



Medical Board of California

Application Information & Checklist for a Section 2111 Appointment

Graduates of International Medical Schools Seeking Approval Pursuant
to Section 2111 of the California Business and Professions Code

Licensing Program
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REQUIREMENTS FOR APPROVAL

Requirements and Required Documentation to Apply for a Section 2111 Appointment:

- You may not engage in the practice of medicine in California until a appointment has been granted by the Medical Board of California (Board) **pursuant to Section 2111 of the California Business and Professions Code (BPC)**. A Section 2111 Appointment is valid **only** at the institution requesting the approval and its formally affiliated facilities. The Board must be notified of all changes relative to your Appointment and employment status. Failure to comply fully with Section 2111 shall constitute grounds for termination of the Appointment.
- You must not otherwise be eligible for medical licensure in California.
- All medical license(s) issued to you must be in good standing.
- The application forms, pages 2111A - 2111G, must be completed in full and signed by you, your supervising physician, and the dean or chief medical officer of the sponsoring California medical school or academic medical center.
 - If the sponsoring entity is an academic medical center, it must be recognized by the Board as meeting the requirements of BPC Section 2168(a)(2) prior to submission of this application. If the academic medical center has not been previously recognized by the Board, please contact the Board to initiate the approval process.
- Disclosure of a United States Social Security Number (SSN) or an Individual Taxpayer Identification Number (ITIN) is mandatory prior to the issuance of a license. [Section 30](#) of the Business and Professions Code (BPC) authorizes collection of an SSN or ITIN. [Section 31\(e\)](#) of the BPC allows the State Board of Equalization and the Franchise Tax Board to share taxpayer information with the Board.

COMPLETE THE ENTIRE APPLICATION

All items in this application are mandatory. Failure to provide complete and accurate information will result in the application being rejected as incomplete. The information provided is used to determine the applicant's qualifications for a Section 2111 Appointment under the relevant statutes. Please attach additional sheets if additional space is needed. This application may be disclosed pursuant to the provisions of the California Public Records Act. Authority to provide the Board with information requested on this application is established pursuant to Section 2000, et seq., of the Business and Professions Code. This information is mandatory and will be used to determine if the applicant meets the requirements for the requested Section 2111 Appointment. Failure to provide the mandatory information will result in denial of the Section 2111 Appointment. Disclosure of your social security number (SSN) or individual taxpayer identification number (ITIN) is mandatory. Section 30 of the Business and Professions Code and Public Law 94-455 (42 USCA 405(c) (2) (C)) authorize collection of your SSN or ITIN. Your SSN or ITIN will be used exclusively for tax enforcement purposes, and for purposes of compliance with any judgment or order for family support in accordance with Section 1752 of the Family Code. If you fail to disclose your SSN or ITIN, your application for initial approval or renewal of the Section 2111 Appointment will not be processed and you will be reported to the Franchise Tax Board, which may assess a \$100 penalty against you. The Chief of Licensing is the custodian of records. You have the right to review your application subject to the provisions of the Information Practices Act, Civil Code section 1798.17, by [contacting the Board](#).

APPLICATION CHECKLIST

The completed and signed application must be accompanied by:

- The initial application fee of \$86.00 and the fingerprint processing fee of \$49.00.
- A signed letter from the dean of the sponsoring medical school or the dean or chief medical officer of the sponsoring academic medical center requesting your Appointment pursuant to Section 2111.
- A signed letter from the department chair of the sponsoring medical school or academic medical center requesting your Appointment pursuant to Section 2111.
- A copy of the signed employment contract between you and the sponsoring institution.
- A detailed Curriculum Vitae noting all your academic and professional career achievements.
- A copy of your medical school diploma and an official translation if the diploma is not in English.
- Official documentation (certificate or letter from hospital) documenting a minimum of three years of postgraduate training.
- A current Letter of Good Standing directly from the appropriate licensing authority for all medical licenses that you hold.
- A copy of all medical licenses that you hold.
- A written statement of the recruitment procedures followed by the medical school or academic medical center before offering the appointment to the applicant.
- If you reside in California, you must complete the electronic Live Scan fingerprint process. You will need to download and use the Request for Live Scan Service from the Board's website. You may mail or upload a copy of the completed form with your Application.

If you reside outside of California, you must submit two completed fingerprint cards or have your electronic fingerprints completed at a California Live Scan facility. The Board will mail your fingerprint cards once the Board receives your application and appropriate processing fee. You must complete all personal data on the fingerprint cards or the Board will return the cards to you for completion.

The Board must receive the Criminal Records Check from both the California Department of Justice and the Federal Bureau of Investigation prior to the issuance of a 2111 Appointment.

APPROVED APPLICATION

Once Approval Has Been Given by the Medical Board of California:

- You may engage in the practice of medicine strictly under the jurisdiction of the sponsoring medical school or academic medical center and only under the supervision of a physician and surgeon who is licensed in California.
- The appointment period will be for a maximum of three years from the date you are first permitted to participate in clinical activities at the sponsoring institution. The Section 2111 Appointment must be renewed on an annual basis. The renewal must be requested by the sponsoring medical school or academic medical center on the "Request for Renewal" form and must be accompanied by the required renewal fee of \$43.00.
- You must wear a name tag designating yourself as a "visiting fellow."
- You and your institution may not bill for your services.
- All orders requested by you must be countersigned by a licensed physician.
- You may not hold yourself out as possessing any type of license to practice medicine in California.