Dear All,

As we continue to navigate this dynamic situation, we will continue to share with you updates as they become available. As always, please do not hesitate to reach out to us if you have additional questions.

**Face Shield Distribution for ALL Students**
All students should obtain face shields before participating in any patient care or on campus activities. Please note, you will receive two face shields: **UShield** for clinical use and **iShieldMax** for classes/admin work/meetings/etc. Please bring your ID badge to Materials Management to pick up your shields on Monday-Friday during normal business hours (8 AM-4:30PM) at the following locations:

- Ronald Reagan: B-301
- Santa Monica Hospital: B-415

**Faculty and Staff Updates**
We wish **Dr. Anju Relan**, **Mr. Paul Buxton** and **Ms. Sharon Grambo** gratitude and best wishes for a wonderfully rich and rewarding retirement. Their last day with UCLA will be June 29, 2020. We wish all the best to **Associate Dean Linda Baum** as she transitions from her role in the Dean's office to her faculty leadership role in the Department of Pathology and Laboratory Medicine.

**Town Hall recordings are available** [here](#).

**Volunteer Opportunities**
A message from the UCLA Blood & Platelet Center: We are currently facing a blood shortage during the COVID-19 crisis. While our UCLA patient need for blood products continues to increase, we would encourage you to please consider scheduling a lifesaving donation. Additional details can be found [here](#).

If you or someone you know someone has recovered from COVID-19 infection and are interested in donating convalescent plasma for patient treatment, consider registering as a potential plasma donor at [https://www.uclahealth.org/gotblood/covid-19-plasma-donation](https://www.uclahealth.org/gotblood/covid-19-plasma-donation). For additional volunteer opportunities, please see the [LA COVID-19 Volunteers](#) website for more information.
**Class Updates**

<table>
<thead>
<tr>
<th>Class Year</th>
<th>Updates</th>
<th>6/23/20</th>
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<tbody>
<tr>
<td>MS1s</td>
<td><strong>Welcome to the David Geffen School of Medicine!</strong>&lt;br&gt; We look forward to formally welcoming you during the remote Introduction to the Profession courses, which will commence on Monday, August 3, 2020. Additional details regarding specific scheduling, and introduction materials, like an overview of our learning management system, Gryphon, will be sent to you next month. In-person instruction will begin the week of <strong>Monday, August 10th</strong> so please plan accordingly. The Block 1 draft schedule will be provided to you a month before instruction begins and Gryphon will opened no later than two weeks before the block begins. There will be approximately one – three in person activities/week.</td>
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<td>MS2</td>
<td><strong>In-Person Instruction</strong>&lt;br&gt; In person instruction will begin the week of <strong>August 3rd</strong> so please plan accordingly. The Block 6 draft schedule will be provided to you next week and Gryphon will opened no later than two weeks before the block begins. There will be approximately one – two in person activities/week.</td>
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<td>MS3</td>
<td><strong>We are looking forward to the Town Hall tonight at 6:00 PM.</strong>&lt;br&gt; Join Zoom Meeting:&lt;br&gt; <a href="https://uclahs.zoom.us/j/94824923648?pwd=d3ZKUWI0VUl0emNiRHRj0xHRQ0JiQT09">https://uclahs.zoom.us/j/94824923648?pwd=d3ZKUWI0VUl0emNiRHRj0xHRQ0JiQT09</a>&lt;br&gt; Password: 482421</td>
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**COVID-19 Frequently Asked Questions Document**<br> Please find the [attached COVID-19 FAQ document](attachment:COVID-19_FAQ_document.pdf) to provide you with answers to some commonly asked questions related to transitioning back into the clinical setting. If you are feeling a strong sense of apprehension about returning to patient care activities, please schedule a time to discuss this with your Society Dean, Program Director, or Dr. Calmes.

