

# CLINICAL TRIALS: CHARGE REVIEW

*Revised September 26, 2023*

## OVERVIEW

- **Description:** Research Billing Charge Review is reviewing and approving research-related charges within CareConnect. A number of tools have been implemented to view Hospital Billing (HB) and Professional Billing (PB) charges for studies. Clinical Trials will incur patient care and related expenses, such as hospital/professional billing. The following process takes place prior to hitting General Ledgers. This is not a Fund Manager responsibility as the approvals for charges on patient care related items are centralized and completed by Department of Medicine.
- **Due** (minimum): 10 calendar days (includes weekends). Recommend study coordinators entering patient data in Care Connect and/ OnCore as applicable within 24 hours after visit occurrence.
- **Programs**
  - **CareConnect** is UCLA's electronic health record (EHR) program, which integrates inpatient and outpatient clinical records with appointments, registration, billing, and other business-related functions throughout UCLA Health System and David Geffen School of Medicine. CareConnect puts an increased emphasis on patient safety and medical error prevention by creating one electronic patient chart that's accessible across the institution, increasing the continuity of care. By housing all patient information in one electronic database, it eliminates the duplication of tests, sends alerts to warn of allergies to medications or contradictions and creates an easily accessible mechanism for sharing information.
    - 1) Who uses CareConnect and Research Connect?
      - Physicians
      - Pharmacists
      - Nurses
      - Advanced-practice nurses
      - Other clinicians
      - Trainees (fellows, residents, interns)
      - Students
      - Staff members working with scheduling, registration, billing, patient placement (ADT), and health information management (HIM)
    - 2) Register in [Cornerstone](#) to complete required training to receive access to Oncore/CareConnect: ELRSH100, RSCH160, RSCH210, and RSCH215.
    - 3) Register [here](#) to complete required training to receive access to CareConnect.
  - **OnCore** is a clinical trials management system (CTMS) used at UCLA for the management of clinical trials in clinical research. The system maintains and manages planning, performing and reporting functions at the study and subject level along with participant contact information, tracking deadlines and milestones.
- The use of OnCore enables the study team to set up and manage all protocols and subjects in one place, supports clinical research billing, simplifies data management and

monitoring, improves patient recruitment and tracking and automates the flow of information between UCLA based systems including WebIRB, PATS and CareConnect.

- OnCore is managed and maintained by the UCLA Clinical Research Informatics Systems (CRIS) team, which works closely with study teams to incorporate OnCore into their workflows for more efficient clinical research operations and centralized data management. The CRIS team works collaboratively with the Clinical Research Finance team, Clinical Research Business Partners (CRBP) and Research Connect team members to provide a variety of data solutions and operation management tools for clinical research teams.

- Mechanism:**

- A two-Tier Process:
  - Tier 1 – Department of Medicine Charge Reviewer and Study Team are responsible for reviewing and approving charges that are reviewed in the Care Connect dashboard queue. Once charges are directed to (1) Study Related— Bill to Study, (2) Study Related – Bill to Patient's Insurance, and (3) Non-Study – Bill to Patient's Insurance, it will be submitted as reviewed then go to Tier 2.
  - Tier 2 – CRBP unit will also review as a double-check on charges already approved by Tier 1 and address hiccups as necessary.

**Processing Time:** Charges are reviewed daily by Charge Reviewer, and new charges drop every 3-4 hours in the dashboard queue. DOM has 7 business days to complete. After, Tier 2 has the same timeline. All charges on Dashboard are reviewed timely. Both DOM and CRBP work together to assure timely approvals.

## FAQs

### 1. Who to contact should there be any questions, where to look for contacts?

Centralized Research Business Partners(CRBP) [UCLAHSCRBP@mednet.ucla.edu](mailto:UCLAHSCRBP@mednet.ucla.edu)

### 2. What do I do if the calendar build is not in OnCore? Look in chart notes?

To check if charges are study related bill to study or non-study related bill to insurance if not in On-Core, we look at the notes in CareConnect.

Go to patient charge in CareConnect> Click the link under the Enrollment Status (see image)

Research Billing Review for [REDACTED]

Refresh Filters Patient Studies Study Maintenance

Showing visits that were not previously reviewed, are related to the study, and are configured as needing review.

Study Code	Study Status	Study Type	NCT #	IRB #
[REDACTED]	Open to Accrual	Non-interventional	05297812	[REDACTED]

Enrollment Status	Active Start Date	Active End Date	Study Division or Department	Coordinators
Eligible	—	—	—	Donghyun TERM-Jung

CT CHEST WO CONTRAST Visit at 200 UCLA Medical Plaza - Radiology with Igor Barjaktarevic, MD

07/12/23 Study-Related

Guarantor Allison Moore [1001598839] Self-Pay

> Click on the Appts on the top menu > Click Past tab to show the past encounter dates for the charges

\*\* Check Appt notes: The study team adds a note that charges for the service date are to bill the research/grant if procedures are study related

\*\* It will also show a link icon if it is linked to the study under research section

\*\* Click on the Chart tab > Click on the service date to review the notes and to match procedures with the charges

\*\* Email the study team to confirm charges if study related bill to research or non-study related bill to insurance if charge reviewer not able to match charges with the notes or not clear.

### 3. What do I do if new charge is already in the red on my queue?

It will have the same 10 calendar days (includes weekends) before it falls off the queue as the new white charge.

### 4. How do I prioritize charges?

Prioritize line items in Red (these will soon fall from the queue) and then yellow (halfway to fall off) and white (newly added)

### 5. How do I filter?

Sort the queue by the top row ex. Earliest dt to see by color/ date

Detail List

Explore

▼ Filter

Study Rvw Comp?	MRN	Patient	Research Study Code	Research Study Nm	Earliest Dt	Last Study Rvw User	Last Study Rvw Dt	Last Rvw Dt	FAU #	Status	Active Start Date	Active End Date
-----------------	-----	---------	---------------------	-------------------	-------------	---------------------	-------------------	-------------	-------	--------	-------------------	-----------------

## 6. What charges should I expect to find in the Research Billing Review?

When a subject is enrolled to a clinical trial in Epic, all research-related encounters (orders, appointments, procedures, etc.) must be linked to the study in the system. Once this linking has occurred, any charges generated in conjunction with the encounter will be directed to the Research Billing Review for study staff validation/redirection prior to being released to bill the subject/insurance or the study code.

Study staff should expect to find both hospital charges (also called “technical” charges) and professional charges in the review. A hospital charge is a charge for the item itself (e.g., an x-ray). The professional charge is for the professional who provides a related service (e.g., the radiologist who reads and results the x-ray). You can tell hospital and professional charges apart in the Research Billing Review by the color of the header at the top of each account.

Not all charges include both hospital and professional components. Some may have only one or the other. Additionally, a single hospital charge may be associated with multiple professional charges and vice versa.

## 7. Patient provided a bill to study team, the bill should have been billed to research, how do I resolve the billing matter?

Contact CRBP (UCLAHSCRB@mednet.ucla.edu) by sending an email request to correct the submission of billing, provide the patient name, MRN, IRB#, date of service, the charges that needs to be corrected.

Email sample below

Send To:  Cc:

Subject: Charge Direction: #IRB 10-000000 (P's first name initial and last name initial) (Date of service)

Hi CRBP Team,

I hope this email finds you well.  
Can you please assist on this concern, the charges for patient below should be billed to the research as per study coordinators?  
Please advise. Thank you 🙏

Patient: John Doe  
IRB#: 10-000000  
Service date: 01/01/2023

(Attached the snap it of the charges)

Research Billing Review for [REDACTED]

Showing visits that were not previously reviewed, are related to the study, and are configured as needing review.

