ZOOM SCREEN SHARING

Revised March 30, 2020

OVERVIEW

Use Zoom to schedule, start, and join HIPAA-compliant online meetings. Zoom works perfectly on nearly any device or browser to offer consistent, flexible meeting experiences. Zoom is free to UCLA Health staff with valid Mednet AD credentials. To join, start, or schedule a meeting, simply **sign in with your AD credentials** to automatically create your account. Learn more about <u>Zoom</u>.

As of March 28, 2020, the default setting for Zoom screen sharing has been change to "Host only". See below instructions on how to enable the feature to allow participants to share their screens. It is a one-time update to your Zoom profile.

OTHER INFORMATIONAL LINKS

https://uclahs.zoom.us

https://it.uclahealth.org/about/dgit/dgit-services/communication-and-collaboration/productivity-and-collaboration/web

INSTRUCTIONS ON HOW TO RE-ENABLE SCREEN SHARE FOR PARTICIPANTS

Log into UCLA Health Zoom (uclahs.zoom.us) – either your Zoom Online or Pro account

- 1. Online: Go to Settings > In Meeting (Basic) > Scroll down to "Screen sharing" > Under "Who can share?" click "All Participants"
- Pro: Go to Settings > Advanced Features > View Advanced Features > Follow "Online" instructions in step #1

<u>ONLINE</u>						
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	UCLA Health			JOIN A MEETING	HOST A MEETING +	SIGN IN
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UCLA Health				JOIN A MEETING	HOST A MEETING +	-
Profile	Meeting Recording	Telephone				
Meetings Webinars	Schedule Meeting	Schedule Meeting				
Personal Audio Conference	In Meeting (Basic) In Meeting (Advanced)	Host video				
Recordings	Email Notification	san meening murror mee on				
Settings	Other	Participants video				
	Screen sh	aring				
Schedule Meeting	Allow host	and participants to share their screen	or content during meetings			
In Meeting (Basic) Who can share?						
In Meeting (Advanced)	O Host C	only O All Participants (?)				
Email Notification	Who can s	tart sharing when someone else is sha	iring?			
Other	O Host C	nly O All Participants ?				

Zoom Screen Sharing

DOM Fund Manager's Manual

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		Return to Meeting	Join						

