

## **POWERPOINT LINKS – CLASS 5: MONTHLY FINANCIAL STATEMENTS**

### **Slide 2: Reminder...**

Campus Central Office Trainings:

[https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/\\_DOMORA\\_Training\\_FM-Training-Courses.pdf](https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/_DOMORA_Training_FM-Training-Courses.pdf)

### **Slide 5: Getting hip with the lingo, page 2**

1. Jump Server application: <https://uclahs.app.box.com/s/kv7qygfs17kx339e24vnc0qm016aaiyo>

2. Manual expense projections:

[https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/\\_DOMORA\\_Manual\\_Post-Award\\_Financial-Statement-Payroll-Projections.pdf](https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/_DOMORA_Manual_Post-Award_Financial-Statement-Payroll-Projections.pdf)

### **Slide 9: Timing Matters! Best Practices...**

Calendar of Dates: <https://it.ucla.edu/enterprise-data-and-analytics>

### **Slide 11: Timing Matters! Best Practices... page 3**

bi-weekly paid staff: <https://ucla.app.box.com/s/follcmp8anmtn6efmic0zinxjxhfilny>

DG Inform ledger close dates: <https://medschool.ucla.edu/departments/administrative/financial-affairs/business-analytics>

### **Slide 15: Which statements do I need to run?**

1. Review entire Dept CoA to capture/update any unassigned PIs:

[https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/\\_DOMORA\\_Manual\\_Post-Award\\_FPM-Designate-FM.pdf](https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/_DOMORA_Manual_Post-Award_FPM-Designate-FM.pdf)

2. FAU is closed (Y/Ned):

[https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/\\_DOMORA\\_Manual\\_Post-Award\\_YN-Fund.pdf](https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/_DOMORA_Manual_Post-Award_YN-Fund.pdf)

### **Slide 18: How to run individual financial statements?**

How to run: [https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/\\_DOMORA\\_Manual\\_Post-Award\\_Financial-Statements.pdf](https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/_DOMORA_Manual_Post-Award_Financial-Statements.pdf)

### **Slide 30: I ran my statements... now what?**

Summary email:

[https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/\\_DOMORA\\_Manual\\_Post-Award\\_Financial-Statement-Sample-Email.pdf](https://medschool.ucla.edu/sites/g/files/oketem456/files/media/documents/_DOMORA_Manual_Post-Award_Financial-Statement-Sample-Email.pdf)

### **Slide 37: Google Survey Link**

Anonymous Google Survey Link: <http://goo.gl/forms/C3gdjls5y1>