Study Code	Study Status	Study Type	NCT #	IRB #	Associated Protocols
[REDACTED]	Closed To Accrual	Drug Intervention	04181762	[REDACTED]	[REDACTED]
Posttest Status	Active Start Date	Active End Date	Study Design or Department	Coordinator	
On Treatment	06/29/2022	07/07/2022			

10/20/22

Billing Encounter at UCLA Outreach Clinical Lab - Panorama City with [REDACTED]

Hospital Account [REDACTED] 1 Specimen (Billed)  
LA CARE - MCL ASSON - PANORAMA VALLEY MEDICAL GROUP

Charges

Study-Related - Bill to Study

Study	Bill	Sec Date	Post Date	Code	Procedure	Study Sct	Qty	Amount
		06/29/2022	07/07/2022	85750	308572000-HB APPT ACTIVATED PTT		1	7.21

Non-Study Charges

Study	Bill	Sec Date	Post Date	Code	Procedure	Study Sct	Qty	Amount
		10/09/2022	10/09/2022	85452	308585200-HB SED RATE ERYTHROCYTE AUTO		1	4.05
		10/09/2022	10/09/2022	81001	3018100100-HB URINALYSIS AUTO W MICROSCOPIC		1	4.75
		10/09/2022	10/11/2022	85450	308581000-HB PROTHROMBIN TIME		1	5.15
		10/09/2022	01/11/2023	85750	308572000-HB APPT ACTIVATED PTT		1	7.21

Kind regards,

Clinical Trial Program

CRBP Team will email back when the billing issue has been corrected.

Email the study team that billing issue has been resolved and the study team will inform the patient.

8. **What is a Professional fee?**

Physician side of a patient encounter, covers the work performed by the provider and the reimbursement they will receive for the medical services performed

9. **What is a facility fee?**

A facility fee is a fee we charge for the use of our clinics and related ancillary services

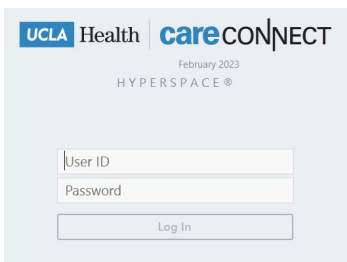
Applications to use for review:

1. CareConnect- To see accounts to review and to approve ([Remote access](#) | [Local Access](#))
2. Oncore- To verify the account
3. Email- To email study team for confirmation
4. Chargemaster- To match/compare cost

## PROCEDURE: How to complete Charge Review

STEPS:

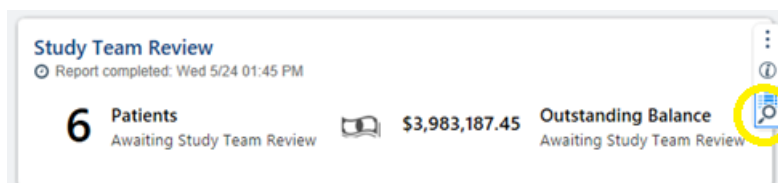
1. Log in to Care connect app  > Enter username & password



UCLA Health | careCONNECT  
February 2023  
HYPERSPACE

User ID  
Password  
Log In

2. Run the Study Team Review Report > Click the magnifying glass to open the queue



Study Team Review  
Report completed: Wed 5/24 01:45 PM

6 Patients Awaiting Study Team Review

\$3,983,187.45 Outstanding Balance Awaiting Study Team Review

Magnifying glass icon circled in yellow

**\*\*The queue list will load: Prioritize line items in Red (these will soon fall from the queue) and then yellow (halfway to fall off) and white (newly added)**

3. Sort the queue by top row ex. Earliest date to see by color/date

Detail List

Explore

Filter

Study Rvw Comp?	MRN	Patient	Research Study Code	Research Study Nm	Earliest Dt	Last Study Rvw User	Last Study Rvw Dt	Last Rvw Dt	FAU #	Status	Active Start Date	Active End Date
-----------------	-----	---------	---------------------	-------------------	-------------	---------------------	-------------------	-------------	-------	--------	-------------------	-----------------

## 4. Double click on the patient

Study Rvr Comp?	MRN	Patient	Research Study Code	Research Study Nm	Earliest Dt
No					03/07/2023
No					03/07/2023
No					05/19/2023
No					06/02/2023
No					06/02/2023

\*\*\*It will take you to the page below (image for reference only)

Research Billing Review for [REDACTED]

Showing visits that were not previously reviewed, are related to the study, and are configured as needing review.

Study Code [REDACTED] Study Status Open to Accrual Study Type Device Intervention NCT # 04091964 HB # [REDACTED] Associated Protocols [REDACTED]

Enrollment Status On Study Active Start Date 12/12/2022 Active End Date [REDACTED] Study Division or Department [REDACTED] Coordinators [REDACTED]

**Billing Encounter at UCLA Outreach Clinical Lab - Panorama City with Erik L. Lum, MD**

06/02/23 Study-Related Hospital Account [REDACTED] Self-Pay [REDACTED] Specimen [REDACTED] (DNB Error)

Charges Encounters

Research Correct

Study-Related - Bill to Insurance/Patient

Research Correct All Select All Deselect All

Study	Billor	Svc Date	Post Date	Code	Procedure	Study Svc	Qty	Amount
<input type="checkbox"/>		06/02/2023	06/02/2023	85025	3054502500-HB CBC & PLATELET CT & DIFF	1	1	11.66
<input type="checkbox"/>		06/02/2023	06/02/2023	83735	3018171500-HB MAGNESIUM	1	1	10.05
<input type="checkbox"/>		06/02/2023	06/02/2023	84100	3018410000-HB PHOSPHORUS INORGANIC	1	1	7.11
<input type="checkbox"/>		06/02/2023	06/02/2023	80058	3018005300-HB METABOLIC PANEL COMPREHENSIV	1	1	15.84
<input type="checkbox"/>		06/02/2023	06/02/2023	81001	3018100100-HB URINALYSIS AUTO W MICROSCOPIC	1	1	4.78
<input type="checkbox"/>		06/02/2023	06/02/2023	80197	3018019700-HB TACROLIMUS FK 506 QUANT	1	1	16.48
<input type="checkbox"/>		06/02/2023	06/02/2023	87799	3068779900-HB INFECTIOUS AGENT QUANT EA	1	1	51.41
<input type="checkbox"/>		06/02/2023	06/02/2023	87497	3068749700-HB CMV QUANT	1	1	51.41

LAB Visit at UCLA Health Laguna Hills Hematology/Oncology with [REDACTED]

06/02/23 Study-Related Guarantor Corporate Billing For Ucla Top Kidney Recipient Fund [REDACTED] Self-Pay [REDACTED]

Charges Encounters

Research Correct

Study-Related - Bill to Insurance/Patient

Research Correct All Select All Deselect All

Study	Billor	Svc Date	Post Date	Code	Procedure	Study Svc	Qty	Amount
<input type="checkbox"/>		06/02/2023	Pending	99000 (CPT #)	HANDLING/OR CONVEY OF SPEC FOR TR OFFICE TO LAB	1	1	33.00
<input type="checkbox"/>		06/02/2023	Pending	36415 (CPT #)	COLLECTION VENOUS BLOOD/VEINPUNCTURE	1	1	25.00

\*\* HB account (in **Pink**  hospital building in the top left corner), PB account (in **Blue**  doctor's bag)

5. To check in Oncore or CareConnect if charges are study related bill to study or non-study related bill to insurance :

5.A Click the link under the Enrollment Status (see image)

**Research Billing Review for [REDACTED]**

Refresh Filters Patient Studies Study Maintenance

Showing visits that were not previously reviewed, are related to the study, and are configured as needing review.

