

First and Last Name
Address
Phone
Mednet email

EDUCATION

Medical School Name Dates attended
Anticipated MD date

Graduate School Graduation Month and Year
Degree, Major

Undergraduate Institution Graduation Month and Year
Degree, Major

HONORS AND AWARDS (List in reverse chronological order)
Keep to medical school unless it is an exceptional undergraduate honor
Name of Award Year(s) received

WORK EXPERIENCE (List in reverse chronological order)
Institution Dates of employment
Your title/tole
Brief summary of your role: this can be a couple bullet points or brief paragraph.
Start each line with an action verb. Use action + result statements when possible.

RESEARCH EXPERIENCE (List in reverse chronological order)
Institution Dates
Your title/role
PI or Research mentor-full name and title
Brief summary of your role: this can be a couple bullet points or brief paragraph.
Start each line with an action verb. Use action + result statements when possible.

PUBLICATIONS (List in reverse chronological order. Use AMA-Style citation)
Published manuscript: give full citation; bold your name
Accepted manuscripts (in press): list acceptance date
Submitted manuscripts: list submission date
Manuscript in progress: Do not include in this section. Can include in the “Research Experience” section under the corresponding entry.

POSTERS AND PRESENTATIONS (List in reverse chronological order. Use AMA-Style citation)

STUDENT ACTIVITIES (Can be categorized into different headings. For example, Leadership, Community Service, Teaching and Mentorship, Volunteer Work, Global Health, etc.)
Name of Organization Dates
Your title/role
Brief summary of your role: this can be a couple bullet points or brief paragraph. Start each line with an action verb. Use action + result statements when possible.

LANGUAGES AND SKILLS

Other than English--Include level of fluency (native speaker, conversational, written, fluent, etc.)
List relevant skills that are not taught in medical school

CERTIFICATIONS

List only current certifications and certification date

MEMBERSHIP IN HONORARY OR PROFESSIONAL SOCIETIES

Include dates of membership

HOBBIES AND INTERESTS

Only include those hobbies that you are truly and passionately interested in.