**CONSORTIUM / CONTRACTUAL ARRANGEMENT**

The programmatic, fiscal, and administrative organization of this [mechanism/proposal type] combines key disciplines and capabilities for enabling program success.

***Programmatically***, a consortium arrangement is proposed between the University of California, Los Angeles (UCLA) and [sub-institution name(s) here] to carry out the research described in this application. We have established a consortium to facilitate execution of research aims requiring interactions between investigators at these institutions. Together, this team will obtain results and meet the defined aims as outlined in the proposal.

[SUB-INSTITUTION #1] – specify if foreign

Statement of Work to be performed.

**Total Cost per Year:**

Year 2: $$$

Year 3: $$$

Year 4: $$$

[SUB-INSTITUTION #2] – specify if foreign

Statement of Work to be performed.

**Total Cost per Year:**

Year 2: $$$

Year 3: $$$

Year 4: $$$

*…etc. (add additional as needed)*

To ensure adequate communication, the PI (Dr. [PI] from UCLA) and Co-[PI(s) or Investigator(s)] (Drs. [name(s) here] from [sub-institution name(s) after each mention]) will [method and frequency of communication of progress] to coordinate progress. The team has an existing record of collaboration for successful completion of this project.

***Fiscally***, the UCLA Office of Contracts & Grants will interact directly with the [sub-institution name(s) here] via well-defined subcontracts. Overall, UCLA will be fiscally responsible for interacting with the NIH. In addition, intellectual property issues have already been discussed amongst the collaborators and will also be well defined in the subcontracts. **UCLA** Technology Development Group (<http://tdg.ucla.edu>) and [sub-institution IP office name(s) here] will address how technology transfer and intellectual property issues will be handled.

***Administratively***, the organizational structure, management responsibilities, and key personnel for this proposal are clearly defined under Personnel Justification. Dr. [PI] will serve as the PI and will be responsible for the overall scientific management and direction of the project. She/He will coordinate scheduling, overview task projects, monitor progress, initiate meetings and conference calls, and submit final reports. From the collaborating institution, Dr. [sub-investigator(s) here] will provide expertise and facilities to [short description of scientific participation].

Overall, the appropriate programmatic and administrative personnel of each institution are aware of the NIH consortium grant policy, have a history of collaboration including established agreements consistent with the NIH policy, and will establish the necessary inter-institutional agreements consistent with that policy if this research is funded.

Project dates: [DATES]