**PULM A1BC Alpha-1 Antitrypsin**

Study Code [REDACTED]	Study Status Open to Accrual	Study Type Non-Interventional	NCT # 05297812	IRB # [REDACTED]
Enrollment Status <b>Eligible</b>	Active Start Date —	Active End Date —	Study Division or Department —	Coordinators Donghyun TERM-Jung

**CT CHEST WO CONTRAST Visit at 200 UCLA Medical Plaza - Radiology with Igor Barjaktarevic, MD**

07/12/23 Study-Related

Guarantor Allison Moore [1001598839] Self-Pay

> Click on the Appts on the top menu > Click Past tab to show the past encounter dates for the charges

\*\* Check Appt notes: The study team add a note that charges for the service date are to bill the research if procedures are study related

\*\* It will also show a link icon if it is linked to the study under research section

Appointment Desk

Patient Summary

Reg Status: Ver  
DOB: [REDACTED]  
SSN: xxx-xx-0001  
Home: 000-000-0001

Acct Status: PB Collection Letter sent  
DOB: [REDACTED]  
Preferred Language: English  
Mobile: [REDACTED]

Health Maintenance  
E-mail: [REDACTED]  
Needs Interpreter? No  
Work: [REDACTED]

0%  
0 of 16  
No Shows

Guarantor Accounts

Account Name [REDACTED]	Acct Ver Status Verified	Acct # 1001598839	Serv Area UCLA	Type PIF	Fin Class COMM	Balance 0.00	Acct Status PB Coll let
Payor/Plan ANTHEM BLUE CROSS CALIFORNIA/MOTION PICTURE INDUSTRY HEALTH PLAN	Cvg Ver Status E-Verified with Plan Mapping	Subscriber Moore Allison					
Account Name [REDACTED]	Acct Ver Status New	Acct # 9001777138	Serv Area BURL	Type PIF	Fin Class COMM	Balance 0.00	Acct Status

Encounter Date	Time	Appt.	Visit Type	Provider	Dept	Dept Spec	Dept Address	Dept Phone	Appt Notes	R	Referring Pr	Research
7/12/2023 Wed	1230	Comp	LAB [2133]	PRP ONE-CLICK PATH RESEARCH PORTAL [651639]	PRP [40006]	Pathology	10833 Le Conte Ave A2-236 CHS Los Angeles CA 90095	310-825-0825			[REDACTED] [307]	
7/12/2023 Wed	1200	Comp	CT CHEST WO CON [330145]	MP2 CT01 (JV) [6000023]	CT MP2 [60127]	Radiology	200 Medical Plaza Suite B105 Los Angeles CA 90095	310-301-6000	070623-BILL RESEARCH GRANT 441341-02-07025 PT CLR **ACACIA 111334		[REDACTED]	
7/12/2023 Wed	1030	Comp	PHLEBOTOMY [5246]	Barjaktarevic, Igor [29253] MA 01 [653164] CTRC LAB STATION [653166] Duron, Sergio Armando	CTRC [80434] CTRC [80434] CTRC [80434] CTRC [80434]	Research	10833 Le Conte Avenue Suite BE-144 CHS Los Angeles CA	310-825-5225	22-000634 Blood and Vitals			

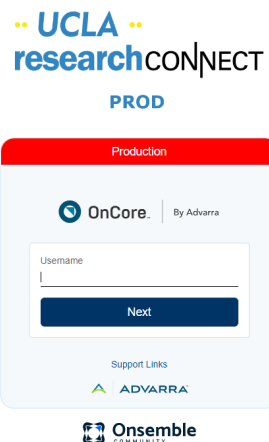
\*\* Click on the Chart tab > Click on the service date to review the notes and to match procedures with the charges

The screenshot shows the OnCore system interface. The top navigation bar includes tabs for Snapshot, Chart, Order Inquiry, Review Flowsheets, Results, Report Viewer, History, Problem List, Demographics, Communications, and Research Studies. The 'Chart' tab is selected. Below the navigation bar, there are filters for Encounters, Adv Directives, Goals of Care, Notes, Labs, Micro, Pathology, Imaging, Cardiology, Procedures, Other Orders, Meds, Referrals, Media, Letters, Episodes, Consent, Oncology, and Misc Reports. A table of encounters is displayed with columns: Enc CSN, When, Enc Type, Enc Status, Department, With, Description, Research, and Visit Type. A detailed view of a specific encounter is shown on the right, including Level of Service, Encounter Charges, and Billing Provider information.

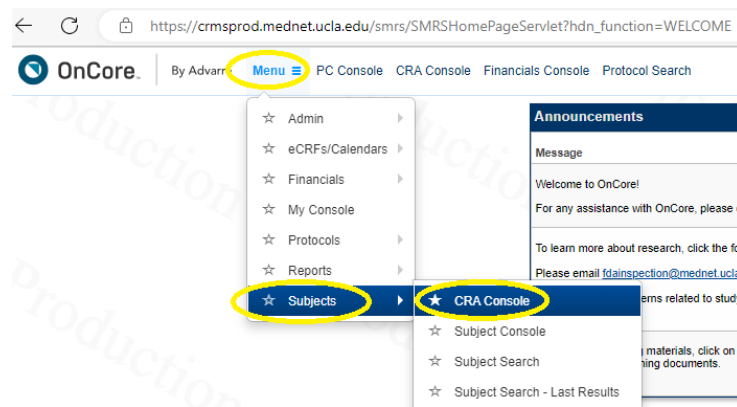
Enc CSN	When	Enc Type	Enc Status	Department	With	Description	Research	Visit Type
90184370726	09/06/2023	Office Visit	Signed	IM CARE ROXB	Mark, Lisa S., PA	Research study patie...	RESEA	
90182996725	08/14/2023	Telephone	Signed	IM CARE ROXB	Johnson, Russell A., MD			
90182321802	08/11/2023	Office Visit	Signed	IM CARE ROXB	Johnson, Russell A., MD	HIV exposure; Screen...		NURSE
90182504650	08/07/2023	Patient Message	Signed	IM CARE ROXB	Johnson, Russell A., MD			
90182504612	08/07/2023	Patient Message	Signed	Gastro	Kaneshiro, Marc C., MD			
90182451918	08/07/2023	Office Visit	Signed	DERM SM	Nguyen, Michael O., MD	Staph infection (Prim...		DERM
90182450319	08/07/2023	Telephone	Signed	INF DIS MSS	Pcp, No, MD			

**\*\* Email the study team to confirm charges if study related bill to research or non-study related bill to insurance if charge reviewer not able to match charges with the notes or not clear.**

5.B Log in to ONCORE with your credentials (on another window: chrome)  
<https://crmsprod.mednet.ucla.edu/forte-platform-web/login>



6. Go to menu > Subjects > CRA console (Click the star to bookmark)



7. Type in IRB# in the Protocol search

8. Look for the subject by MRN# or name of the patient that you are working on from CareConnect

> click on the MRN# of the patient and it will take you to the next page

\*\*Sometimes it doesn't show the MRN due to approve access, look for the initials of the patient which First name initial, Last name initial and click on it.

> Click on the initials or MRN of the patient- it will take you to this page (image below)

Study Site	MRN	Last Name	First Name	Sex	Age	Level	Status	Status Date
UCLA Westwood	47-0110						ON STUDY	04/05/2021
UCLA Westwood	47-0109						ON STUDY	04/05/2021
UCLA Westwood	47-0331						ON STUDY	09/23/2022
UCLA Westwood	47-0126						ON STUDY	05/11/2021
UCLA Westwood	47-0457						ON STUDY	12/12/2022
UCLA Westwood	47-0351						ON STUDY	09/12/2022
UCLA Westwood	47-0129						ON STUDY	05/11/2021
UCLA Westwood	47-0325						ON STUDY	05/15/2022
UCLA Westwood	47-0005						ON STUDY	06/26/2020
UCLA Westwood	47-0310						ON STUDY	07/02/2022
UCLA Westwood	47-0195						ON STUDY	09/03/2021

>Click on the Calendar on the vertical menu – it will show the calendar build of the patient

\*\* You can see if the study team updated the visit, look at the Week, Visit Status, Visit Date

> Click the underlined blue link on top of the date of service.

\*\* You will see the procedures done on the date of service to review and approve charges in CareConnect.

