

David Geffen School of Medicine - Dean's Office

Request for Support

PLEASE COMPLETE THIS APPLICATION IN FULL. IF YOUR SUBMISSION IS MISSING ANY FIELDS OR ATTACHMENTS, IT WILL NOT BE REVIEWED.

Date:

Dept/Unit Name:

Request Description (Short)

Submitter Title

Submitter Name

Total Amount Being Requested

Commitment Begin Date (M/D/Y)

Commitment End Date (M/D/Y)

Request for review by: CTSI Committee Research Themes

Primary Purpose of Request

If Recruitment Request: Start Up Funding FTE Recruitment

Type of Request

Additional Funds Requested From:

1. Proposal Description: - Briefly describe the initiative, program, or faculty for which you propose to receive funding from the DGSOM Dean.

2. Strategic Priority to the DGSOM

Select Strategic Priority

Describe the importance of this initiative, program, or faculty action to the DGSOM's strategic priorities.

3. Impact on the DGSOM Beyond the Requesting Unit - Describe the impact of this initiative, program, or faculty action beyond your department/unit.

4. Innovation - Describe if this proposal represents a new innovative project or supports an existing operation.

5. Diversity - Describe how this proposal would advance diversity within the DGSOM including but not limited to gender, URM, and/or academic/career stage

6. Measuring Success

Describe how success will be measured for this initiative, program, or faculty member. For example, # of Publications, ROI (incremental NIH grants, IP revenue, philanthropic funds, etc.)

7. Actions Planned to Achieve Self-Sufficiency - If this proposal is for start-up funding for a new initiative, program, or faculty member, how will financial self-sufficiency be achieved by the time this funding commitment ends?

Submit Business Plan with this request that describes how sustainable revenue sources will be generated in the future to fund the initiative, program, or faculty member.

8. Requested Funding for the Proposal:

Please prepare the attached Budget Plan Template to reflect the projected cash outlay including the amount requested from the Dean along with your portion of funding from the department.

9. Additional Information Required for Requests related to Personnel:

Requests for Recruitment/Retention support should include the following:

- (1) CV/Biosketch;
- (2) List of current funding;
- (3) Space information (location(s) occupied or to be occupied); &
- (4) For Retentions: Offer letter from other Institute.

Requests for Bridge Funding support should include the following

- (1) CV/Biosketch;
- (2) Summary statements from grant applications for which bridge support is requested;
- (3) List of current support (preferably, an NIH Other Support page); &
- (4) List of all grant submissions over the past 2 years, along with the outcome (funded, not funded, pending)