**Want to Delay Entry into the Clinical Setting? The Deadline to Decide is this Friday, 6/26 at Noon**<br> For third-year students who wish to delay their entry into the clinical setting, please reach out to your society dean or Dr. Calmes to discuss your individual circumstances and your options. There are several options available to you at this time:

1. Drop your first clerkship(s) of 3, 4, or 6 weeks duration and enroll in:<br>   a. The Curriculum Development Elective MD150.01<br>   b. A research elective. For more details: [https://medschool.ucla.edu/current-research-electives](https://medschool.ucla.edu/current-research-electives)
2. Take “Time Off from the Curriculum” for two or three weeks depending on your clerkship schedule. These weeks could be made up at the beginning of fourth year. This option will permit students to remain enrolled for the summer session and maintain eligibility for financial aid and Ashe insurance as applicable.
3. For those who anticipate needing to be out of the clinical setting for a longer period, a leave of absence for one year may be considered.
Enrolling in UCLA Health Symptom Tacker
All students with clinical responsibilities should complete UCLA’s daily symptom tracker and you must monitor yourself for symptoms daily. To enroll, please follow this link: https://uclahs.az1.qualtrics.com/jfe/form/SV_bJJs2HsqqgM5v6t?new_reg=1 and complete the form using the information provided below.

- For Supervisors Name please insert Curricular Affairs.
- For Primary work site please select Ronald Reagan Hospital (RRMC)
- For Job Category please select Student.

The Faculty Executive Committee (FEC) endorsed Medical Education Committee (MEC) decisions as they relate to your class:

1. All third year core clerkships scheduled between May 18, 2020 – May 9, 2021 will be graded Credit/No-Credit instead of using the 4-tier grading categories. The same clinical grading tool will be utilized with the criteria for Credit equating to the criteria for Pass in our current clinical grading policy. Narrative assessments of student performance will be solicited and collated in the same manner as our current practice.

2. Any student participating in the Ambulatory Medicine clerkship for the first time between May 18, 2020 and May 9, 2021 will not be required to complete the Ambulatory Care NBME subject examination. This examination is not being offered in a remote format by the NBME, and because we do not know when in-person examinations will be able to be administered on campus, there was agreement that this requirement should be waived for the current academic year. Students who completed the Ambulatory Medicine clerkship previously and were either unable to sit for the NBME examination or failed the subject examination will be accommodated as soon as in-person examinations can be administered on campus. The Medicine NBME subject examination which is administered at the conclusion of the Inpatient Medicine clerkship, can be taken either with the Ambulatory Medicine clerkship or the Inpatient Medicine clerkship.

3. Finally, both the MEC and FEC endorsed the proposal to review our 4-tier clinical grading system to evaluate for racial or gender bias in anticipation of returning to our 4-tier grading system in Academic Year 21-22. We will be performing this with guidance from the Education Measurement Unit and will share results with students and faculty when the analysis is completed.

MS4 Make-up Weeks for COVID-Impacted Clerkships
Thank you to those of you who have let us know your preferences for make-up weeks. For those of you who have not yet had the opportunity, please take a moment to let us know your preferences by next Friday, July 3rd.

To indicate your preferences for FM, PEDS, and OB-GYN, please login to MyCourses and follow the instructions below. If you need Ambulatory make-up weeks, please email Dr. Munekata (mmunekata@dhs.lacounty.gov) with your preferred start dates. Please remember, your preferences are not guaranteed, but will be considered if possible.

1. Go to “Add Course”
2. Select the Department that corresponds with your make-up weeks and Select button
3. Select the “Site Needed Course” from the listing
   a. Family Medicine: FM099
   b. Pediatrics: PE099
4. Select the Add circle under the Action column for the desired time frame. Be sure to only select a **two-week time frame**.

5. Once the course is on your schedule, click the *Individual Clerkship Information* link
   a. Enter your original site
   b. Rank at least 3 site preferences

| LOA Students | For students returning from leaves of absence please continue to reach out to your specialty mentor, Assistant Dean, Program Director, Dr. Calmes or Dr. Miller regarding your individual schedules and unique circumstances. |

**All our best,**

Ashley Siemer  
Director of Curricular Affairs  
Brandon Susselman  
Director of Student Affairs

Jason Napolitano, MD  
Associate Dean for Curricular Affairs  
Lee Miller, MD  
Associate Dean for Student Affairs

Edward Ha, MD  
Assistant Dean for Clinical Education  
Zaldy Tan, MD  
Assistant Dean for Pre-Clerkship Edu