

# UCLA Duplicate Diploma Application



## INSTRUCTIONS

1. Submit completed form and check, payable to Regents-UC, to UCLA Registrar, Attn: Diploma Order, 1113 Murphy Hall, Box 951429, Los Angeles, CA 90095-1429. The duplicate diploma fee is \$75.
2. Form may be faxed to 310-206-4520 ONLY if the \$75 duplicate diploma fee is charged to your BruinBill account.
3. Allow two months for delivery of duplicate diploma.

## REASON FOR APPLICATION

- Original diploma has been lost or destroyed.

Full Name (as appears on original diploma)
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- Name change. Request for a diploma to be issued in new name and change of name on University record. Submit a Name Change or Correction form. Evidence of court document required.

I understand that the duplicate diploma will bear the signatures of the current officials of the state and the University.

Student Signature		Date
Birthdate	9-Digit UCLA ID or Last 4 digits of SSN	
Degree Earned	Date Degree Awarded	
Major	School/College	

- Duplicate diploma fee charged to BruinBill account  
E-mail address required below
- Check enclosed

Current Mailing Address – Street				Country	
City	State	Zip/Postal Code	Province (Canada only)	Telephone	
E-mail Address					

### OFFICE USE ONLY

- |  |   |
|--|---|
| <input type="checkbox"/> Check received        | <input type="checkbox"/> Date ordered _____ |
| <input type="checkbox"/> Degree/holds verified | <input type="checkbox"/> Date mailed _____  |