

How to Enter a Fund Accounting Unit (FAU) in OnCore

Fund Managers and/or Regulatory Coordinators enter the Fund Accounting Unit (FAU) number in OnCore prior to opening the study for accrual. This is one of the mandatory tasks that are required in the study activation process, and is required to ensure a research guarantor is applied to the research encounter in CareConnect when a research visit occurs.

Steps

1. Navigate to the **PC Console**
2. Locate the desired study
3. Navigate to the **Main > Management** tab
4. Click **Update**
5. Enter the FAU number into the **Internal Account No.** field

★ PC Console ?

Protocol No.: 15-000000
Library: Non-Oncology
PI: Naeim, Arash
Sponsor: Transmedics

Protocol Target Accrual: 2000
Accrual To Date: 1
Protocol Status: OPEN TO ACCRUAL

RC Total Accrual Goal (Upper): 50
IRB Expiration: 05/31/2019

Select Protocol

▼

Details
Management
Staff
Sponsor
IND/IDE
ClinicalTrials.gov

Management Details
History

IRB No.	15-000000	Pharmacy No.		Priority Score	
SRC No.		SRC Review Required	No	DSMB Review Frequency (months)	
CTRC Participation	No	CTRC No.		CTRC Approval Date	
CTRC Category					
Comments					
Coding Scheme	CTCAE v4.0	Automated MRN	No	Automated Sequence No.	No
Internal Account No.		Hospital Account No.		Allow Duplicate Enrollment?	No
Allow On Treatment date to be entered before On Study date		No	Populate On Follow-Up Date with Off Treatment Date		No

Administrative Groups

	Management Group
No information entered	

Flowchart

Flowchart	Path
No information entered	

4
Update

Copyright© 2001-2018 Forte Research Systems. All rights reserved.

The FAU number assigned to this study may be found in the **Main > Sponsor** tab, within the **Grant No.** field, in read-only mode. Ensure that you copy and paste the number within the brackets into the **Main > Management > Internal Account No.** field.

Only one FAU is allowed in the **Internal Account No.** field. Any changes made to the FAU will send a notification to the CareConnect, CRIS or CRMS team, and any applicable Ancillary departments to route charges to the correct guarantor and ensure proper billing occurs.