

Please complete and submit this form to the DGSOM Visa and Licensing Office

Departments are required to report the end date of the J-1 program to the DGSOM Visa and Licensing Office if the Exchange Visitor is ending their program more than 15 days prior to their current DS-2019 end date.

Exchange Visitor Last Name (as it appears on DS-2019 form)	
Exchange Visitor First Name (as it appears on DS-2019 form)	
SEVIS # (located on your DS-2019 form)	
Email Address	
Current Program End Date	
New program End Date (Scholars will have 30 days to leave the U.S. after this date)	

Reason for Early Departure

- Completed J-1 program 15 or more days early
- Changed to another immigration status (H-1B, LPR, etc.)
- Transfer to another U.S. institution *

(complete *transfer-out to another U.S. institution* section below)

SIGNATURES

The J-1 program will be shortened to reflect the last day of employment and the EV will have a 30-day grace-period after this date to remain in the U.S. and may no longer use the current DS-2019 and visa stamp to enter the U.S. If the EV is currently in the Research Scholar or Professor category, s/he is subject to the 24-month bar; preventing him/her from obtaining another J-1 visa in the Research Scholar or Professor category for the next 24-months.

Department Coordinator:

Printed Name/Signature

Date _____

J-1 Exchange Visitor:

Printed Name/Signature

Date _____

TRANSFER-OUT TO ANOTHER U.S. INSTITUTION

Institution Name: _____

ARO/RO Name: _____

ARO/RO E-mail: _____

ARO/RO Phone: _____

Transfer Date: _____

Program # _____

*The Visa and Licensing Office will notify the new institution via e-mail of the SEVIS transfer.