Protocol No.: 22-001919		Protocol Status: OPEN TO ACCRUAL		Subject Status: ON STUDY	
MRN: *****		Subject Name: *****		Sequence No.: 2384002601	

Visit Details		Phase: Treatment Visit: Up to -8 weeks to -2 weeks Version: V1 (05/08/2023) <a href="#">History</a>			
Visit Date *	<div style="border: 2px solid yellow; padding: 2px;">09/06/2023</div>	Visit Status <input type="radio"/> Planned <input checked="" type="radio"/> Occurred <input type="radio"/> Missed <input type="radio"/> N/A			
Visit Description		Reset Calendar?	<div style="border: 1px solid black; padding: 2px;">No</div>		
Data Collection Completed Date		Monitored Date		Submitted Date	
Collection Location	<div style="border: 1px solid black; padding: 2px;">▼</div>	Collection Time (hh:mm)	<div style="border: 1px solid black; padding: 2px;"></div>		
Clinical Comments	1000 character(s) remaining				
Data Comments	1000 character(s) remaining				

Procedure	As Needed	Procedure Date	SOC	SOC Modifier	Missed	Missed Count	N/A
Informed consent		09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Demographics		09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Review of eligibility criteria		09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Medical history		09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Smoking Status		09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
HADS <sup>3</sup>		09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
C-SSRS <sup>4</sup>		09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Physical examination		09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
<div style="border: 1px solid black; padding: 2px;">99213 - RSH OFFICE/OUTPT VISIT,EST,LEVL III ▼</div>							
Height		09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Weight		09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Vital signs <sup>5</sup>		09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
12-lead ECG		09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
<div style="border: 1px solid black; padding: 2px;">93000 - RSH ELECTROCARDIOGRAM, COMPLETE ▼</div>							
Chest HRCT central Review <sup>6, AN</sup>	Yes	09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Spirometry <sup>7</sup>		09/06/2023	<input type="checkbox"/>				
Charge Master Events							
94010 - RSH BREATHING CAPACITY TEST			<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
DLCO		09/06/2023	<input type="checkbox"/>				
Charge Master Events							
94729 - RSH CO DIFFUSING CAPACITY			<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Laboratory tests <sup>9</sup>		09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
ESR <sup>**</sup>		09/06/2023	<input type="checkbox"/>				
Charge Master Events							
85652 - RSH RBC SED RATE, AUTO			<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
<a href="#">Pregnancy test</a> <sup>11, AN</sup>	Yes		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>
Infection testing <sup>12</sup>		09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
<a href="#">ILD biomarkers sampling</a>			<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>
All AEs/SAEs/ AESIs <sup>16</sup>		09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Concomitant therapy		09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
IRT Call/Notification		09/06/2023	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Blood Draw		09/06/2023	<input type="checkbox"/>				

\*\*\*If the calendar option is available, click on it to see the visit information if updated, you may proceed to review and approve billing charges in CareConnect work queue

\*\*\*If there's no calendar build, there will be no calendar option to the left column

\*\*\* If no calendar build is available, we have to confirm study visit details via email with the study coordinator/s if the service date is study related bill to study or non-study related bill to insurance (ex. NIH)

- To check who is in the study team: > go to PC console > Go to staff tab > look at the study coordinators with CRA (see image below for reference)

OnCore | By Advarra Menu **PC Console** CRA Console Financials Console Protocol Search Reports Coverage Analysis Console

---

**★ PC Console** ?

Protocol No. **21-001507** Library: Non-Oncology PI: Rastogi, Anjay Sponsor: BAYER HEALTHCARE LLC  
 Protocol Target Accrual: 1580 Accrual To Date: 1 Protocol Status: OPEN TO ACCRUAL  
 RC Total Accrual Goal (Upper): 10 IRB Expiration: 12/13/2023

Select Protocol **21-001507** Details Management **Staff** Sponsor IND/IDE ClinicalTrials.gov

Protocol Staff

View Staff Organization Access ☐ Hide Affiliates ☒ Active Staff Only ☒

	Role	Last Name	First Name	Middle Name	Organization
Treatment	Data Manager	Apopei	Ariana		UCLA
Institution	Study Coordinator (CRA)	Apopei	Ariana		UCLA
Accrual	Billing Analyst	Brown	Kayla		UCLA
Status	Billing Analyst	Cortez	Leslie		UCLA
Reviews	Fund Manager	Cortez	Leslie		UCLA
Documents/Info	Protocol Creator	Crmsadmin	Ucla		Office of Clinical Research
Eligibility	CTC&SR Analyst	Day	Jodi		Office of Clinical Research
Protocol Calendar	Fund Manager	Divinagracia	Ross		UCLA
Annotations	Regulatory Coordinator	Divinagracia	Ross		UCLA
Deviations	Coverage Analyst	Edwards	Dominique		Office of Clinical Research
	CTC&SR Officer/Associate	Garcia	Evelyn		Office of Clinical Research
	Billing Analyst	Hamer	Kim Chan		UCLA
	Sub-Investigator	Kamgar	Mohammad		UCLA
	Regulatory Coordinator	Kim	Audrey		UCLA
	Study Coordinator (CRA)	Kim	Audrey		UCLA
	Regulatory Coordinator	Lopez	Christina		UCLA
	Data Manager	Mikrttchyan	Anita		UCLA
	Recruiting Contact	Mikrttchyan	Anita		UCLA
	Regulatory Coordinator	Mikrttchyan	Anita		UCLA
	Study Contact	Mikrttchyan	Anita		UCLA
	Study Coordinator (CRA)	Mikrttchyan	Anita		UCLA
	Sub-Investigator	Nobakht	Nilofar		UCLA
	Study Coordinator (CRA)	Ooka	Josh		UCLA
	Sub-Investigator	Paredes	Bryan		UCLA
	Study Coordinator (CRA)	Patel	Devin		UCLA
	UCLA Principal Investigator	Rastogi	Anjay		UCLA
	Billing Analyst	Rivera	Graciela		UCLA
	Sub-Investigator	Sarkar	Minimalini		UCLA
	Billing Analyst	Saucedo	Lisette		UCLA
	Fund Manager	Saucedo	Lisette		UCLA
	Regulatory Coordinator	Ziegler	Jordan		UCLA

>Open email and use DOMCTP@mednet.ucla.edu to create an inquiry to the study team: see sample format of email below

\*\*Type: Patient name, Service date, IRB# and confirmation if the service expenses should be charged to study or non-study or should be routed to insurance, inquire visit type/# and week #

From: DOMCTP@mednet.ucla.edu

To: \_\_\_\_\_

Cc: \_\_\_\_\_

Subject: #SECURE (Last name of PI, First initial of PI) Name of the Study #IRB 00-000000

Hi Team ,

I hope this email find you well

Can you please take a look at the charges and confirm if procedures below are study related bill to research or non-study related bill to insurance?

If study related, what visit was this service date for (ex: Visit 6/ week 24)?

If the split of charges are correct or if charges need to be moved? Please advise. Thank you

**Patient :**

**IRB:**

**Service Date:**

DOM central billing office is approving charges in Care Connect. This request is being sent for those visits in OnCore that have not been updated or do not have a budget calendar build. As a reminder, subject visit details must be entered into OnCore within 24hrs of visit completion. Failure to complete this mandatory workflow process has a direct impact in the timely billing of subject visits. This request to confirm charges are time sensitive.

Your assistance is greatly appreciated. Thank you

Kind regards,

Clinical Trial Program

\*\*\*Insert a snip-it from CareConnect to the email (see sample below for reference) of the service date for the pt that you are inquiring.

Research Billing Review for Monir, Shona (7033844)

Showing visits that were not previously reviewed, are related to the study, and are configured as needing review.

