



# MEDICAL BOARD OF CALIFORNIA

Protecting consumers by advancing high quality, safe medical care.

## Licensing Program

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Gavin Newsom, Governor, State of California | Business, Consumer Services and Housing Agency | Department of Consumer Affairs

## REQUIREMENTS FOR REGISTRATION PURSUANT TO SECTION 2113 OF THE CALIFORNIA BUSINESS AND PROFESSIONS CODE (Practice in a Sponsoring California Medical School)

*You may not engage in the practice of medicine in California until you have been notified that registration has been granted by the Medical Board of California pursuant to Section 2113 of the California Business and Professions Code. A Section 2113 registration is valid only at the institution requesting the approval and its formally affiliated facilities. The Medical Board must be notified of all changes in your employment status. Failure to comply fully with Section 2113 shall constitute grounds for termination of the registration.*

### **Requirements and Required Documentation To Apply for a Section 2113 Registration:**

- You must not be otherwise immediately eligible for medical licensure in California
- You must be licensed in another state, Canadian province or foreign country
- All medical license(s) issued to you must be in good standing
- The application forms, Pages 1-6 must be completed in full and signed by you, your department chair or division chief, and the dean of the sponsoring institution
- The completed and signed application must be accompanied by:
  - A detailed Curriculum Vitae noting all of your academic and professional career achievements
  - A copy of the signed employment contract between you and the sponsoring institution
  - A signed letter from the dean of the sponsoring medical school requesting your registration pursuant to Section 2113
  - A signed letter from the department chair of the sponsoring medical school requesting your registration pursuant to Section 2113
  - A current Letter of Good Standing directly from the appropriate licensing authority for all medical licenses that you hold
  - A copy of your medical school diploma and an official translation if the diploma is not in English
  - A copy of all medical licenses that you hold
  - Official documentation of satisfactory completion of four years of postgraduate training
  - Page Two of the “Request For Live Scan Service” fingerprint forms or two completed fingerprint cards
  - A signed statement from the Department Chair describing the recruitment efforts that resulted in this offer
  - A signed statement from the Department Chair indicating the following: the registrant will be under his/her direction; the registrant will not practice medicine unless it is incidental to and part of his/her duties as approved by the Board; the registrant will be under the direction of and accountable to the Department Chair of the specialty in which the registrant will practice; the registrant will be proctored in the same manner as other new faculty and subject to review by medical staff; and the registrant will not be appointed to a supervisory position at the level of a medical school department chair or division chief
  - The initial application fee of \$86.00 and the fingerprint processing fee of \$49.00
  - A copy of your signed United States social security card

### **Once Approval Has Been Given by the Medical Board of California:**

- You may engage in the practice of medicine strictly under the jurisdiction of the sponsoring medical school and only under the direction of a physician and surgeon who is licensed in California.
- The registration period will be for a maximum of three years from the date you are first permitted to participate in clinical activities at the sponsoring institution. The registration must be renewed on an annual basis. The renewal must be requested by the sponsoring medical school on the “Request for Renewal” form and must be

accompanied by the required fee of \$43.00. The dean of the sponsoring medical school may submit a request for renewal for an additional two years, provided that a Licensure Plan establishing a critical path, identified milestones, milestone dates and key events that the registrant is expected to complete is accompanied by the “Request for Renewal” form and the required fee of \$43.00.

- You may admit patients to a skilled/nursing/assisted living facility only if that facility is affiliated with the sponsoring medical school.
- You must wear a name tag designating yourself as a “visiting professor” or “visiting faculty member”.
- The sponsoring medical school only may bill for your services under the institutional billing code.
- You may not hold yourself out as possessing any type of license to practice medicine in California.