

Exchange Visitor Supplement Questionnaire Initial DS-2019 Request

Instructions:

To be completed by the Exchange Visitors.

Please provide answers to each of the following questions. For items that are not applicable, please indicate by 'N/A'.

Section 1: Immigration Information			
Are you currently a graduate student pursuing an advance degree?	Yes	No	
Have you ever been in the J-1 or J-2 nonimmigrant status?	Yes	No	
If yes, list dates of stay in the United States while on J-1 or J-2 nonimmigrant status and the J category:			
Arrival Date:		Departure Date:	
Have you ever applied for a waiver of the two-year home residence requirement associated with J visa?			
Yes No			
If yes, was it approved?	Yes	No	Pending
Are you physically located in the United States?	Yes	No	
If no, what country are you located in? _____			
If you are currently in the United States, are you requesting:			
Transfer from current J program to UCLA's J program (Complete J-1 Exchange Visitor Transfer IN Form)			
Change of nonimmigrant status from _____ to _____			
If you are currently in the United States, indicate your current nonimmigrant status and expiration date.			
Nonimmigrant Status: _____			
Expiration Date: _____			
Have you ever filed, or has anyone filed for you, any forms, petitions, applications or labor certification for lawful permanent residence at a U.S. Immigration Office in the U.S. or at an Embassy or Consulate outside of the U.S.?			
Yes No			
If yes, please explain:			
Have you ever been denied of a U.S. visa application filed by you or for you?			
Yes No			
If yes, please explain:			

Section 2: Mandatory Health Insurance Requirement for the Exchange Visitor Program

22CFR62.14 of the United States Code of Federal Regulations governing Exchange Visitor Programs requires that the exchange visitor obtain health, accident, medical evacuation, and repatriation of remains insurance. The insurance policies must cover the exchange visitor and all accompanying dependents. J-1 Exchange Visitors at UCLA must have an insurance plan that meets at least the following coverage:

- **\$100,000 per accident/illness in medical coverage**
- **An annual deductible of no more than \$250**
- **Coinsurance that does not exceed 25%**
- **Medical evacuation up to \$50,000**
- **Repatriation up to \$25,000**

The insurance policy must be underwritten by an insurance corporation having an A.M. Best rating of "A-" or above, an Insurance solvency International, Ltd. (ISI) rating of "A-" or above, a Standard & Poor's Claims paying Ability of "A-" or above, a Weiss Research, Inc. rating of "B+" or above, or such other rating services as the Agency may from time to time specify. Insurance coverage backed by the full faith and credit of the government of the exchange visitor's home country shall be deemed to meet this requirement. The policy must also include a reasonable waiting period for pre-existing conditions.

Any exchange visitor who willfully refuses to comply with this requirement shall be considered to be in violation of his/her exchange visitor status. The program sponsor is obligated to inform the United States Department of State of the exchange visitor's noncompliance. **J-1 Exchange Visitors must provide the Visa and Licensing Office with a copy of proof of insurance within 10 business days of reporting their arrival.** (Students enrolled in UC SHIP are exempt from providing proof) **An all- services hold from the Visa and Licensing Office will be placed on your record if you do not provide proof of insurance. This will affect your eligibility to receive services from the Visa and Licensing Office and UCLA and can result in termination of your J-1 status.** Appropriate forms of proof include insurance cards, forms listing coverage, enrollment confirmation. You must provide proof of insurance coverage in English. If your policy is not written in English, you must provide an official translation of the insurance.

Check the plan below that reflects your current/future health insurance coverage:

UCLA Medical Benefits (Staff, Lecturer, Professor, etc.) - repatriation & medical evacuation insurance must be purchased separately.

Visiting Scholar Injury and Sickness Plan (VSISP) through Garnett-Powers (VGRs, Visiting Scholars, etc.) - attach evidence of enrollment.

UC Postdoctoral Scholar Benefits Plan (PSBP) - The medical evacuation and repatriation requirements necessary for Postdocs holding J-1 Visa status, and their dependents holding J-2 Visa status, are automatically covered through the Standard Life Insurance in which you are automatically enrolled. There is no need to purchase supplemental coverage for these requirements.

DGSOM Affiliate Medical Benefits (medical plan that meets all of the J-1 coverage requirements and insurer is rated at least A- or better by A.M. Best) - repatriation & medical evacuation insurance must be purchased separately.

Other (Check this option if approved for a waiver of any of the above plans) - attach evidence of waiver approval

I certify that I have read and understand the information above concerning the US Department of State requirement for exchange visitors to have insurance. I understand that it is my responsibility to always have insurance coverage during my stay in the U.S. **Not following this mandatory requirement can lead to the termination of my appointment at UCLA and my J Visa status.**

Exchange Visitor's Name:	Exchange Visitor's Signature:	Date: (Month/Day/Year)
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Section 3: Exchange Visitor Agreement

The information given on this request form is true, correct, and complete according to my best knowledge. Copies of documents submitted are exact photocopies of unaltered documents and I understand that I may be required to submit original documents to an Immigration of Consular official if needed. I have read the information provided regarding required insurance and funding. I will comply with the J nonimmigrant status regulations and always maintain, for myself and any accompanying family members, during my stay in the United States, the required health insurance, medical evacuation insurance and repatriation of remains insurance.

Exchange Visitor's Name:	Exchange Visitor's Signature:	Date: (Month/Day/Year)
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**EXCHANGE VISITOR SUPPLEMENT QUESTIONNAIRE
 INITIAL DS-2019 REQUEST CHECKLIST**

STEP 1

- Complete the **EXCHANGE VISITOR SUPPLEMENT QUESTIONNAIRE FOR INITIAL DS-2019 REQUEST**
- Please provide an original signature; do not type name on signature line.

STEP 2

Along with a completed questionnaire, the following are required of the J-1 applicant:

Copy of biographical page of passport for J-1 scholars and dependents (if applicable)

Current curriculum vitae

Copy of Previous DS-2019 Forms. Copies of scholar's previous DS-2019 forms are required if they have participated in a J-1 program within the past 2 years.

Exchange Visitors Funding Information

Before a DS-2019 is issued, exchange visitors must show they have sufficient funds to carry out their primary activities at UCLA. The table below shows the current minimum amounts required to qualify for J-1 status:

For	Per Month	Per Year
J-1 Scholar	\$2,525	\$30,300
Additional Funds are required if Scholar is inviting J-2 Dependents		
Spouse	\$500	\$6,000
Each child	\$222	\$2,627
Minimum considers cost of basic accommodations, utilities, food, and transportation. Planning for more is strongly recommended. Health insurance is not included in the minimum financial requirements.		

People who are not going to be paid by UCLA **MUST** provide proof of funding and it must be:

- Written in English
- On letterhead from the funding source
- Signed by someone with the authority to dispense the funds from the funding organization
- Include the specific dates of funding coverage
- Include amount of funding in US dollars

If transferring to UCLA, provide the following:

- **J-1 Exchange Visitor Transfer IN Form** (provided by UCLA Host Department)
- Current DS-2019
- Current I-94 card
- Current J-1 visa stamp

STEP 3

Submit questionnaire and other required documentation to the host department coordinator at UCLA. The department coordinator will then forward the packet to the Visa and Licensing Office. Please note, the Visa and Licensing cannot begin to process a request for a form DS-2019 if any of the above items are missing.