Dear All,

As we continue to navigate this dynamic situation we would like to share with you updates as they become available. As always, please do not hesitate to reach out to us if you have additional questions. Town Hall recordings are available here.

Volunteer Opportunities
A message from the UCLA Blood & Platelet Center: We are currently facing a blood shortage during the COVID-19 crisis. While our UCLA patient need for blood products continues to increase, we would encourage you to please consider scheduling a lifesaving donation. Additional details can be found here. If you or someone you know someone has recovered from COVID-19 infection and are interested in donating convalescent plasma for patient treatment, consider registering as a potential plasma donor at https://www.uclahealth.org/gotblood/covid-19-plasma-donation. For additional volunteer opportunities, please see the LA COVID-19 Volunteers website for more information.

Class Updates

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<thead>
<tr>
<th>Class Year</th>
<th>Updates</th>
<th>5/11/20</th>
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<tbody>
<tr>
<td><strong>MS1</strong></td>
<td>Block 5 Midterm TODAY, May 11th at 1pm</td>
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<td>We look forward to seeing you for your remote midterm. Before the exam please ensure:</td>
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<td>• There is plenty of free hard drive space and that your computer is virus-free.</td>
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<td>• Your computer has the correct date and time. To verify, double-click the clock in the bottom-right corner of your screen for Windows or top right corner on Mac OS.</td>
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<td>• All necessary system updates are installed, so that the exam is not delayed or interrupted by update requests.</td>
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<td>• Safe Exam Browser (SEB) is installed and working properly on your computer. You must use SEB version 2.2.3 for Win or 2.1.3 for Mac OS. The latest SEB update instructions are attached.</td>
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<td>• You test the Safe Exam Browser software by doing the following:</td>
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<td>o Launch SEB</td>
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<td>o Login to Gryphon</td>
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<td>o Complete the sample exam titled “SEB Certification” If any issues occur with SEB or your computer, please request help before the exam by calling Customer Care (310-267-CARE) or emailing <a href="mailto:dgitsupport@mednet.ucla.edu">dgitsupport@mednet.ucla.edu</a>.</td>
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<td>• Find a quiet, distraction-free location for taking the exam. It is important that this location has reliable Wi-Fi and/or Ethernet internet connection.</td>
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<tr>
<th>MS2</th>
<th>MyCourses Scheduling Updates</th>
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<td>We are so grateful to Gezelle Miller and other members of both the Student Affairs and Curricular Affairs teams who have literally been working around the clock on this. Your updated schedules are now available within MyCourses.</td>
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**NBME Updates**

For those of you electing to take Step 1 later in the year, the NBME will be extending your eligibility as follows: “One step we are taking to alleviate pressure on examinees is to extend the USMLE eligibility period to June 2021 to allow students a full academic year to complete their assessment.”

**MS3**

The Faculty Executive Committee (FEC) endorsed Medical Education Committee (MEC) decisions as they relate to your class:

Off-Cycle students must complete the remote portions of all remaining clerkships and receive approval from a Student Affairs Dean before enrolling in 4th year electives *for which they meet specified prerequisites*. The stipulation of prerequisites is to ensure that students have adequate preparation for the advanced clinical electives of the 4th year and their associated responsibilities. Additional information regarding these prerequisites will be shared with you shortly. Please continue to work with your Assistant Dean, Program Director, Dr. Calmes or Dr. Miller regarding your individual schedules and unique circumstances.

**Lottery for Make-Up Weeks for COVID-impacted Clerkships**

We have capacity to place a limited number of students who wish to complete the in-person portion of a COVID-impacted clerkship in Family Medicine, Internal Medicine, Ob-Gyn, and Pediatrics between May 25 - June 29. Unfortunately, our Ambulatory Medicine leadership has informed us that they are unable to accommodate students prior to June 29th. Since we will not be able to accommodate all students though in this time window, we have decided to create a lottery to guide the placement to assure fairness to clerkship access. If you are interested in entering the lottery, please fill out the survey [here](#) before TODAY, May 11th at noon.

