

	A	B	C	D	E (A+C)	F (B+D)
	Payroll % [A]	Paid Effort % to Certify [B]	N/A to UCLA [C]	Cost Share Effort % to Certify [D]	Total % [A+C]	Total Effort % to Certify [B+D]
<b>Federal and Federal Flow-Through Sponsored Projects</b>						
4-441353-N4- FDP-NIH A1070453    06/12 54%	67%	<input type="text" value="67"/> %		<input type="text" value="3"/> %	67%	70%
<b>Total Federal and Federal Flow-Through Sponsored Projects requiring certification</b>	67%	67%		3%	67%	70%
<b>Other Sponsored Projects</b>	0%	<input type="text" value="0"/> %		+ <input type="text" value="0"/> %	0%	0%
<b>Non-Sponsored Activities</b>	33%	<input type="text" value="33"/> %		- <input type="text" value="3"/> %	33%	30%
<b>Total Other Effort not requiring certification</b>	33%	33%		-3%	33%	30%
<b>Grand Total</b>	100%	100%		0%	100%	100%

**A - Payroll % [A]**

Percent of effort calculated from Payroll ledgers.  
Reflects actual % **PAID**.

**B - Paid Effort % to Certify [B] (editable)**

This column is used to record changes to the Payroll % [A].

Use this column to account for **UPAYs** to adjust amount **PAID**.

Do NOT adjust this column unless UPAYs will be or have been processed that are not already reflected in the Paid Effort % to Certify [B] column. To check if UPAYs are already included, click on the magnifying glass icon.

**C - N/A to UCLA [C]**

Always blank since this column is not used by UCLA.

**D - Cost Share Effort % to Certify [D] (editable)**

This column is used to record changes to Cost Sharing.

Use this column to account for **EFFORT without salary**, a.k.a. in-kind effort. Cost sharing can only be charged to/debited from Non-Sponsored Activities, i.e. unrestricted funds.

**E - Total % [A+C]**

Total of Payroll % [A] & N/A to UCLA [C].

**F - Total Effort % to Certify [B+D]**

Total of Paid Effort % to Certify [B] & Cost Share Effort % to Certify [D].

Reflects total amount of **EFFORT**, whether or not salary was paid for the entire % effort.

<p>For Senior/Key Personnel</p> $\text{NIH Budgeted \%} = \text{Total Effort \% to Certify (F)} \geq \text{Paid Effort \% to Certify (B)}$
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In the above example, the individual was paid 67% of her salary off the one sponsored project. She gave 3% in-kind effort *without* salary. Therefore her total effort off the sponsored project is 70%.