**Discovery Detailed Project**

**Proposal & Plan Template**

**Instructions for submission:** Please email this completed form with your mentor’s signature to **Class\_o.7w9dxc5ang42knor@u.box.com** by **November 10th, 2023**.

**Student name**:

**Mentor name**:

**Title/Topic**: *The title should focus the reader’s attention on the essential theme of the proposed project. What will the team do? What is the topic, population, and overarching method/activity? Be short, preferably not more than one line.*

**Introduction, Background and Justification for Project (~ 3 paragraphs):** *A concise review of the literature and current issues in the specific subject area. What is already known about this specific subject? What is the gap? What do your readers need to know to better understand your topic?*

**Problem Statement/Scholarly question(s) (1-5 sentences):** *Provide a short, clear and simple description of the purpose, intent and need for your proposed project. What question(s)/issue(s) are you hoping to address?*

**Specific Aims/Objectives (2-5 bullets):** *Provide bulleted, brief descriptions of the overarching goals of your project. What specific objectives do you plan to accomplish?*

**Hypotheses (1-5 bullets):** *Provide brief, bulleted descriptions of your hypotheses or anticipated results of your project.*

**Methods/Activities (1-2 paragraphs per specific aim/objective):** *Outline the proposed methods/activities for each aim or objective. This should include the type of research design (if applicable), population involved, how you will reach the population (i.e. sampling within research contexts), the setting, planned activities or interventions, data collection and instruments, analysis and dissemination. Consider feasibility. Methods should tie closely to the aims and objectives described above.*

**Potential Challenges, Risks and Solutions (1 paragraph)**: *Describe 1-3 potential challenges or obstacles that could negatively impact the project and any solutions you have thought of to overcome the challenges. Please be sure to include any anticipated ethical issues in the project.*

**Significance (1-2 sentences):** *List or briefly describe how the proposed work would be beneficial. You may consider potential benefits to knowledge, service, clinical practice or any larger impact such as how it could impact organizations, communities, policies, the field of study or society.*

**IRB Statement:** *Please identify if IRB approval is required for your project. If so, describe how IRB approval will be obtained from UCLA (200 word limit).*

**Resources needed:** *Please list any resources required to support your project and how they will be obtained (200 word limit)*

**Additional skills needed:** *Please identify any additional skills you may need to complete this project. How will you attain these skills? Are there short-courses, tutorials, or one-on-one mentorship you intend to utilize? (200 word limit).*

**Timeline**: *Please state when you intend to accomplish each of your specified project activities/tasks within Discovery. A table or Gantt chart is recommended*.

**Please list 3-5 professional goals you hope to achieve during Discovery**:

**What actions will you take during Discovery to achieve the goals you listed above?**

**Additional information**: *Please include any additional information you or your mentor feels would contribute to a robust project proposal and plan for Discovery*.

**Mentor attestation**: I have reviewed this proposal, provided the student with feedback, and approve the proposal for submission.

**Mentor signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_