For those of you who would like to schedule your in-person COVID makeup weeks for any time after June 29, details on adding yourself to the waitlist for these courses will be forthcoming in the near future.

**Updates From Dean Miller’s Email**

- Step 2 CK & Prometric Centers: The NBME also shared that “all bulk cancellations for May appointments resulting from social distancing requirements and center closures are complete. State and local guidelines are evolving rapidly, and cancellations may still occur for May appointments if a testing center's ability to open changes. If examinees do not receive a cancellation email from Prometric, their examination appointment is proceeding as scheduled.”
- Step 2 CS: All Step 2 CS test centers remain closed and are not anticipated to open until June 1st, 2020, at the earliest.
- Away Rotations: We are still awaiting direction from the AAMC regarding whether away rotations will proceed as planned, and if so, to what extent. At this point, VSAS is still closed. DGSOM is not processing any applications from any visiting students. Our priority continues to be ensuring that we can accommodate all of our students for MS-4 rotations. For those of you who already planned away rotations, we suggest that you schedule a back-up rotation at UCLA or one of our affiliates, and remember to reach out to your specialty mentor, Assistant Dean, Program Director, Dr. Calmes or Dr. Miller regarding your individual schedules and unique circumstances.
• Application Guidelines that are Specialty Based: Some specialties have recently come out with specialty-specific guidelines for students planning to apply in their disciplines, including, in some cases, guidelines about away rotations. As these come out, they are being posted on an AAMC page entitled “Specialty Response to Covid-19.”

• Timeline Submission for ERAS: We are still awaiting word from the AAMC with a decision on whether the residency application timeline will be pushed later. There has been a very strong response from the Student Affairs Deans community in support of the above. This would give folks more time to complete clerkships, to complete more electives for inclusion in the MSPE, and to complete more electives from which you may generate additional letters of recommendation.

• MSPE Format: We thought that we would have these guidelines by now but unfortunately there are still no updates from the AAMC. Another “stay tuned” and we will let you know when we learn more.

We Look Forward to Connecting with you at your Class Town Hall on TODAY, May 11th at 6pm

If you would like to ask questions during the event, please be sure to login with the link below via computer or mobile app (if you ONLY call in, you will not be able to ask questions). You can also continue to share your questions with us via Qualtrics.

Join Zoom
Meeting: https://uclahs.zoom.us/j/92255608661?pwd=SlNZb2QvMVRHSgTfUktUcF2ZdU1nZz09
Password: DGSOM2021
One tap mobile:
+16699006833,,92255608661# US (San Jose)
+13462487799,,92255608661# US (Houston)

MS4 Required PPE E-Learnings
Thank you for joining us last Friday for Dr. Vijayan’s lecture and discussion! We request that each of you complete this learning module in Gryphon before Friday, May 29, 2020. You can also access the modules by logging into Gryphon and selecting “My Exams” on the left side of the screen and then selecting PPE E-learning.

Graduation Questionnaire Reminder
Reaching out again to request that you please complete your Graduation Questionnaire (GQ) from the AAMC.

LOA Students
For students returning from leaves of absence please continue to reach out to your specialty mentor, Assistant Dean, Program Director, Dr. Calmes or Dr. Miller regarding your individual schedules and unique circumstances.

All our best,

Ashley Siemer Brandon Susselman
Director of Curricular Affairs Director of Student Affairs
Edward Ha, MD Lee Miller, MD
Assistant Dean for Clinical Education Associate Dean for Student Affairs
Zaldy Tan, MD
Assistant Dean for Pre-Clerkship Education

Clarence H. Braddock III, MD, MPH, MACP
Vice Dean for Education, David Geffen School of Medicine at UCLA
Interim Dean for Admissions and Curricular Affairs
Interim Director, UCLA Health Ethics Center