Study Team Budget Signoff

After the Fund Manager has verified the Principal Sponsor, indicated the FAU and recharge ID (if applicable), configure Invoicing Parameters and review billable Milestones, they are to complete a final signoff of the Budget. This will allow the Centralized Teams to verify and release the Budget as part of the Open Study to Accrual workflow.

1. Navigate to **Menu > eCRFs/Calendars > Specifications**

2. Click the **Status History tab**

3. Click the **Study Team Budget Signoff** button

⚠️ This step should be completed only after all Pre-Award tasks are completed.