

RESEARCH ELECTIVE REQUEST FORM

Date Today: _____ Please check this box if you are a Drew Student

Name: _____ Mednet Email: _____ Class of: _____

Research Specialty (i.e. EM, Pathology, Surgery, etc.): _____ Location/Facility: _____

Elective Dates: _____

Research can either be 1 block of 6 consecutive weeks or can be split into 2 blocks of any of the following durations:

- 3-week block + 3-week block
- 2-week block + 4-week block
- 1-week block + 5-week block

If you choose to split your elective into 2 blocks your evaluator will evaluate you twice.

Contact Information for Faculty Mentor

The Faculty Mentor agrees to oversee the student's work and will complete the evaluation within 4 weeks of conclusion of the elective.

Faculty Mentor Name: _____ Department: _____

Email (final evaluation requests will be sent to this address): _____

Phone #: _____

Faculty Approval

I, _____ am responsible for the Research of the student listed above.
(Please print name)

Faculty Signature

Friendly Reminders

- Students must submit this request **no later than 2 weeks prior to the intended start date**. Please allow Approximately 10 business days for this application to be processed by the SAO.
- A maximum of **six weeks** of research (600 level) and/or In-Depth Electives (100 level courses) may be applied toward the 30 week elective requirement.
- Academic credit will **not** be given for research electives for which you are paid or while on a leave of absence from the medical school curriculum.
- Academic credit will **not** be given for any research conducted prior to the start of your third year.
- UCLA research mentors must have a UCLA faculty appointment. Away research mentors must hold a faculty appointment at their respective site. Away research will count as part of the 12 weeks allowed for AWAY electives.
- In order to receive elective credit, student must be enrolled in the MD curriculum during the proposed research dates.
- No retroactive credit will be granted.
- Research is a Pass/Fail Course

Once you have completed all of the above and obtained your elective faculty's signature, please email to Katy Wolf (kwolf@mednet.ucla.edu) or drop it off at the SAO (Geffen Hall, Suite 200).

The SAO Hours are: Monday – Friday 8:00AM – 5:00PM