MS1 Student Leadership Meeting

November 10, 2020, 12 pm
Agenda

• Overview of Student Org leadership roles and responsibilities:
  • What does it mean to be a leader at DGSOM?
  • Why do you want to be a student leader?
  • DSGOM renewal application & SOLE application
  • Review of requirements/role of your faculty advisor
  • Applying for funding
  • Mandatory meetings in Spring & Fall 2021
  • Q&A
Questions for Audience:

• What does it mean to be a leader at DGSOM?
• Why do you want to be a student leader?
Answers from previous leaders:

- Leading by example
- Creating a shared community at DGSOM
- Welcoming new members into the DGSOM community
- Advocating for healthy spaces & communities, providing support to URM students
- Helping others succeed
- Knowing when not to be a leader
Student Leadership Opportunities Listing

• By Thanksgiving, you will receive the compiled list of opportunities. Also posted on student organizations website.

• Use Index & Control F to keyword search

• To take on a leadership role:
  • Must be in good academic standing
  • Can accept 2 head coordinator positions, or 1 head coordinator & 1 MSC position
  • Exceptions will only be made for students who obtain written permission from their Assistant Dean to accept more than 2 leadership roles (this is to make sure people don’t take on too much - academics first!)
Timeline (Note: Subject to Change)

- MS1s interested in student org leader roles apply by 1/4/21
- MS2 leaders select new student org leaders and let new leaders know on 1/19/21
- ALL Student Orgs’ renewal applications due by 1/27/21
- MSC reviews Student Org Renewal Applications: Grand MSC meeting on 2/9/21
- Mandatory meeting with SAO (New leadership and at least 1 MS2 leader) (1/21/21-3/19/21)
- Newly elected leaders start 3/1/2021
- Class of 2023 (MS2) dedicated study time starts 3/20/21
- September 2020: Must re-register with UCLA Main Campus SOLE office
Transition Talk points

- Transfer all records
- Experience with faculty advisor
  - What is their preferred way to communicate?
- What advice do you have for leading our specific group?
- Would you do anything differently?
- Are there any outstanding issues I should be aware of?
- Did our group renew with SOLE in September?
  - If not, renew group in Jan 2021
Register with SOLE

• **Next opportunity is Jan 2021 (if group did not register in Sept. 2020)**
  - Check dates at sole.ucla.edu
  - **Mandatory** to register
  - **Some Benefits**
    - Access to additional funding and insurance for events
    - Ability to reserve UCLA Rec spaces (once Covid restrictions are lifted)
Organization Requirements

• **Career Specialty Interest Groups**
  - Minimum 3 events/academic year, 1 per semester
  - 3 events = 1 lunch talk, 1 collaborative event, 1 mixer/panel

• **National & Regional/Volunteer & Community Service**
  - Minimum 1 event/academic year

• **ALL ORGS:**
  - All events must be posted to the DGSOM Events Calendar
  - Let SAO know before planning any large events/conferences, or opening a bank account (e.g. Ultrafest, Grad Games) to avoid conflicts as much as possible!
Faculty Advisor (s)

- Outgoing leaders will introduce new leaders to faculty advisor(s)
  - All events must be approved by your faculty advisor(s)
  - Should try to attend at least 1 event/semester
  - Please let SAO if you need any help with communication with faculty advisor
Evaluations and Funding

• After your event submit the Event Evaluation
  • All events and RSVP links to events must be posted on the DGSOM Events Calendar
• Can apply to the MSC Budget Committee for funding
  • For 2020-21 AY, non-food items are eligible
  • Example of recently approved items:
    • Printing cost of a self-care pamphlet including mental health resources, COVID-19 toolkit on racism & xenophobia, and BLM to be distributed at UCLA Health and LA area community clinics.
    • Supplies to make Arts & Crafts supplies for children (part of Project Santa Claus hosted by CDU)
Budget Proposal Deadlines

• Applications must be submitted at least 1 week before the BC meeting
• BC meeting – 1st Tues of each month
• Recommend submitting proposal 48+ days prior to event date
• If you submit early, you can get feedback. Please include FEEDBACK in Subject Line
• Notification within 72 business hours of BC meeting
• Plan ahead and get your proposals in ahead of time
Mandatory Meetings in Spring/Fall 2021

• Second Look Weekend involvement

Dates below Subject to Change:

• Mandatory Budget Meeting:
  • August 11, 2021, 6 pm
• Class of 2025 Student Engagement Fair:
  • August 13, 2021, 12 pm
Health Fairs & Health Outreach

• All groups that are planning health fairs must contact Mary Marfisee, MD (mmarfisee@mednet.ucla.edu) before starting to plan your fair.
  • Complete the Health Fair Application:
    • http://apps.medsch.ucla.edu/healthfair
Advice from Leaders for Event Planning

• Higher faculty-to-student ratio
• More hands-on activities for participants
• Talks that encouraged participation
• Safe space for asking questions
• Asking panelists why they picked their specialty
• Incorporating personal experiences of physicians in their specialty, or of patients
• Less is better. Fewer events, better quality
• Small groups that were more intimate and comfortable to ask questions, make environment casual
Questions?