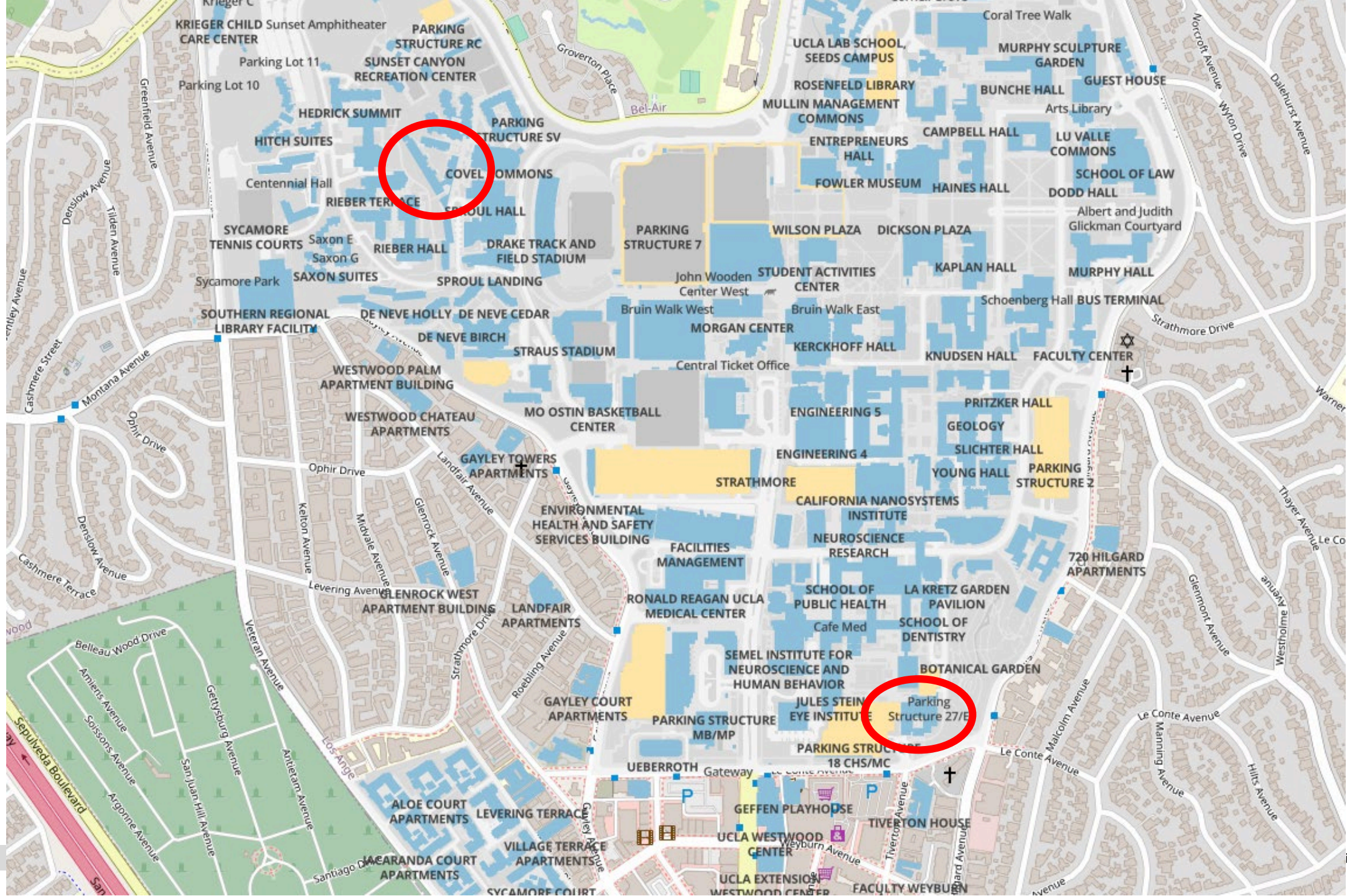


General Dorm Layout



Plaza Double Room with Shared Bath

- Two bedrooms with two twin beds each
- Shared bath
- Available in Sunset Village, De Neve Plaza, Hedrick Summit, Rieber Terrace, and Rieber Vista
- Near to meeting spaces and residential restaurants, athletic fields and recreation facilities
- Complimentary WiFi
- In-room telephone
- Air conditioning



SHPEP Stipend is \$1,000

Payment #1

\$400 will be distributed Week 2

Payment #2

\$600 will be distributed the last day of the program

Is this an internship? Will there be shadowing experiences?

SHPEP is not an internship experience, it is an Academic Enrichment program

There are no shadowing experiences during the SHPEP program. Students will be able to be able to converse with physicians and students in panels and via the Longitudinal Mentorship Program as well as take part in various simulation activities planned throughout the program.

Can we have visitors at UCLA?

Yes, however, they are not allowed in the dorm or dorm rooms.

It is strictly enforced out of concern for your safety and the safety of others.
This applies to your parents and family as well.

Absolutely NO ONE other than SHPEP students can enter or stay at the dorm rooms, the only exception is on move-in and move-out days.

What do weekends look like?

If there are no activities scheduled by SHPEP on weekends you may spend your weekends as you like but will be expected to spend the night at the dorms.

If you will be going home for the weekend or will be spending the night away, you must fill out the **Weekend Away Form**.

Do we have access to the gym?

Yes. The John Wooden Center is a multi-faceted facility. It features 3 gymnasiums, basketball courts, indoor & outdoor weight training, stretching mats, stationary bicycles, stair climbers, treadmills, rowing machines, and a rock wall.

Outreach & Pathway Programs

Outreach@mednet.ucla.edu

UCLA

David Geffen School of Medicine

THANK YOU.