**PULM Savara SAV006-05 aPAP**

Study Code	Study Status	Study Type	NCT #	IRB #	Associated Protocols
00000000	Open to Accrual	Drug Intervention	04544293	00-0000	—
Enrollment Status	Active Start Date	Active End Date	Study Division or Department	Coordinators	
On Treatment	4/17/2023	—	—	Erica Samira Godart, Stefanie Woantzu T an Uechi	

**Research Visit at UCLA Clinical and Translational Research Center (CTRC)**

07/19/23 Study-Related Hospital Account 23917091 | Outpatient | DNB Self-Pay

Charges | Encounters

Research Correct

Group by: Revenue Code | CPT#/HCPCS Code | Svc Date | Encounter | Review Status | Protocol Day | None | Other

Study-Related - Bill to Study

Research Correct All | Select All | Deselect All

Study	Billor	Svc Date	Post Date	Code	Procedure	Study Src	Qty	Amount
<input type="checkbox"/>		07/19/2023	07/20/2023	4900005098	HB RSH OUTPATIENT ROOM PER 30 MINS		5	141.45
<input type="checkbox"/>		07/19/2023	07/20/2023	36415	3003641500-HB VENIPUNCTURE BLOOD DRAW		1	8.57
<input type="checkbox"/>		07/19/2023	07/20/2023	3009900099	HB RSH SAMPLE COLLECTION & HANDLING		1	10.30

\*\*When the study team confirmed via email if procedures/charges are study related bill to study or non-study related bill to insurance or study related bill to insurance for the service date of the patient

> Go to CareConnect > look for the pt that is confirmed by study team

> Start with the HB account (Pink color)

> Open the charge master file to compare the price listed in CareConnect

> To find the charge master file: Go to mednet.uclahealth.org

> Hover your mouse to Clinical systems > Go to Hospital Research Clinical Trial Pricing



>look at the code from HB account and price

Research Billing Review for **Monir, Shoma (7033841)**

Showing visits that were not previously reviewed, are related to the study, and are configured as needing review.

**PULM Savara SAV006-05 aPAP**

Study Code: **171000000** Study Status: **Open to Accrual** Study Type: **Drug Intervention** NCT #: **04544293** IRB #: **00000000** Associated Protocols: **---**

Enrollment Status: **On Treatment** Active Start Date: **4/17/2023** Active End Date: **---** Study Division or Department: **---** Coordinators: **Erica Samira Godart, Stefanie Woantzu T an Uechi**

**Research Visit at UCLA Clinical and Translational Research Center (CTRC)**

07/19/23 Study-Related Hospital Account 23917091 | Outpatient | DNB Self-Pay

Charges Encounters

Research Correct

Study-Related - Bill to Study

Research Correct All Select All Deselect All

Study	Bill	Svc Date	Post Date	Code	Procedure	Study Src	Qty	Amount
<input type="checkbox"/>		07/19/2023	07/20/2023	4900005098	HB RSH OUTPATIENT ROOM PER 30 MINS		5	141.45
<input type="checkbox"/>		07/19/2023	07/20/2023	36415	3003641500-HB VENIPUNCTURE BLOOD DRAW		1	8.57
<input type="checkbox"/>		07/19/2023	07/20/2023	3009900099	HB RSH SAMPLE COLLECTION & HANDLING		1	10.30

>Go to charge master file> check under procedure tab, lab tab, pro tech split tab where the code is assigned > press CTRL+F > type the code you are looking for> Click Find next

**UCLA Health**

**Research Charge Master - 3/1/2023 to 2/28/2024**

*Confidential - for internal use only*

Report Run Date: 3/1/2023

Contact the Charge Description Master (CDM) Team (CDMResearch@mednet.ucla.edu) for all questions related to this report.

CPT Code	EAP	CMP	Description	10-28	10-28	10.2
1035U	3100035901	8880000023505	0035U - RSH NEURO CSF PRION PRT			
1152U	3100152900	8881000002044	0152U - RSH INFECT DISEASE MICRO			
1282U	3100282900	8881000001960	0282U - RSH RBC DNA GNTYP 12 BL			
1009999904	3009999904	8881000000811	3009999904 - RSH PROCESS AND ST			
16415	3003641500	8880000000173	36415 - RSH COLLECTION VENOUS BLOOD, VENIPUNCTURE	10.28	10.28	10.2
16416	3003641600	8880000000174	36416 - RSH COLLECTION CAPILLARY BLOOD SPECIMEN	11.2	11.2	11.2
10047	3018004700	8880000007491	80047 - RSH BASIC METABOLIC PANEL CALCIUM IONIZED	16.48	16.48	16.4
10048	3018004800	8880000007492	80048 - RSH BASIC METABOLIC PANEL CALCIUM TOTAL	10.15	10.15	10.1
10050	3018005000	8880000007493	80050 - RSH GENERAL HEALTH PANEL	188	188	188
10051	3018005100	8880000007494	80051 - RSH ELECTROLYTE PANEL	8.41	8.41	8.41
10053	3018005300	8880000007495	80053 - RSH METABOLIC PANEL, COMPREHENSIVE	12.67	12.67	12.6
10061	3018006100	8880000007497	80061 - RSH LIPID PANEL	16.39	16.39	16.3

> Compare the listed price (gray) in charge master to the HB account amount on CareConnect

\*\*The HB amount in CareConnect should NOT exceed the amount listed on charge master

\*\*Make sure you are checking the amount column if it's a non-profit or industry sponsor

**Research Charge Master - 3/1/2023 to 2/28/2024**

*Confidential - for internal use only*

Report Run Date: 3/1/2023

Contact the Charge Description Master (CDM) Team (CDMResearch@mednet.ucla.edu) for all questions related to this report.

CPT Code	EAP	CMP	Description	Internal Non-Profit Study Price to be charged to study account for services rendered 3/1/23 - 2/28/24	Internal Industry Study Price to be charged to study account for services rendered 3/1/23 - 2/28/24	External Non-Profit Study Price required to be budgeted for all new studies submitted to webIRB between 3/1/23 - 2/28/24	External Industry Study Price required to be budgeted for all new studies submitted to webIRB between 3/1/23 - 2/28/24	Special Handling
1035U	3100035901	8880000023505	0035U - RSH NEURO CSF PRION PRT					
1152U	3100152900	8881000002044	0152U - RSH INFECT DISEASE MICRO					
1282U	3100282900	8881000001960	0282U - RSH RBC DNA GNTYP 12 BL					
1009999904	3009999904	8881000000811	3009999904 - RSH PROCESS AND ST					
16415	3003641500	8880000000173	36415 - RSH COLLECTION VENOUS BLOOD, VENIPUNCTURE	10.28	10.28	10.2		
16416	3003641600	8880000000174	36416 - RSH COLLECTION CAPILLARY BLOOD SPECIMEN	11.2	11.2	11.2		
10047	3018004700	8880000007491	80047 - RSH BASIC METABOLIC PANEL CALCIUM IONIZED	16.48	16.48	16.4		
10048	3018004800	8880000007492	80048 - RSH BASIC METABOLIC PANEL CALCIUM TOTAL	10.15	10.15	10.1		
10050	3018005000	8880000007493	80050 - RSH GENERAL HEALTH PANEL	188	188	188		
10051	3018005100	8880000007494	80051 - RSH ELECTROLYTE PANEL	8.41	8.41	8.41		
10053	3018005300	8880000007495	80053 - RSH METABOLIC PANEL, COMPREHENSIVE	12.67	12.67	12.6		
10061	3018006100	8880000007497	80061 - RSH LIPID PANEL	16.39	16.39	16.3		

- If there's a PB account with the same CPT code as the HB account, compute the HB amount on the formula on the excel file formula >type the CPT charge amount from HB account to the excel file column A (see image below) and it will calculate how much the PB charge should be.

