



## **UCLA GME LICENSING EXAM POLICY**

### **PURPOSE**

The purpose of this policy is to set a standard for successful completion of all steps of the USMLE or COMLEX for appointment or continuation in any UCLA postgraduate training program after the 12<sup>th</sup> month of postgraduate training (completed at UCLA or in any training program prior to joining UCLA), in accordance with California licensing regulations.

### **SCOPE**

This policy applies to all UCLA-sponsored ACGME accredited residency and fellowship programs in all clinical learning environments.

### **DEFINITIONS**

USMLE is the medical licensing exam administered by the National Board of Medical Examiners for graduates of medical schools.

COMLEX is the osteopathic licensing exam administered by the National Board of Medical Examiners for graduates of osteopathic schools.

### **POLICY**

Residents will be required to sign a statement at the time of appointment, acknowledging that they understand and will comply with this policy.

### **USMLE STEP 1 & 2/COMLEX LEVEL 1 & 2**

- Incoming PGY 1 residents are required to take and pass the first two steps of the applicable Licensing Exam, either USMLE or COMLEX, to be eligible for employment at UCLA.
- Trainees starting at the PGY 2 level from an outside institution must pass all three steps of the Licensing Exam prior to the start of training at UCLA.



### **USMLE STEP 3**

Failure to pass all steps of the US Medical Licensing Exam and obtain a full and unrestricted Medical License in accordance with Medical Board Licensing regulations will result in automatic suspension in accordance with the Academic Due Process policy.

### **PROCEDURE**

N/A

### **FORMS**

Acknowledgement of GME Licensing Exam Requirements

### **REFERENCES**

#### **USMLE**

3750 Market Street  
Philadelphia, PA 19104-3190  
Telephone: (215) 590-9700  
<http://www.usmle.org/>

#### **NBOME**

101 West Elm Street, Suite 150  
Conshohocken, PA 19428  
<https://www.nbome.org/>

### **CONTACT**

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### **REVISION HISTORY**

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David Geffen  
School of Medicine



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Graduate Medical Education Committee  
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