

CLINICAL TRIAL CONTACTS

Revised June 16, 2020

Clinical Trial, Contracts and Strategic Relations (CTC&SR)

CTC&SR Intake Team: clinicaltrials@mednet.ucla.edu

Purpose: Negotiate agreements such as confidentiality agreements related to clinical trials (“CDA”) and clinical trial agreements (“CTA”) for *industry sponsored drug, biological and medical device trials*, and is the authorized institutional signatory for these agreements. For-profit pharmaceutical, biomedical and medical device manufactures as well as contract research organizations (“CRO”) In addition, CTC&SR negotiates CDAs and CTAs with non-profits that flow through Industry funding.

Technology Development Group (TDG)

Click [here](#) to locate contact for your division.

Purpose: Review & submission of *industry sponsored* basic and applied, *non-clinical trial* research, including material transfer agreements (MTAs).

Contract & Grant Officer Contacts (OCGA)

CTC&SR Intake: proposals@research.ucla.edu. Click [here](#) to locate contact for your division.

Purpose: Review & submission of *non-profit sponsored* contract & grants, including clinical trials, i.e. NIH CT.

Clinical Research Information System (CRIS Team)

CRIS Team: crishelpdesk@mednet.ucla.edu

Purpose: Oncore system issues & training.

Clinical Study Activation Team (SAT) & Clinical Research Coordinator (CRC)

SAT Team: StudyActivation@mednet.ucla.edu or OCRNavigation@mednet.ucla.edu

Purpose: Service that assists PI providing staff that completes study activation, study maintenance and study closure. Please run all services through Leslie for approval.

Charge Description Master (CDM)

Ronnie Diep: RDiep@mednet.ucla.edu

Purpose: Request research pricing for items NOT already listed online (charge master) for non-profit rate. Retain non-profit rate prior to checking with Leslie Cortez on industry rate.

Centralized Research Business Partners (CRBP)

CRBP team: UCLAHSCRBP@mednet.ucla.edu

Purpose: Request research coding for items NOT already listed online (charge master) for non-profit rate.

Ledger Patient Reconciliation Patient Related Expense Contacts:

Pharmacy Billing: Christina Shin | CSShin@mednet.ucla.edu – Object code 4730 –

Pathology: Lien Tay | LTay@mednet.ucla.edu – Object code 3456 – “CPRS/CTRC”

Professional Billing: Katherine Toris | KToris@mednet.ucla.edu – Object code 3466 – “Research Pat Rev”

Hospital Billing: Susie Lee | SusLee@mednet.ucla.edu – Object code 3456 – “HB”

ONCORE Training**Study Team access roles:**

- **Investigator (INV)**
 - Designed for Investigators who will be monitoring their study in the system but for those who have designated staff on their team that can complete study management, subject management, and financial tasks in OnCore.
 - Required training: ELRSH300
- **Independent Investigator (INV PLUS)**
 - Designed for Investigators who do not have a designated study team. These users are able to complete all elements of their study independently in the system.
 - Required training: RSCH350
- **Regulatory Coordinator (REG)**
 - Users who will be performing regulatory and study management tasks in the system.
 - Required training; RSCH100 & RSCH210
- **Study Coordinator (CRA)**
 - Users who will be managing subjects, documenting SAEs/Deviations, and indicating subject visits in the system.
 - Required training: RSCH100 & RSCH215
- **Fund Manager (FM)**
 - User who will complete budgeting, invoicing, and financial tasks in the system.
 - Required training: RSCH100 & RSCH160

Go to: <http://careconnect.uclahealth.org/Training> & Log into Cornerstone

CareConnect Training



Select Browse Training, type in the require role the RSCH # that is applicable to you.

UCLA CITI Training for CT FMs

Go to [UCLA's CITI HIPAA training](#) & select UC Learning Center.