Formula reference: Column B: =A2\*1.2 (should be the same amount in Charge Master)

Column C: =B2-A2

- HB amount + PB amount should total/match the amount of CPT code in the charge master file

Column B: =A2\*1.2      Column C: =B2-A2

	A	B	C	D
1	HB	HB*120%	PB Charge	Code
2	39.26	47.112	7.852	83880
3	7.77	9.324	1.554	85025
4	5.57	6.684	1.114	85046
5		0	0	

**\*\*If the PB charge (only for labs) in CareConnect exceeds the amount in the excel file, then PB charge needs to be Price override/ corrected**

>Go to the PB section from care connect > Select the items that need price override

Study	Bill	Svc Date	Post Date	Code	Procedure	Study Src	Rsh Amount	Qty	Amount
<input type="checkbox"/>		07/17/2023	Pending	99214 (CPT®)	OFFICE/OUTPAT VISIT, EST, LEVL IV, MDM OR 30+ MINS		125.00	1	858.00
<input type="checkbox"/>		07/17/2023	Pending	3080F (CPT®)	MOST RECENT DIASTOLIC BLOOD PRESSURE >= 90 MM HG		0.00	1	0.00
<input type="checkbox"/>		07/17/2023	Pending	3074F (CPT®)	MOST RECENT SYSTOLIC BLOOD PRESSURE < 130 MM HG		0.00	1	0.00
<input type="checkbox"/>		07/17/2023	Pending	1126F (CPT®)	PAIN SEVERITY QUANTIFIED, NO PAIN PRESENT		0.00	1	0.00

>Click Research correct, a window will pop out

**\*\*Select Yes, if the study is research related or No, if its non-study/ non-research related**

>Modifier type: Click the magnifying glass and select priceoverride or code 1000

>Accept

Research Charge Correction

Research-Related? Yes No

Study: 19-000259 - PULM ROR-PH-301-ADVANCE

Protocol:

Treatment Day:

Modifier Type: P

Bill To: Insurance/Patient Study

Accept Cancel

**\*\*It will show priceoverride next the amount**

Study	Bill	Svc Date	Post Date	Code	Procedure	Study Src	Rsh Modifier	Rsh Amount	Qty	Amount
<input type="checkbox"/>		07/17/2023	Pending	99214 (CPT®)	OFFICE/OUTPAT VISIT, EST, LEVL IV, MDM OR 30+ MINS		PriceOverrideRequ...	125.00	1	858.00

>Go back to the HB section >select all >click Mark as reviewed

Study	Bill	Svc Date	Post Date	Code	Procedure	Study Src	Qty	Amount
		07/17/2023	07/17/2023	G0463	7619921400-HB EST OUTPATIENT VISIT LEVEL 4		1	95.00

>A window will pop out > edit and add service date \_\_\_\_\_

> type .RSH to look for the appropriate smart text >fill in the information: IRB#, HAR#, Service date, Visit/Cycle, CPT codes

>Click accept

**Add Guarantor Note**

Reviewed professional research charges for study 22-000187 and service date 09/06/23.

**Add Note**

Reviewed technical research charges for study 21-000467 for service date 01/01/23

IRB - Rch-related chgs need - BILL TO RESEARCH per study documentation

IRB 21-000000

OOS 01/01/23

HAR # 24023517

VISITAL+ULC Screening

Bill to study for CPT+HCPCS codes: 85652, 36415, 85610

**Research Review**

This action will mark the hospital account as reviewed.

**Accept** **Cancel**

> Click X on top the tab to close or exit

>It will show it has been reviewed with the name of the reviewer , date and time stamp

Study Code	Study Status	Study Type	NCT #	IRB #	Associated Protocols
21-001893	Open to Accrual	Drug Intervention	05036135	21-001893	—

Enrollment Status	Active Start Date	Active End Date	Study Division or Department	Coordinators
Consented	9/6/2023	—	—	—

**\*\*If there are non-study charges attached to the HB research related charges that you are reviewing/approving, you don't need to select the items because it will be automatically confirmed as non-research related by the system.**

>Go to the PB section (after price override- if necessary) >select all >click Mark as reviewed

>a window will pop out

> type .RSH to look for the appropriate smart text >fill in the information:

(see sample to follow below)

>type CPT codes= correct PB charge amount (if price override is necessary)

> Type the total amount

> Reason: Override requested due to 20% cloned charge overflow

\*\* If there's a PB charge approved without an override request  
 > type .RSH to look for the appropriate smart text > fill in the information (see below image for reference)

>Click accept  
 >It will show it has been reviewed with the name of the reviewer, date and time stamp  
 > Click X on top the tab to close or exit  
 >The patient will turn green as completed in the CareConnect Dashboard

>For Non-Study related account  
 >select all >click Mark as reviewed  
 >a window will pop out  
 > edit and add for service date \_\_\_\_\_  
 > type .RSH to look for the appropriate smart text >fill in the information needed  
 >Click accept  
 >It will show it has been reviewed with the name of the reviewer , date and time stamp  
 > Click X on top the tab to close or exit  
 \*The patient will turn green as completed in the CareConnect Dashboard

## For study related bill to insurance

> Select the charges > click research correct button

Research Billing Review for [Study Name]

Showing visits that were not previously reviewed, are related to the study, and are configured as needing review.

**NEPH/ NATERA Study**

Study Code: [Study Code] Study Status: Open to Accrual Study Type: Device Intervention NCT #: [NCT #] IRB #: [IRB #] Associated Protocols: [Associated Protocols]

Enrollment Status: On Study Active Start Date: 12/12/2022 Active End Date: [Active End Date] Study Division or Department: [Study Division or Department] Coordinators: [Coordinators]

**Billing Encounter at UCLA Outreach Clinical Lab - Panorama City with Erik L. Lum, MD**

06/02/23 Study-Related Hospital Account 8437811 [Specimen] (DNK) (DNK Error) Self Pay

Charges | Encounters | Review History

**Research Correct**

Study-Related - Bill to Insurance/Patient

Study	Bill	Svc Date	Post Date	Code	Procedure	Study Src	City	Amount
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	85025	3058502500-HB CBC & PLATELET CT & DIFF	<input type="radio"/>	1	11.84
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	83735	3018373500-HB MAGNESIUM	<input type="radio"/>	1	13.05
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	84100	3018410000-HB PHOSPHORUS INORGANIC	<input type="radio"/>	1	7.11
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	80053	3018005300-HB METABOLIC PANEL COMPREHENSIV	<input type="radio"/>	1	15.84
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	81001	3018100100-HB URINALYSIS AUTO W MICROSCOPIC	<input type="radio"/>	1	4.76
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	80197	3018019700-HB TACROLIMUS FK 506 QUANT	<input type="radio"/>	1	16.46
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	87799	3068779900-HB INFECTIOUS AGENT QUANT EA	<input type="radio"/>	1	51.41
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	87497	3068749700-HB CMV QUANT	<input type="radio"/>	1	51.41
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/13/2023	86833	3028683301-HB HD QUAL HLA CLASS II	<input type="radio"/>	1	309.90
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/13/2023	86832	3028683201-HB HD QUAL HLA CLASS I	<input type="radio"/>	1	309.90

> Research related? Click Yes > Modifier Type : Select Routine > Bill to : Select Insurance/Patient

Research Billing Review for [Study Name]

Showing visits that were not previously reviewed, are related to the study, and are configured as needing review.

**NEPH/ NATERA Study**

Study Code: 20-000511 Study Status: Open to Accrual Study Type: Device Intervention NCT #: [NCT #] IRB #: [IRB #] Associated Protocols: [Associated Protocols]

Enrollment Status: On Study Active Start Date: 12/12/2022 Active End Date: [Active End Date] Study Division or Department: [Study Division or Department] Coordinators: [Coordinators]

**Billing Encounter at UCLA Outreach Clinical Lab - Panorama City with Erik L. Lum, MD**

06/02/23 Study-Related Hospital Account 8437811 [Specimen] (DNK) (DNK Error) Self Pay

Charges | Encounters | Review History

**Research Correct**

Study-Related - Bill to Insurance/Patient

Research-Related? **Yes** No

Study: 20-000511 - NEPH/ NATERA Study

Protocol: [Protocol]

Treatment Day: [Treatment Day]

