NIH: KEY PERSONNEL (KP) vs. OTHER SIGNIFICANT CONTRIBUTOR (OSC) vs. CONSULTANTS

Revised February 12, 2014

Is the person committed to contribute to the scientific development or execution of a project in a substantive, measurable way?

**YES**

Is this person committing any specified measurable effort to the project?

**YES**

Key Personnel (KP)

Is this person UCLA faculty/staff?

**YES**

Choose name from S2S Senior/KP drop down list. If name doesn’t appear, create a new professional profile.

<table>
<thead>
<tr>
<th>REQUIRED DOCS</th>
<th>Conflict of Interest (COI)</th>
<th>Biosketch</th>
<th>Other Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>KP</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>OSC</td>
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</tbody>
</table>

**NO**

Neither KP or OSC

Is this person committing any specified measurable effort to the project?

**NO**

Consultant

i.e. provides professional advice or services for a fee, but not as employee of the engaging party. Cannot be UCLA employee.

Choose “Non-UCLA PI” from S2S Senior/KP drop down list

**Neither KP or OSC**

Is this person UCLA faculty/staff?

**YES**

Other Significant Contributor (OSC) i.e. 0.00 person months or 0% effort or “as needed”

**NO**

Choose name from S2S Senior/KP drop down list. If name doesn’t appear, create a new professional profile.

*** See Key Personnel Definition under Pre-Award Resource Material for more information. ***