

Study Team Budget Signoff

After the Fund Manager has verified the Principal Sponsor, indicated the FAU and recharge ID (if applicable), configure Invoicing Parameters and review billable Milestones, they are to complete a final signoff of the Budget. This will allow the Centralized Teams to verify and release the Budget as part of the Open Study to Accrual workflow.

1. Navigate to **Menu > eCRFs/Calendars > Specifications**

Study Specification										
Protocol No.: 15-000403		Library: Non-Oncology			Title: Transmedics PH 545454 heart failure			Version: 1		Specification Status: Budget Signoff
Protocol/Specification [Type here to search]	Freeze Panes	Protocol Calendar	Show Items	Hide Items	Treatment	Follow Up	Charge Master Version:1 (01/01/1990)	Preview Calendar		
Treatment Visits	Procedure	Forms	Screening	Treatment	Follow Up					
Calendar	Toxide Full Screen		1@1Days	13@3Days						
Description / Notes	Office Visit		D1	D2	D3	D14	D60	D120	D180	
Status History	CBC and Platelet Ct and Diff		S	RC1	RC1	RC1	RC1	RC1	RC1	
Specifications	CT SCAN A		S	RC0	RC0	RC0	S	S	S	
	Chemistry		S	S	S	S	S	S	S	
	Pregnancy Test		S	S	S	S	S	S	S	
	Venipuncture For Research Lab Specimens		S	3S	6S	S	4S	3S	3S	
	Venipuncture Local Labs		S	S	S	S	S	S	S	
	ECG 12 Lead			RC1	RC1	RC1	RC1	RC1	RC1	
	MRI A									
	Measure Blood Pressure		NB	NB	NB	NB	NB	NB	NB	
	T14-011 Placebo Drug Administration A-F			S	S	S				
	Quality of Life Questionnaire E		S							S

2. Click the **Status History** tab
3. Click the **Study Team Budget Signoff** button

Study Specification					
Protocol No.: 15-000403		Library: Non-Oncology		Title: Transmedics PH 545454 heart failure	
Protocol/Specification	Status	Created User	Created Date	Modified User	Modified Date
Treatment Visits	New	YHELMY	09/23/2015		
Calendar	Completed	MABRAZADO	10/07/2015		
Description / Notes	Coverage Analysis Signoff	MABRAZADO	10/07/2015		
Status History	CPT Entry Signoff	MABRAZADO	10/07/2015	CASE83787	12/02/2016
Specifications	Budget Signoff	KBHAVSAR	02/09/2016		
Strikethrough means that the status was undone.					
					Study Team Signoff
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 This step should be completed only after all Pre-Award tasks are completed.