Modifier Type: **Routine**

Bill To: **Insurance/Patient** Study

☒ Accept ☐ Cancel

Study	Bill	Svc Date	Post Date	Code	Procedure	Study Src	City	Amount
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	85025	3058502500-HB CBC & PLATELET CT & DIFF	<input type="radio"/>	1	11.84
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	83735	3018373500-HB MAGNESIUM	<input type="radio"/>	1	13.05
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	84100	3018410000-HB PHOSPHORUS INORGANIC	<input type="radio"/>	1	7.11
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	80053	3018005300-HB METABOLIC PANEL COMPREHENSIV	<input type="radio"/>	1	15.84
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	81001	3018100100-HB URINALYSIS AUTO W MICROSCOPIC	<input type="radio"/>	1	4.76
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	80197	3018019700-HB TACROLIMUS FK 506 QUANT	<input type="radio"/>	1	16.46
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/05/2023	87799	3068779900-HB INFECTIOUS AGENT QUANT EA	<input type="radio"/>	1	51.41
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/06/2023	87497	3068749700-HB CMV QUANT	<input type="radio"/>	1	51.41
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/13/2023	86833	3028683301-HB HD QUAL HLA CLASS II	<input type="radio"/>	1	309.90
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/13/2023	86832	3028683201-HB HD QUAL HLA CLASS I	<input type="radio"/>	1	309.90

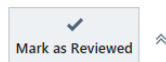
\*\* it will show Routine under RSH Modifier

Study-Related - Bill to Insurance/Patient

Research Correct All Select All Deselect All

Study	Bill	Svc Date	Post Date	Code	Procedure	Study Src	Rsh Modifier
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	85025	3058502500-HB CBC & PLATELET CT & DIFF	<input type="radio"/>	—
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	83735	3018373500-HB MAGNESIUM	<input type="radio"/>	—
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	84100	3018410000-HB PHOSPHORUS INORGANIC	<input type="radio"/>	—
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	80053	3018005300-HB METABOLIC PANEL COMPREHENSIV	<input type="radio"/>	—
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	81001	3018100100-HB URINALYSIS AUTO W MICROSCOPIC	<input type="radio"/>	—
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/02/2023	80197	3018019700-HB TACROLIMUS FK 506 QUANT	<input type="radio"/>	—
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/05/2023	87799	3068779900-HB INFECTIOUS AGENT QUANT EA	<input type="radio"/>	—
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/06/2023	87497	3068749700-HB CMV QUANT	<input type="radio"/>	—
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/13/2023	86833	3028683301-HB HD QUAL HLA CLASS II	<input type="radio"/>	Routine
<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/02/2023	06/13/2023	86832	3028683201-HB HD QUAL HLA CLASS I	<input type="radio"/>	Routine

> Click Mark as Reviewed button



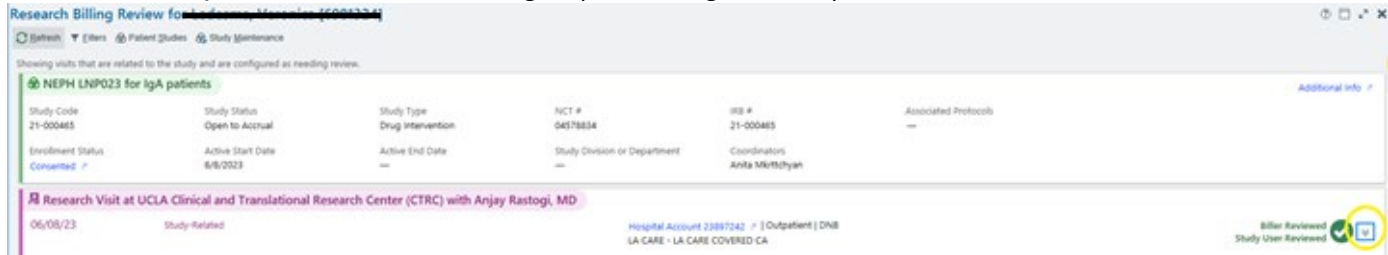
> Add the smart text and fill in the required field > Click Accept

\*The patient will turn green as completed in the CareConnect dashboard

Study Rvw Comp?	MRN	Patient	Research Study Code	Research Study Nm	Earliest Dt	Last Study Rvw User	Last Study Rvw Dt
Yes	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

## TO REVIEW APPROVED RESEARCH BILLING

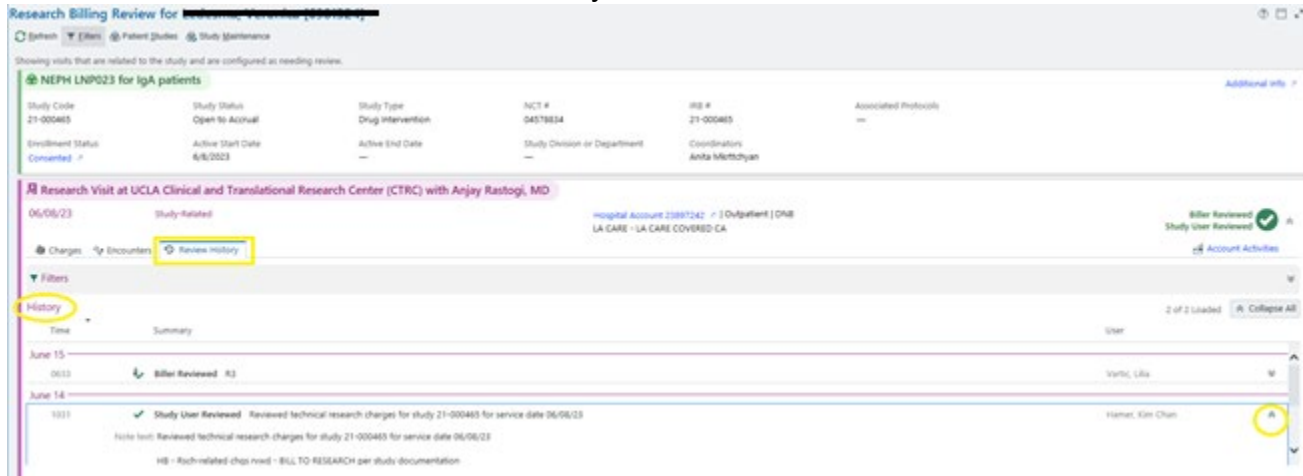
>Click the drop-down arrow on the right (See image below)



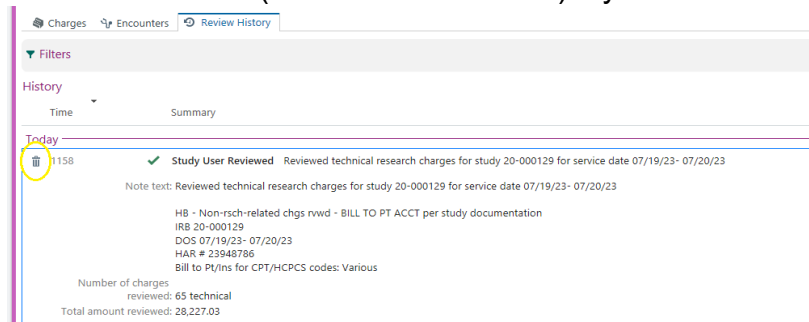
>Click the Review History tab (see image below)

>Click the Drop Down Arrow on the right (see image below)

\*\*It will show the smart text and how many items have been reviewed



>Click the Delete (trash icon on the left) if you need to re-do the review again.

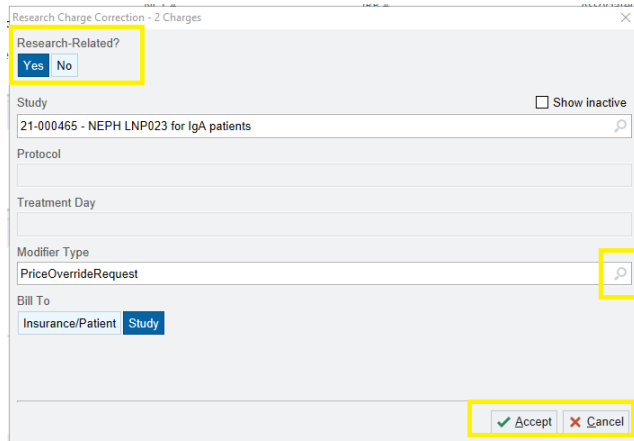


## TO REMOVE THE PRICEOVERRIDE

>Go to the HB or PB section in care connect > Select the items you want to remove priceoverride



>Click Research correct, a window will pop out



Research Charge Correction - 2 Charges

Research-Related?  
☒ Yes ☐ No

Study  
 21-000465 - NEPH LNP023 for IgA patients

Protocol

Treatment Day

Modifier Type

PriceOverrideRequest

Bill To  
☐ Insurance/Patient ☒ Study

Accept Cancel

\*\*Select **Yes**, if its study/ research related or **No**, if its non-study/ non-research related

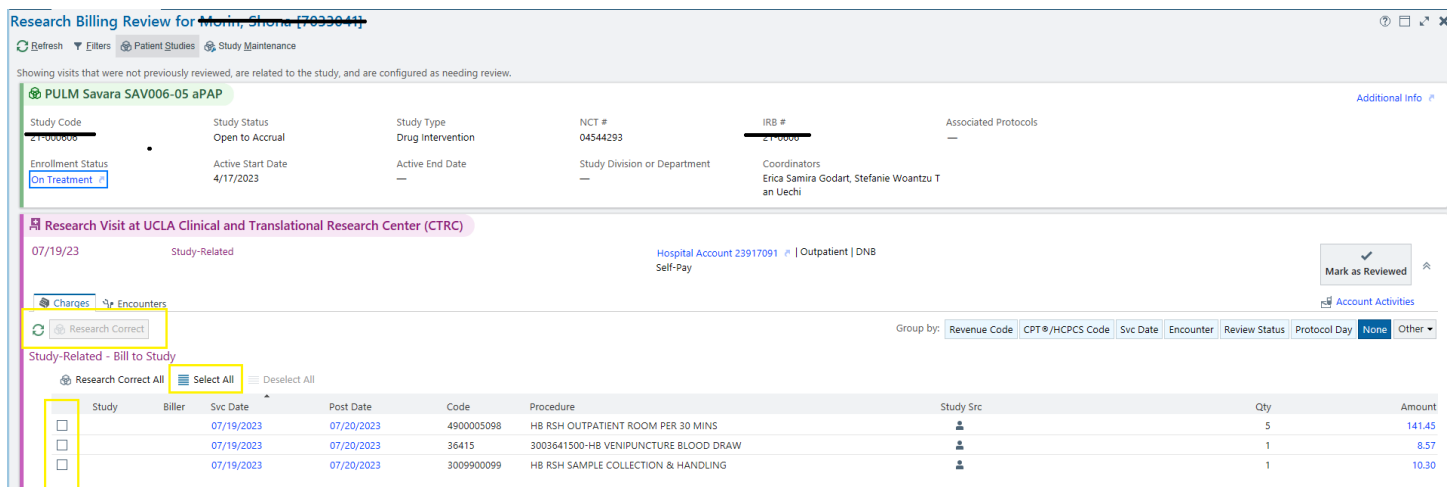
>Modifier type: Delete the Priceoverriderequest > click the magnifying glass

>Accept : the priceoverride will be removed

## TO CHANGE ITEMS FROM STUDY RELATED TO NON-STUDY (can be applied to HB and PB)

> Select the items that you want to change

> Click research correct, a window will pop out



Research Billing Review for Martin, Shona (7033044)

Showing visits that were not previously reviewed, are related to the study, and are configured as needing review.

PULM Savara SAV006-05 aPAP

Study Code: 21-000606 | Study Status: Open to Accrual | Study Type: Drug Intervention | NCT #: 04544293 | IRB #: 21-0006 | Associated Protocols: —

Enrollment Status: On Treatment | Active Start Date: 4/17/2023 | Active End Date: — | Study Division or Department: — | Coordinators: Erica Samira Godart, Stefanie Woantzu T an Uechi

Research Visit at UCLA Clinical and Translational Research Center (CTRC)

07/19/23 | Study-Related | Hospital Account 23917091 | Outpatient | DNB Self-Pay

Charges | Encounters

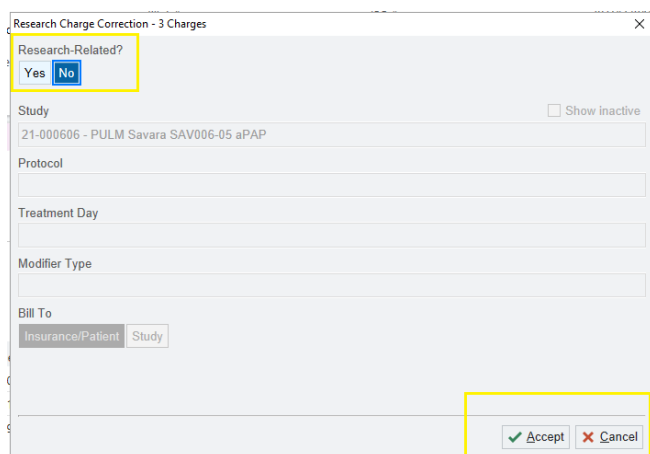
Research Correct

Study-Related - Bill to Study

Research Correct All | ☒ Select All | ☐ Deselect All

Study	Bill	Svc Date	Post Date	Code	Procedure	Study Src	Qty	Amount
<input type="checkbox"/>		07/19/2023	07/20/2023	4900005098	HB RSH OUTPATIENT ROOM PER 30 MINS		5	141.45
<input type="checkbox"/>		07/19/2023	07/20/2023	36415	3003641500-HB VENIPUNCTURE BLOOD DRAW		1	8.57
<input type="checkbox"/>		07/19/2023	07/20/2023	3009900099	HB RSH SAMPLE COLLECTION & HANDLING		1	10.30

>Under Research related: Select No >Accept



Research Charge Correction - 3 Charges

Research-Related?  
☒ Yes ☐ No

Study  
 21-000606 - PULM Savara SAV006-05 aPAP

Protocol

Treatment Day

Modifier Type

Bill To  
☒ Insurance/Patient ☐ Study

Accept Cancel

**\*\*The items will be transferred to Non-Study Charges**

**\*\*Can also be done to change from Non-study charges to research related using the same steps noted above.**

**\*\*After research correction, proceed to the normal mark as reviewed process noted above.**

- Contacts/ Resources:

Required training to be completed before access to Oncore/CareConnect:

ELRSH100, RSCH160, RSCH210, RSCH215

<https://uclahealth.csod.com/samldefault.aspx?returnurl=%252fDeepLink%252fProcessRedirect.aspx%253fmodule%253dloRegisterAndLaunch%2526lo%253d574570e0-a11d-41f1-8577-220553687c49>

- Tip Sheets- Training Suite (CareConnect/Oncore): [https://mednet.uclahealth.org/n6-mednet/9921243361f690d0/uploads/sites/8/fm/training/training-resources/Research/RSH-Training\\_Suite\\_ALL-TS.pdf?ts=1683914129](https://mednet.uclahealth.org/n6-mednet/9921243361f690d0/uploads/sites/8/fm/training/training-resources/Research/RSH-Training_Suite_ALL-TS.pdf?ts=1683914129)

CRBP team email: [UCLAHSCRBP@mednet.ucla.edu](mailto:UCLAHSCRBP@mednet.ucla.edu)

## Notes:

- Charge Review Best Practices -
  - Concern about incorrect billing and don't know how to proceed, you may send an email to [DOMCTP](#) and ask for assistance. In addition, you may request for CRBP to place a freeze on further collections.
  - Things to consider:
    - Check with Study Team to assure Linking of study account/Insurance. "Without linking there will be no trigger for billing review"
    - Reimbursement to patient Insurance/study account may occur.
    - Have study team confirm with patient once billing is corrected.

## Contact & Resources:

- UCLA HS CRBP Team: [UCLAHSCRBP@mednet.ucla.edu](mailto:UCLAHSCRBP@mednet.ucla.edu)
- CareConnect/ ResearchConnect Access and Training  
Please click the following link to access the [UCLA CareConnect Training Website](#) and ResearchConnect Training  
Materials: [Tips and eLearning](#).
- Call Customer Care! 310-267-CARE (2273).  
Specialists are available 24/7 to provide support.